

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

July 7-8, 2000

**The Final Minutes can be found on the University of Wyoming Board of Trustees
website at www.uwyo.edu/trustees/meetings**

**TRUSTEES OF THE UNIVERSITY OF WYOMING
AGENDA**

July 7-8, 2000

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THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

July 7-8, 2000

CALL TO ORDER

President Spicer called the Business Meeting to order at 10:05 am on Saturday, July 8, 2000.

ROLL CALL

Board secretary Kathy Hunt, called roll. The following were in attendance: Trustees John D. "Dave" Bonner, Deborah Hammons, Taylor Haynes, Kathy Hunt, Peter Jorgensen, Ron McCue, John Patrick, Thomas Spicer, and Hank True. Ex-officio members Philip Dubois and Kara Calvert were in attendance. Trustees Shelly Ritthaler, Walter G. "Jerry" Saunders and Gregory Schaefer and ex-officio Trustees Jim Geringer and Judy Catchpole were unable to attend.

ANNOUNCEMENTS

President Spicer stated the AGB/BOT Surveys need to be completed and returned to Deputy Secretary Nicky Moore within the next week.

APPROVAL OF MAY 11-12, 2000 MINUTES OF THE TRUSTEES

It was moved by Trustee Haynes for approval of the May 11-12, 2000 Minutes. Trustee Hunt seconded the motion. The motion carried.

ASUW REPORT

Kara Calvert reported that Safe Ride is advertising for its last two positions with the training of drivers to take place in August. Marketing materials to present to the community are

being developed. ASUW has made a presentation on Safe Ride to each summer orientation group. Funding from WyDOT is being explored, and ASUW will give them a formal presentation.

ASUW is reviewing the Student Attorney program and after briefing Vice President Brigman, will bring the item forward at the next Board meeting.

Voter registration on campus is getting a big push. ASUW has been working with the campus Democrat and Republican groups in order to enable UW students to register for the upcoming elections. President Calvert stated ASUW hopes to have the largest voter turnout ever in Wyoming.

ASUW will be involved in the "Week of Welcome" August 28-September 1 and would encourage everyone to participate in the activities. President Dubois has shown his support with additional funding.

President Calvert invited the Board to attend a BBQ at Frat Mall on Saturday that is part of the Summer Activities Schedule.

STAFF SENATE REPORT

George Longpre is the Staff Senate President for the upcoming year and will be chairing his first meeting on Wednesday, July 12. Staff Senate is comprised of 40 senators; 15 are serving a second term and 4 have returned after a break of previous service. Officers are Jeff Flake, Vice President; Shannon Jaeger, Secretary; and Lana Craig, Member-at-Large.

Since being elected President, Mr. Longpre reported that he has compiled a list of 63 items he would like to address during his term and categorized them as 1) critical, 2) get feedback on, and 3) let's give it a whirl. He would like to concentrate on 1) better

communication with constituents, 2) more recognition for staff, 3) focus on morale and awareness of benefits staff receives, and 4) more interaction between faculty and staff.

Trustee Patrick reported he attended the reception for Outstanding Employee of the Quarter, Ginny Stolz of Torrington and enjoyed serving as a stand-in for President Dubois.

FACULTY SENATE REPORT

President Ken Gerow reported that summer is an especially quiet time for faculty activity and there have been a series of discussions on general admissions in order to keep dialogue going.

RESOLUTION OF APPRECIATION

A Resolution of Appreciation was presented to Amy Shepperson for her outstanding individual and team performances on the UW Women's Rodeo Team. (See Attachment I.) Rodeo Coach George Howard was available for the presentation.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

The Academic and Student Affairs Committee met on Friday, July 7 with the following members present: Kathy Hunt, Chair; Debbie Hammons, Taylor Haynes, Pete Jorgensen, and Ron McCue. The following items were brought before the full Board by Trustee Hunt:

Computer Engineering Degree Program

During the past decade, computer engineering has been the fastest growing discipline in the U.S. in terms of undergraduate enrollment. It now enrolls more undergraduates than any other engineering discipline. The degree program fits with the Academic Plan, the NSF EPSCoR program, and UW's desire to support disciplines that have potential to bolster state economic development.

In Fall 1999, the Deans of Engineering and Arts and Sciences appointed a committee to develop a curriculum and an administrative structure for a Bachelor of Science degree in computer engineering. The committee, which consisted of faculty from Electrical Engineering and Computer Science, made a series of detailed recommendations that will allow the first class of students to begin entering the computer engineering program in August of 2000. This schedule will allow the University to seek accreditation when the currently existing degree programs in the College are reviewed in the Fall of 2003 for 2004 accreditation.

The Electrical Engineering Department has offered an option in computer engineering since 1981. This option is simply a variant of the standard degree in Electrical Engineering. Since that time the interest has grown: in the Fall of 1999 more than 30 percent of the 213 undergraduates in Electrical Engineering were pursuing the computer engineering option. At the lower division, over 40 percent of the majors are currently in the option. Offering a fully

accredited computer engineering degree program, instead of the existing option, has the potential to make the UW College of Engineering more attractive to prospective students.

The Department of Electrical Engineering will administer the new program, with a curriculum committee consisting of an equal number of Electrical Engineering and Computer Science faculty. Day-to-day oversight of the program will be the responsibility of a faculty member designated by the head of the Department of Electrical Engineering.

The coursework required for the proposed curriculum is already available, with some adjustments that have been proposed or made by the departments of Computer Science and Electrical Engineering. Specifics of the proposed curriculum are as follows.

PROPOSED CURRICULUM FOR COMPUTER ENGINEERING (CpE)
 132 Credit Hrs

FALL SEMESTERHrs

FRESHMAN YEAR

ES 1000	Orientation to Eng	1
MATH 2200	Calculus I	4
CHEM 1020	General Chemistry I	4
ENGL 1010	English Composition I.....	3
CoSc 1030	Computer Science I.....	4
PEAC.....		1
	total.....	17

SOPHMORE YEAR

MATH 2310	Differential Equations	3
EE 2390	Digital Systems Design	4
ES 2210	Electric Circuits.....	3
PHYS 1220	Engineering Physics II	4
ES 2120	Dynamics.....	3
	total.....	17

JUNIOR YEAR

EE 3310	Intro to Electronics.....	4
EE 4210	Signals & Systems.....	3
EE 4390	Microprocessors	4
CoSc 3020	Algor & Data Structures.....	4
MATH 4250	Math Theory of Probab or	
STAT 4220	Bas Stat Conc: Calc Based.	3
	total.....	18

SENIOR YEAR

EE 4800	Network Hardware or	
CoSc 4760	Computer Networks	3
EE/CoSc	EE/CoSc Elective	4
CpE 4820	Senior Design I.....	2
ENGL 4010	Sci & Tech Writing	3
UNST	Cultural Context	3
	total	15

SPRING SEMESTER.....Hrs

MATH 2205	Calculus II.....	4
ES 2110	Statics.....	3
PHYS 1210	Engineering Physics I	4
CoSc 2030	Computer Science II	4
UNST	Cultural Context.....	3
	total	18

CoSc 2300	Discrete Structures.....	3
EE 3320	Electric Cir & Sys	4
CoSc 2150	Computer Organization.....	3
MATH 2210	Calculus III	4
POLS 1000	Amer & Wyo Government or	
ECON 1200	Econ, Law & Government.	3
	total	17

EE 3330	Electronic Design.....	4
EE 3150	Electromagnetics.....	3
EE 4490	HDL Hardware Design or	
CoSc 4700	Computer Design	3
UNST	Cultural Context.....	3
	Science Elective.....	3
	total	16

EE/CoSc	CpE Option Course	3
EE/CoSc	CpE Option Course	3
EE/CoSc	EE/CoSc Elective.....	3
CpE 4830	Senior Design II.....	2
UNST	G1 + C1/C2/C3	3
	total	14

Within the above curriculum, the students must take either EE 4490 or CoSc 4700 as well as either EE 4800 or CoSc 4760. There are 6 additional hours reserved for CpE Option courses, which are listed below. Within this list, the student would have taken two of the first four. The student is free to take the companion course as a CpE Option course if they feel they need the additional knowledge.

CpE Option courses:

EE 4490	HDL Hdwe Design or CoSc 4700 Algor. Hdwe Design	3
EE 4800	Network Hardware or CoSc 4760 Computer Networks	3
EE 4360	VLSI Design	3
EE 4XXX	Computer Architecture	3
CoSc 4740	Operating Systems	4
EE/CoSc 4970	Graphical Interface Programming	3

Also within this curriculum, there are a total of 7 hours for EE/CoSc electives. These could be any 4000+ level courses in either the EE or CoSc course offerings.

Concern was expressed on the total of 132 hours required for the degree. President Dubois reported the campus board is working toward the goal of 128 hours for degree completion.

Trustee Hunt moved to approve the Computer Engineering Degree Program as stated above; Trustee Hammons seconded; motion passed.

Undergraduate Degrees in Economics and Finance

Action Item 93 of the Academic Plan charges the Department of Economics and Finance with assuming responsibility for both the "business" and "arts and sciences" options in the undergraduate major in Economics. Currently, the difference in these two tracks consists of the general education requirements associated with them: one requires the Common Body of

Knowledge associated with undergraduate degrees in Business; the other requires the Extended Core associated with Arts and Sciences.

In response to this action item, the Department of Economics and Finance will have sole oversight for all undergraduate degrees in Economics at UW. The Department proposes renaming the current degree track emphasizing business, with the new name being Business Economics. Under this proposal, the degree track emphasizing traditional liberal arts coursework will be called Economics.

Trustee Hunt moved that the Undergraduate Degrees in Economics and Finance item be moved to action and the title of Business Economics be approved as requested. Trustee Haynes seconded; motion carried.

Academic Plan Implementation

Academic Plan Priorities for AY 2000-2001. During the first year of the academic plan, high priority action items were aggregated into eleven different topical areas. The Implementation Report Card details the extent to which these topical areas and their respective action items were completed during AY 1999-2000. Similarly, high priority action items for year two of the Academic Plan have been identified and aggregated into topical areas. In total, 17 topical areas will be addressed during the upcoming academic year. Eight of these areas are continuations of last year's efforts. These include University Studies, Tuition Structure, Diversity, Environment and Natural Resources, Recruitment/Retention and Enrollment Management, Life Sciences, Indirect Cost/Release Time, and Incentive/Supplemental Pay.

New topical areas for Academic Plan implementation during AY 2000-2001 include the following:

1. Libraries, Museums and Collections – Action Items #72, 140-144.
2. Academic Success Center – Action Items #27, 31, 117.
3. Foreign Languages – Action Items #78-82.
4. Earth System Science – Action Items # 75, 106
5. University Mission Statement – Action Item #53.
6. Ph.D. Enrollment – Action Items #54, 71, 96,98,101, 163-166.
7. Elimination of Unused Courses – Action Item #46.
8. Establish Public Policy Institute – Action Items #133,134.
9. Off-Campus Tuition Assessment – Action Items #156, 158

Vice President Buchanan distributed the Academic Plan Implementation Report Card to the Board. It contains a comprehensive report on progress to date. He noted the eleven topical areas that were worked on during the past year. President Dubois stated that nine new areas that will be worked on this next year. Dr. Buchanan noted that centralized position management has been partially completed and the final pieces will be completed in the next couple of months.

Trustee McCue asked about the elimination of unused courses and that process was clarified for him by Dr. Buchanan.

BUDGET COMMITTEE

The Budget Committee of the Trustees met on Thursday, July 6 and on Friday, July 7, 2000 with Trustees Debbie Hammons, chair; Dave Bonner, Pete Jorgensen, and Hank True present. Trustees Jerry Saunders and Greg Schaefer were unable to attend. The following items were presented to the full Board.

Authorization for Stock Transfers

Brokerage firms are requesting certification of resolutions carrying a date within six months of the transaction.

It is recommended that the Budget Committee recommend to the Trustees of the University of Wyoming the adoption of the following resolution:

RESOLVED that the President of The University of Wyoming and the Treasurer of the Board of Trustees, representing the Trustees of The University of Wyoming, a body corporate, are hereby authorized to sell, assign and transfer stocks, bonds, evidences of interest, evidences of indebtedness and/or other obligation, and all other securities, corporate or otherwise, now or hereafter held by this corporation in its own right or in any fiduciary capacity, and to execute any and all instruments necessary, proper or desirable for the purpose; further that any past action in accordance herewith is hereby ratified and confirmed; and

FURTHER RESOLVED that the President of The University of Wyoming and the Treasurer of the Board of Trustees, representing the Trustees of The University of Wyoming, a body corporate, are hereby authorized to act as agents for and to sign agreements, resolutions and any other documentation required to establish, maintain, and terminate security cash accounts with

security dealers and brokers for the purpose of taking ownership and possession of cash, bonds, stocks and other securities held by such dealers and brokers which have been directed to the University by gift, bequest or any other act of transfer; and further that said agents are fully authorized to sell, assign and transfer stocks, bonds, evidences of interest, evidences of indebtedness and/or other obligation, and all other securities, corporate or otherwise, now or hereafter held by this corporation in its own right or in any fiduciary capacity pursuant to this authorization, and to execute any and all instruments necessary, proper or desirable for the purpose; and

FURTHER RESOLVED that any corporate officer of The University of Wyoming is hereby authorized to certify this Resolution to whom it may concern.

Trustee Hammons moved Authorization for Stock Transfers for approval. Trustee Haynes seconded. Motion carried.

Lease/Purchase of University Aircraft

The University is currently negotiating for the lease/purchase for the replacement of the current transportation aircraft. The plan is contingent upon the successful negotiation of a lease/purchase agreement to finance acquisition of the plane.

To conclude the finance agreement, a Board resolution is required authorizing the agreement and its designation as a qualified tax-exempt obligation.

(See the following pages.)

Lease/Purchase of Scoreboards/Signs

The University is currently negotiating for the lease/purchase of the athletic scoreboard and signs. The plan is contingent upon the successful negotiation of a lease/purchase agreement to finance acquisition of the signs.

To conclude the finance agreement, a Board resolution is required authorizing the agreement. The resolution is on previous pages.

After lengthy discussion, Trustee Hammons moved for approval the Lease/Purchase of the University Aircraft and the Lease/Purchase Scoreboards/Signs. Trustee Jorgensen seconded. Motion carried. Trustee Haynes abstained.

Approval of Contracts and Grants

The \$43,000,020 received in sponsored funding for fiscal year 2000 is an all time record for the University. This is the fourteenth consecutive year the University has achieved a record in sponsored funding.

CONTRACTS AND GRANTS

The following grants and contracts are accepted subject to compliance with the University's policies on classified information and protection of human subjects. This report covers the period April 19, 2000, through June 30, 2000.

ABI ALFALFA, INCORPORATED - 07/01/1999 - Open Alan Gray; Plant Sciences - Field crop research.	\$	3,000
AGTROL INTERNATIONAL - 01/01/1999 - Open Gary Franc; Plant Sciences - Regional plant diseases.	\$	2,000
AMERICAN ASSOCIATION OF UNIVERSITY AFFILIATED PROGRAMS - 02/01/2000 - 12/31/2000 Keith Miller; Wyoming Institute for Disabilities - Professional partners for disabled crime victims.	\$	17,760

ANSCHUTZ CORPORATION - 01/01/1999 - Open Thomas Whitson; Plant Sciences - Rangeland weed management.	\$	2,310
AVENTIS PHARMACEUTICALS PRODUCTS, INCORPORATED - 03/15/2000 - Open Robert Scalley/Sheryl Herner; Pharmacy - Anticoagulant therapy preceptorship.	\$	2,200
BARENBRUG USA - 07/01/1999 - Open Alan Gray; Plant Sciences - Field crop research.	\$	500
BASF CORPORATION - 01/01/1999 - Open Gary Franc; Plant Sciences - Regional plant diseases.	\$	1,600
BASF CORPORATION - 01/01/1999 - Open Stephen Miller; Plant Sciences - Various weed biology and control.	\$	6,000
BAYER CORPORATION - 01/01/1999 - Open Stephen Miller; Plant Sciences - Various weed biology and control.	\$	3,750
BERGER/ABAM ENGINEERING, INCORPORATED - 04/01/2000 - 10/31/2000 Charles Dolan; Civil Engineering - Test prestressed concrete pier panels.	\$	46,200
BRIDGESTONE/FIRESTONE, INCORPORATED - 06/01/1999 - Open Scott Coguille/Ronda Coguille; Mechanical Engineering - Composite materials testing.	\$	11,395
CAL/WEST SEEDS - 07/01/1999 - Open Alan Gray; Plant Sciences - Field crop research.	\$	250
CALIFORNIA, UNIVERSITY OF - 05/01/2000 - 06/30/2000 Steven Higgins; Geology - Wafer, (1/2) uncoated pointprobe Si cantilever for contact-mode AFM with data sheet.	\$	2,985
CALIFORNIA, UNIVERSITY OF - 03/01/2000 - 02/28/2001 Barbara John; Geology - Investigation of an oceanic core complex.	\$	40,442
CAMPBELL COUNTY, WYOMING - 05/15/1999 - 06/30/2001 Katta Reddy/Quentin Skinner/Kent Drake; Renewable Resources – Coal bed methane product water.	\$	33,000
CENTRAL WYOMING HOSPICE PROGRAM - 01/03/1996 - Open Robert Houston; Casper Family Practice - Medical education and oversight in hospice care.	\$	4,250
COLOGNE, UNIVERSITY OF, GERMANY - 04/01/2000 - 12/31/2000 Carrick Eggleston/Steven Higgins; Geology - Hydrothermal atomic force microscope.	\$	14,925
COLUMBIA UNIVERSITY - 03/22/2000 - 02/28/2003 Igor Morozov/Scott Smithson; Geology - Seismic phase travel times in northern Eurasia.	\$	249,147

COMPOSIFLEX - 06/01/1999 - Open Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.	\$ 160
DAIRYLAND SEED COMPANY, INCORPORATED - 07/01/1999 - Open Alan Gray; Plant Sciences - Field crop research.	\$ 1,000
ELECTRIC POWER RESEARCH INSTITUTE, INCORPORATED - 07/25/1997 - 12/31/2000 Badrul Chowdhury; Electrical Engineering - Restructuring power engineering education.	\$ 5,000
ELECTRIC POWER RESEARCH INSTITUTE - 06/01/2000 - 07/31/2000 Nancy Stanton/Jeffery Gruver; Zoology - Access species composition through ultrasonic detectors and mist nets.	\$ 5,000
CENTRAL FLORIDA, UNIVERSITY OF - 01/01/1998 - Open Jason Shogren; Economics and Finance - Experiments in environmental economics.	\$ 2,000
FORAGE GENETICS - 07/01/1999 - Open Alan Gray; Plant Sciences - Field crop research.	\$ 500
FORD MOTOR COMPANY - 03/30/2000 - 06/30/2001 Scott Coguill/Ronda Coguill; Mechanical Engineering - Testing of various ACC materials.	\$ 1,230
FORT DODGE ANIMAL HEALTH - 04/01/2000 - 07/31/2001 Hana Van Campen; Veterinary Sciences - Bovine viral diarrhea fetal challenge.	\$ 68,091
FORTAFIL FIBERS, INCORPORATED - 06/01/1999 - Open Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.	\$ 900
FREMONT COUNTY, WYOMING, SOLID WASTE - 04/01/2000 - 03/31/2002 Danny Walker; Anthropology - Archaeological studies at the Sand Draw landfill.	\$ 5,000
GARST - 07/01/1999 - Open Alan Gray; Plant Sciences - Field crop research.	\$ 750
GEERSTON SEED FARMS - 07/01/1999 - Open Alan Gray; Plant Sciences - Field crop research.	\$ 1,500
GENERAL ELECTRIC COMPANY - 03/31/2000 - 06/30/2000 John Ackerman; Chemical Engineering - Coat F 110 afterburner parts for evaluation.	\$ 16,920
GENERAL ELECTRIC COMPANY - 04/01/2000 - 06/30/2000 John Ackerman; Chemical Engineering - CVD coating 30-1" buttons.	\$ 20,445
GORDON PLASTICS, INCORPORATED - 04/14/1997 - Open Scott Coguill; Mechanical Engineering - Characterize composite materials.	\$ 2,440
HEALTH CANADA - 04/01/1997 - 08/30/2002	\$ 34,160

James Jacobs; Agriculture Dean's Office - Services of Lee Thompson.

THE INSTITUTE FOR WETLAND AND WATERFOWL RESEARCH - \$ 7,200
03/01/1998 - 02/28/2001

James Lovvorn; Zoology - Salinity effects on waterfowl foodwebs.

ISK BIOSCIENCES CORPORATION - 01/01/1999 - Open \$ 5,000

Gary Franc; Plant Sciences - Regional plant diseases.

ISRAEL BINATIONAL SCIENCE FOUNDATION - \$ 40,000
09/01/1999 - 08/31/2000

Carlos Martinez del Rio; Zoology - Integration of osmoregulatory digestive and metabolic function in nectarivorous birds.

MACLEAN POWER SYSTEMS - 06/01/1999 - Open \$ 1,925

Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.

MESSAGE PHARMACEUTICALS, INCORPORATED - \$ 2,000
02/10/2000 - Open

Don Jarvis; Molecular Biology - Baculovirus expression of proprietary proteins.

MONTANA STATE UNIVERSITY - 09/30/1997 - 09/30/2000 \$ 22,500

David Kazmer; Renewable Resources - Leafy spurge integrated pest management.

MOREY AND ASSOCIATES, INCORPORATED - \$ 15,000
07/01/1995 - 06/30/2001

Shelby Gerking; Economics and Finance - Wyoming travel impacts.

NATIONAL FISH AND WILDLIFE FOUNDATION - 02/01/2000 - Open \$ 10,000

Frederick Lindzey; Zoology - Wildlife research.

NATIONAL WRITING PROJECT CORPORATION - 07/01/1994 - 06/30/2001 \$ 25,000

Janet Constantinides; English - Wyoming writing project.

THE NATURE CONSERVANCY - 03/01/2000 - 03/31/2001 \$ 4,625

George Jones; Wyoming Natural Diversity Database - Synthesize information on conservation ranks of selected vegetation types.

THE NATURE CONSERVANCY - 02/01/2000 - 05/30/2000 \$ 2,000

Laura Welp; Wyoming Natural Diversity Database - County and watershed interim data standards.

NORTH DAKOTA, UNIVERSITY OF - 03/01/1998 - 05/15/2002 \$ 46,200

Patricia McClurg; Natural Science Program - A public access resource center.

NOVARTIS CROP PROTECTION, INCORPORATED - 01/01/1999 - Open \$ 3,000

Gary Franc; Plant Sciences - Regional plant diseases.

OPTICAL DETECTION SYSTEMS, INCORPORATED - \$ 1,219

04/05/2000 - 06/30/2000

Alfred Rodi; Atmospheric Science - Icing probe tests.

POPLAR LIVING CENTER - 02/12/1993 - 12/31/2000 \$ 8,750

Joe Schoeber; Casper Family Practice - Medical services for nursing home patients.

PSYCHROMETRIC SYSTEMS, INCORPORATED - 06/01/1999 - Open \$ 810

Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.

SF PHOSPHATES LIMITED COMPANY - 05/01/2000 - 05/31/2002 \$ 98,092

Barry Perryman/Katta Reddy; Renewable Resources - Fluoride effects on rangeland plants.

SHEPHERD OF THE VALLEY CARE CENTER - 02/12/1993 - 12/31/2000 \$ 1,250

Joe Schoeber; Casper Family Practice - Medical services for nursing home patients.

SHOSHONE AND NORTHERN ARAPAHOE OFFICE OF THE TRIBAL WATER ENGINEER - 08/12/1998 - 05/25/2000 \$ 3,500

Charles Reher; Anthropology - Firehearth archaeology at Washakie Reservoir.

SOFTRAY INCORPORATED - 05/01/2000 - 04/30/2001 \$ 10,000

Paul Johnson; Physics and Astronomy - Detect and identify pathogenic organisms.

SOUTHERN UTE INDIAN TRIBE - 01/04/1999 - 01/03/2002 \$ 5,100

Frederick Lindzey; Zoology - Mountain lion radio telemetry.

STATE TELESCOPE SCIENCE INSTITUTE - 03/01/2000 - 02/28/2002 \$ 2,115

Charles Woodward; Geology - STIS UV spectroscopy of the bright galactic nova velorum 1999.

TAIHO PHARMACEUTICAL COMPANY - 06/01/2000 - 05/31/2001 \$ 7,000

Edward Clennan; Chemistry - Pacifichem 2000 conference.

TRI-WEST, INCORPORATED - 07/01/1999 - Open \$ 500

Alan Gray; Plant Sciences - Field crop research.

UNITED AGRI PRODUCTS - 01/01/1999 - Open \$ 1,500

Stephen Miller; Plant Sciences - Various weed biology and control.

UNITED STATES AIR FORCE - 05/15/2000 - 05/14/2003 \$ 202,501

Patrick Gilcrease; Chemical Engineering - Biocatalysts for the synthesis of polymer precursors.

UNITED STATES AIR FORCE - 11/01/1997 - 10/31/2000 \$ 30,000

Daniel Buttry; Chemistry - Corrosion of aluminum and alloys.

UNITED STATES AIR FORCE - 04/15/2000 - 04/14/2003 \$ 281,842

Jonathan Naughton/Douglas Smith; Mechanical Engineering - Hybrid control of jet flows.

UNITED STATES AIR FORCE - 07/01/1999 - 06/30/2000 \$ 24,942
 Joelanne Berrigan; Student Financial Aid - The Reserve Officer's Training Corps (ROTC) scholarship program.

UNITED STATES AIR FORCE - 06/15/2000 - 02/28/2001 \$ 2,482
 Walter Fertig; Wyoming Natural Diversity Database - *Gaura neomexicana coloradensis* subspecies on F. E. Warren Air Force Base.

UNITED STATES ARMY - 01/27/1998 - 04/14/2001 \$ 70,218
 Bibek Ray; Animal Science - Inactivation of bacterial spores in meat by hydrostatic pressure and bacteriocin.

UNITED STATES ARMY - 07/01/2000 - 06/30/2001 \$ 45,000
 David Jaeger; Chemistry - Workshop on chemical agent decontamination.

UNITED STATES ARMY - 06/01/2000 - 05/31/2003 \$ 340,674
 John McInroy/Ann Peck/Jerry Hamann; Electrical Engineering - Fault tolerant precision pointing.

UNITED STATES BUREAU OF LAND MANAGEMENT - 04/13/2000 - 12/31/2000 \$ 2,000
 Ronald Hartman; Botany - Floristic survey of Payette Forest and adjacent lands.

UNITED STATES BUREAU OF LAND MANAGEMENT - 05/15/2000 - 02/28/2001 \$ 10,000
 Gary Beauvais/Douglas Keinath; Wyoming Natural Diversity Database - Henry's Fork mountain plover survey.

UNITED STATES BUREAU OF LAND MANAGEMENT - 05/26/2000 - 09/30/2002 \$ 20,000
 Stanley Anderson; Zoology - Effects of prescribed fire on sage grouse habitat.

UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATIVE STATE RESEARCH, EDUCATION, AND EXTENSION SERVICE - 05/15/2000 - 05/31/2001 \$ 28,065
 Robert Stobart; Animal Science - Objective Measure of Wool Fiber Characteristics.

UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 04/04/2000 - 09/30/2002 \$ 8,000
 Ronald Hartman; Botany - Floristic survey of the Upper Arkansas to Gore Range.

UNITED STATES DEPARTMENT OF EDUCATION - 09/01/1999 - 08/31/2000 \$ 1,000
 Fuji Adachi; Student Educational Opportunity - Student support services.

UNITED STATES DEPARTMENT OF EDUCATION - \$ 1,000

09/01/1999 - 08/31/2000

Barry Ballard; Student Educational Opportunity - Educational opportunity center.

UNITED STATES DEPARTMENT OF EDUCATION - \$ 1,000
06/01/1999 - 05/31/2000

Manuel Gallegos; Student Educational Opportunity - Upward Bound program.

UNITED STATES DEPARTMENT OF EDUCATION - \$ 389,343
06/01/2000 - 05/31/2001

Manuel Gallegos; Student Educational Opportunity - Upward Bound program.

UNITED STATES DEPARTMENT OF EDUCATION - \$ 1,000
11/01/1999 - 10/31/2000

Manuel Gallegos; Student Educational Opportunity - Upward Bound math and science competition.

UNITED STATES DEPARTMENT OF EDUCATION - \$ 1,000
09/01/1999 - 08/31/2000

Jeanie Martinez; Student Educational Opportunity - Educational talent search.

UNITED STATES DEPARTMENT OF EDUCATION - \$ 1,000
10/01/1999 - 09/30/2000

Richard Nauman; Student Educational Opportunity - McNair scholars program.

UNITED STATES DEPARTMENT OF EDUCATION - \$ 2,310,464
07/01/2000 - 06/30/2001

John Nutter; Student Financial Aid - Pell grant funding.

UNITED STATES DEPARTMENT OF EDUCATION - \$ 380,400
07/01/2000 - 06/30/2001

John Nutter; Student Financial Aid - Supplemental educational opportunity grant program.

UNITED STATES DEPARTMENT OF EDUCATION - \$ 517,955
07/01/2000 - 06/30/2001

John Nutter; Student Financial Aid - Federal work-study program.

UNITED STATES DEPARTMENT OF EDUCATION - \$ 131,979
10/01/2000 - 09/30/2001

Richard Gannon; Wyoming Institute for Disabilities - Community parks and recreation program.

UNITED STATES DEPARTMENT OF ENERGY - 06/15/1998 - 06/14/2001 \$ 95,000

Robert Hurtubise; Chemistry - Solid-matrix luminescence analysis.

UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES - 06/01/2000 - 01/31/2001 \$ 72,500

Karen Williams; Family /Consumer Science - Healthy Child Care Wyoming.

UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES - 07/01/2000 - 06/30/2001 Marcia Dale; Nursing - Advanced education nursing traineeship program.	\$	19,182
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES - 07/01/2000 - 06/30/2001 Keith Miller; Wyoming Institute for Disabilities - Positive behavioral supports program.	\$	200,000
UNITED STATES GEOLOGICAL SURVEY - 03/28/2000 - 12/29/2000 Mary Lou Larson; Anthropology - Cultural resource overview of Colorado and Wyoming wildlife refuges.	\$	10,000
UNITED STATES GEOLOGICAL SURVEY - 06/29/1998 - 05/31/2003 Stephen Jackson; Botany - Coastal wetlands of Lake Superior.	\$	53,858
UNITED STATES GEOLOGICAL SURVEY - 07/16/1997 - 05/31/2001 William Reiners/Ronald Hartman; Botany - Plant taxon gap analysis.	\$	25,000
UNITED STATES GEOLOGICAL SURVEY - 03/28/2000 - 05/31/2001 Stanley Anderson; Zoology - Ungulates in shrublands and woodlands.	\$	31,050
UNITED STATES NATIONAL AERONAUTICS AND SPACE ADMINISTRATION - 05/01/2000 - 09/30/2000 Jonathan Naughton; Mechanical Engineering - Reduce base drag on launch vehicles.	\$	35,410
UNITED STATES NATIONAL AERONAUTICS AND SPACE ADMINISTRATION - 09/01/1999 - 08/31/2001 Paul Johnson; Physics and Astronomy - EPSCoR preparation program.	\$	219,048
UNITED STATES NATIONAL INSTITUTES OF HEALTH - 06/01/2000 - 05/31/2001 Robert Heinzen; Molecular Biology - Actin based motility by rickettsia rickettsii.	\$	94,291
UNITED STATES NATIONAL INSTITUTES OF HEALTH - 05/01/2000 - 04/30/2000 Kurt Miller; Molecular Biology - Topogenesis of polytopic membrane proteins.	\$	60,808
UNITED STATES NATIONAL INSTITUTES OF HEALTH - 05/01/2000 - 04/30/2001 Francis Flynn; Psychology - Neuropeptides and salt appetite.	\$	157,213
UNITED STATES NATIONAL SCIENCE FOUNDATION - 01/01/1999 - 12/31/2003 John Marwitz/Alfred Rodi; Atmospheric Science - King Air airplane as a national facility.	\$	1,001,319
UNITED STATES NATIONAL SCIENCE FOUNDATION - 06/29/1999 - 07/31/2002 Steven Miller; Botany - Molecular systematics and evolution of fungi in the russuloid lineage.	\$	10,000

UNITED STATES NATIONAL SCIENCE FOUNDATION - 09/02/1997 - 08/31/2000 William Smith/E. Raymond Hunt/Robert Kelly/William Reiners/Jeffrey Welker; Botany - Quantification of carbon sources and sinks.	\$	20,000
UNITED STATES NATIONAL SCIENCE FOUNDATION - 07/14/1997 - 08/31/2000 Thomas Vogelmann/William Smith; Botany - Photosynthesis and snow alga.	\$	14,470
UNITED STATES NATIONAL SCIENCE FOUNDATION - 06/01/2000 - 11/30/2001 Edward Clennan; Chemistry - Symposium on molecular oxygen and organic peroxides.	\$	7,000
UNITED STATES NATIONAL SCIENCE FOUNDATION - 06/01/2000 - 05/31/2004 James Caldwell; Computer Science - Programming methodology with applications to developing automated verifiers.	\$	284,206
UNITED STATES NATIONAL SCIENCE FOUNDATION - 03/15/2000 - 02/28/2003 Randolph Lewis; EPSCoR Office - Experimental Program to Stimulate Competitive Research (EPSCoR).	\$	1,000,000
UNITED STATES NATIONAL SCIENCE FOUNDATION - 05/19/1998 - 12/31/2000 William Baker; Geography and Recreation - Catastrophic blowdown in subalpine forests.	\$	5,000
UNITED STATES NATIONAL SCIENCE FOUNDATION - 03/15/1999 - 02/28/2001 Carrick Eggleston; Geology - Electron transfer at the iron oxide/fluid interface.	\$	86,654
UNITED STATES NATIONAL SCIENCE FOUNDATION - 04/15/2000 - 03/31/2001 Neil Humphrey; Geology - Himilayan transect in central Nepal.	\$	91,987
UNITED STATES NATIONAL SCIENCE FOUNDATION - 04/15/1997 - 03/31/2001 Neil Humphrey; Geology - Ice-core analysis of Galena Rock glacier.	\$	40,858
UNITED STATES NATIONAL SCIENCE FOUNDATION - 01/01/2000 - 03/31/2001 Jason Lillegraven/Arthur Snoke; Geology - Linkage of laramide depositional and deformational histories of the sweetwater arch and adjacent parts of the Hanna Basin.	\$	44,739
UNITED STATES NATIONAL SCIENCE FOUNDATION - 06/01/2000 - 05/31/2003 Siqi Fu; Mathematics - Partial differential equations and geometric analysis	\$	65,455

in several complex variables.

UNITED STATES NATIONAL SCIENCE FOUNDATION - 08/01/1998 - 07/31/2001	\$ 100,000
Randolph Lewis/Cheryl Hayashi; Molecular Biology - Sequence variation in spider silk protein.	
UNITED STATES NATIONAL SCIENCE FOUNDATION - 01/01/1997 - 12/31/2000	\$ 8,000
Peter Thorsness; Molecular Biology - Mitochondrial turnover.	
UNITED STATES NATIONAL SCIENCE FOUNDATION - 04/01/1998 - 04/30/2001	\$ 16,050
Ronald Canterna/Jim Dove/Steven Howell; Physics and Astronomy – Summer undergraduate for the infrared observatory.	
UNITED STATES NATIONAL SCIENCE FOUNDATION - 05/01/1998 - 04/30/2001	\$ 101,475
Jeffrey Welker; Renewable Resources - Winter c-flux in arctic ecosystems.	
UNITED STATES NATIONAL SCIENCE FOUNDATION - 06/24/1999 - 08/31/2002	\$ 11,931
Jeffrey Welker; Renewable Resources - Species responses to changes in Arctic climate.	
UNITED STATES NATIONAL SCIENCE FOUNDATION - 08/01/1998 - 07/31/2001	\$ 63,000
Henry Harlow/Joan Smith-Sonneborn; Zoology - Muscular physiology + protein use by overwintering black bears.	
VARIOUS NURSING SCHOOLS - 02/22/1994 - Open	\$ 1,270
Marcia Dale; Nursing - Develop nursing programs.	
VARIOUS SPONSORS - 01/12/1993 - Open	\$ 15,000
Norman Morrow; Chemical Engineering - Effect of reservoir wettability on oil recovery.	
VARIOUS SPONSORS - 09/01/1993 - Open	\$ 1,501
John Murphy/James Steidtmann; Geology - Fission-track thermochronology.	
VARIOUS SPONSORS - 03/22/2000 - Open	\$ 3,175
Kathryn Mays; Institute for Environmental and Natural Resources - Scholarship to attend the Governor's forum on environmental and natural resources.	
VARIOUS SPONSORS - 02/01/1994 - Open	\$ 171
Duane Keown; Natural Science Program - Wyoming's conservation connection.	
VARIOUS SPONSORS - 06/01/1999 - Open	\$ 350
Patricia McClurg; Natural Science Program - Workshops for the Upper Midwest Aerospace Consortium.	

VARIOUS SPONSORS - 02/01/1996 - Open	\$	1,985
James Rosen; Physics and Astronomy - Balloon launch and equipment support.		
VARIOUS SPONSORS - 04/04/1995 - Open	\$	5,000
Charles Ksir; Psychology - Psychopharmacology supplies and services.		
VARIOUS SPONSORS - 10/01/1999 - 09/30/2000	\$	4,207
Diane Wolverton; Small Business Development Center - Manage and operate the small business development centers in Wyoming.		
VARIOUS SPONSORS - 07/01/1998 - Open	\$	350
Jeffrey Hamerlinck; Spatial Data and Visualization Center - To fund the Spatial Data and Visualization Center.		
VARIOUS SPONSORS - 11/05/1999 - 04/15/2000	\$	200
Jeanne Holland; Women's Studies - Susan B. Anthony: The Napoleon of the Movement.		
VARIOUS SPONSORS - 12/01/1999 - Open	\$	1,500
Kenneth Heinlein; Wyoming Institute for Disabilities - Child development assessments.		
VARIOUS SPONSORS - 01/01/2000 - Open	\$	3,131
Michael Massie; Wyoming Institute for Disabilities - Connect Wyoming and pathways plus.		
VARIOUS SPONSORS - 10/01/1998 - Open	\$	6,300
Keith Miller; Wyoming Institute for Disabilities - Workshop fees.		
VARIOUS SPONSORS - 07/01/1995 - Open	\$	1,150
Keith Miller; Wyoming Institute for Disabilities - Behavioral assessment.		
VARIOUS SPONSORS - 10/01/1998 - Open	\$	2,500
Mary Neighbours; Wyoming Natural Diversity Database - Database management.		
VETERANS OF FOREIGN WAR LADIES AUXILIARY - 07/01/1997 - Open	\$	3,861
Clarence Villemez; Molecular Biology - Cancer Research		
WASHINGTON, UNIVERSITY OF - 09/01/1999 - 08/31/2000	\$	64,400
Sylvia Moore; WWAMI Medical Program - High school enrichment program.		
WASHINGTON, UNIVERSITY OF - 09/30/1999 - 08/31/2000	\$	10,800
Sylvia Moore; WWAMI Medical Program - Centers of excellence-Native American WWAMI program.		
WESTERN ASSOCIATION OF AGRICULTURAL EXPERIMENT STATION DIRECTORS - 01/01/1993 - 12/31/2002	\$	166,250
Robert Heil; Agriculture Dean's Office - Perform duties of executive director of the Western Association of Agricultural Experiment Station Directors.		

WESTERN RESEARCH INSTITUTE - 05/08/2000 - 01/19/2001 Daniel Buttry; Chemistry - NMR spectroscopy.	\$	18,000
WYOMING, STATE OF - 09/01/1995 - 09/29/2001 Pradeep Agarwal/John Steadman/William Gern; Chemical Engineering - CO2-based coal upgrade.	\$	14,000
WYOMING, STATE OF - 09/01/1995 - 09/29/2001 David Bell/John Steadman/William Gern; Chemical Engineering – Hydrocarb emission/gas drying.	\$	8,852
WYOMING, STATE OF - 09/01/1995 - 09/29/2001 Mrityunjai Sharma/John Steadman/William Gern; Chemical Engineering - Reduced VOC/supercritical fluids.	\$	7,150
WYOMING, STATE OF - 09/01/1995 - 09/29/2001 Dean Roddick/John Steadman/William Gern; Chemistry - Hydrocarbon conversions.	\$	12,000
WYOMING, STATE OF - 09/01/1995 - 09/29/2001 David Foster/John Steadman/William Gern; Civil Engineering – Remediation/hydrocarbs in groundwater.	\$	15,000
WYOMING, STATE OF - 09/01/1995 - 09/29/2001 Robert Kubichek/John Steadman/William Gern; Electrical Engineering - Power system radio interference.	\$	7,376
WYOMING, STATE OF - 09/01/1995 - 09/29/2001 John McInroy/John Steadman/William Gern; Electrical Engineering - Feedback control for large motors.	\$	6,750
WYOMING, STATE OF - 09/01/1995 - 09/29/2001 Sadrul Ula/John Steadman/William Gern; Electrical Engineering - Photovoltaic energy sources.	\$	16,944
WYOMING, STATE OF - 03/28/00 - 06/30/00 Randolph Lewis; EPSCoR Office - State appropriation match for the EPSCoR program.	\$	2,500,000
WYOMING, STATE OF - 09/01/1995 - 09/29/2001 Sally Steadman/John Steadman/William Gern; Mechanical Engineering – Human resource.	\$	86,500
WYOMING, STATE OF - 09/01/1995 - 09/29/2001 Mark Stayton/John Steadman/William Gern; Molecular Biology - Microbial dechlor/pentachlorophenol.	\$	11,617
WYOMING, STATE OF - 09/01/1995 - 09/29/2001 Patricia McClurg/John Steadman/William Gern; Natural Science Program - Human resource development.	\$	24,000

WYOMING, STATE OF - 09/01/1995 - 09/29/2001	\$	1,500
Stephen Williams/John Steadman/William Gern; Renewable Resources - Phytoremediation of metal contaminants in the soil.		
WYOMING ARTS COUNCIL - 07/01/2000 - 06/30/2001	\$	3,071
Scott Boberg; Art Museum - In-house education programs.		
WYOMING ARTS COUNCIL - 07/01/2000 - 12/31/2000	\$	3,869
Susan Moldenhauer; Art Museum - Visiting artist series and writers from boundary country.		
WYOMING ARTS COUNCIL - 10/12/2000 -10/16/2000	\$	2,000
Wendy Fanning; Cultural Programs-Barry Douglas Wyoming Tour		
WYOMING ARTS COUNCIL - 10/12/2000 -10/16/2000	\$	1,300
Wendy Fanning; Cultural Programs-Choir Leadership Conference 2000		
WYOMING BUSINESS COUNCIL - 06/07/2000 - 08/31/2000	\$	15,000
Sadrul Ula/Suresh Muknahallipatna; Electrical Engineering - Energy efficiency improvement for Wyoming industries.		
WYOMING BUSINESS COUNCIL - 05/01/2000 - 08/30/2000	\$	6,000
Suresh Muknahallipatna/Sadrul Ula; Electrical Engineering - Database for Wyoming energy and mineral companies.		
WYOMING BUSINESS COUNCIL - 10/01/1999 - 09/30/2000	\$	92,000
Diane Wolverton; Small Business Development Center - Assist small businesses and entrepreneurs in Wyoming.		
WYOMING BUSINESS COUNCIL - 06/15/2000 - 06/30/2001	\$	65,000
Diane Wolverton; Small Business Development Center - Assist small businesses and entrepreneurs in Wyoming.		
WYOMING COMMUNITY COLLEGE COMMISSION - 04/01/1898 - Open	\$	13,000
John Nutter; Student Financial Aid - State student incentive program.		
WYOMING COUNCIL FOR THE HUMANITIES - 04/28/2000 - 10/31/2000	\$	5,000
Rick Ewig; American Heritage Center - Imagining, remembering, and promoting landscapes.		
WYOMING DEPARTMENT OF AGRICULTURE - 05/29/1997 - Open	\$	5,300
Jeffrey Lockwood; Plant Sciences - Reduced area-agent grasshopper management.		
WYOMING DEPARTMENT OF COMMERCE - 05/19/2000 - 08/31/2000	\$	4,560
Mary Hopkins/Audrey Shalinsky; Anthropology - Summer cultural resource interns.		
WYOMING DEPARTMENT OF CORRECTIONS - 06/01/1999 - 06/30/2000	\$	3,000
Anne Bowen; Psychology - Evaluate the success of the intensive supervision program.		

WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY - 06/01/2000 - 05/31/2002	\$	95,674
Carol Frost; Geology - SR isotopic characterization of coal and sandstone aquifers.		
WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY - 05/15/2000 - 05/31/2003	\$	181,256
Peter Stahl; Renewable Resources - Reclaimed soil organic content and nutrient cycling.		
WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY - 05/15/2000 - 11/30/2000	\$	49,820
Roger Wilmot; Research Office - Visibility impacts of coal mines.		
WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY - 06/01/2000 - 07/31/2000	\$	8,000
Philip Roberts; History - Historical resource and site investigations of abandoned mine sites.		
WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY - 05/03/2000 - 08/31/2002	\$	55,660
Stanley Anderson; Zoology - Improve bentonite mine lands.		
WYOMING DEPARTMENT OF HEALTH - 05/08/2000 - 12/31/2000	\$	154,759
Kenneth Heinlein; Wyoming Institute for Disabilities - Purchase vision screening equipment.		
WYOMING DEPARTMENT OF TRANSPORTATION - 05/04/2000 - 05/31/2002	\$	67,295
Khaled Ksaibati/Charles Dolan; Civil Engineering - Pumping and air content in hydraulic concrete.		
WYOMING DEPARTMENT OF TRANSPORTATION - 05/04/2000 - 04/30/2002	\$	30,000
Stanley Anderson; Zoology - Electric fences and big game.		
WYOMING GAME AND FISH DEPARTMENT - 06/11/1996 - Open	\$	10,000
Steven Horn; Agriculture Dean's Office - Predatory coyote control.		
WYOMING GAME AND FISH DEPARTMENT - 06/11/1996 - Open	\$	10,000
Steven Gillespie; Pharmacy - Predatory coyote control.		
WYOMING GAME AND FISH DEPARTMENT - 07/01/2000 - 06/30/2001	\$	4,000
Thomas Whitson/Angela Hild; Plant Sciences - Saltcedar management.		
WYOMING GAME AND FISH DEPARTMENT - 05/01/2000 - 06/30/2000	\$	5,000
Jeffrey Lockwood; Renewable Resources - Remote sensing of black tailed prairie dogs.		
WYOMING GAME AND FISH DEPARTMENT - 07/01/1999 - Open	\$	15,695
Frederick Lindzey; Zoology - Wildlife research.		

WYOMING GOVERNOR'S OFFICE - 07/01/2000 - 09/30/2000 Kenneth Heinlein; Wyoming Institute for Disabilities - Law enforcement training.	\$ 8,000
WYOMING STATE LIBRARY - 06/02/2000 - 08/31/2000 Steven Bieber; Statistics - Library database survey.	\$ 4,532
yourPharmacy.com - 10/01/1999 - Open Linda Martin; Pharmacy - Provide drug information services.	\$ 3,150
TOTAL - Contracts and grants approved February 10, 2000, through April 18, 2000.	\$ 13,723,196
TOTAL - Contracts and grants previously approved:	
07/01/99 - 08/10/99	5,680,613
08/11/99 - 10/20/99	8,008,194
10/21/99 - 12/14/99	4,538,223
12/15/99 - 02/09/00	7,053,927
02/10/00 - 04/18/00	3,995,867
	<u>\$ 29,276,824</u>
TOTAL - Contracts and grants approved July 1, 1999 through June 30, 2000.	\$ 43,000,020

Vice President Gern reported the annual funding for the past year was \$43 million and that this is the fourteenth year that faculty and staff have generated this amount of funding. In October, David Langiulli was employed to run the Research Products Center and since that time he has: completed 10 new disclosures, filed 7 new patents of which 5 have been issued, executed new agreements for 4 start-ups with three companies, and worked with entrepreneurs throughout the State.

Trustee Hammons moved for approval of Contracts and Grants as listed above. Trustee McCue seconded. Motion carried.

FY2001 Budget Adjustments: Allocation of New Monies

President Dubois provided a chart on the proposed allocation. (See following page.) He noted the request was \$4.75 million annually; UW received approximately \$3.2 million. President Dubois noted the Board approves a broad expenditure of monies and expects specifics at a later date. Let the record reflect this is an information item on new monies in reallocation.

Internal Audit Activity conducted in Accordance with the Audit Plan for the Period March 31, 2000-June 30, 2000

Trustee Hammons requested that this item return at the September Board Meeting as there has not been sufficient time to review the material at length.

Tuition Restructuring Proposal

Associate Vice President Allen made an in-depth presentation on the proposal during the Saturday morning breakfast meeting. President Dubois indicated he wanted to generate discussion on this regarding other conversation that has taken place over the last year. The items are laid out as action items and can be removed or restructured. President Dubois noted that Administration and Finance has some serious issues that would affect the operations UW. He advised the Budget Committee that he would like to have an in-depth conversation in September with the Board. The recommendations that come forward would not need Board decision until January 2001. (See following pages.)

Central Wyoming Community Health Center Update

Dr. Buchanan walked the Board through the Community Health Center handouts (see following pages). The Family practice residency program is the learning arm; the CHC will create a new organization that will be the clinic piece of the operation. The clinic will be able to seek grant funding and medicare reimbursement. The proposed CHC will be developed in Casper with Cheyenne following. (See following pages.)

2001 Budget Supplemental Requests

President Dubois stated this is a request for advice from the Board prior to the development of a supplemental request. Two items on the table are: opportunity to ask for matching funds for the capital campaign and discussion on the reestablishment of a water center at UW.

Other Items of Discussion

Trustee Hammons noted that she would like to see an Athletics Department budget review and a five-year projection.

PERSONNEL COMMITTEE

The Personnel Committee of the Board of Trustees met on Friday, July 7, 2000 with the following members present: Taylor Haynes, chair; Debbie Hammons, Kathy Hunt, and Shelly Ritthaler.

Trustee Haynes noted personnel actions and so moved for approval. Trustee Hammons seconded. Motion carried.

Trustee Patrick asked that the record show he is pleased with the recent stage and computer design hire in the Fine Arts Department.

APPOINTMENTS

1. Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Chemistry</i>			
Anderson, David T.	Assistant Professor	\$50,004/AY	08/22/2000 to 06/30/2001
<i>Department of Geology & Geophysics</i>			
Cheadle, Michael J.	Associate Professor	\$55,008/AY	01/01/2001 to 06/30/2001

College of Education

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Educational Leadership</i>			
Lowe, Jerry M.	Associate Professor	\$55,008/AY	08/22/2000 to 06/30/2001
<i>Department of Educational Studies</i>			
Rios, Francisco A.	Department Head	\$63,000/AY	08/22/2000 to 06/30/2001
Trent, Allen W.	Assistant Professor	\$39,000/AY	08/22/2000 to 06/30/2001

APPOINTMENTS

College of Engineering

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Chemical & Petroleum Engineering</i>			
Radosz, Maciej	Department Head	\$108,000/AY	08/22/2000 to 06/30/2001

1. Faculty

College of Law

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Law Library</i>			
Klink, Carol Ann	Associate Professor	\$40,248/FY	07/10/2000 to 06/30/2001

2. Administrators

Office of the President

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>External Relations</i>			
Miller, Richard H.	Assistant to the President	\$90,000/FY	08/21/2000 to 06/30/2001

3. Academic Professionals

College of Education

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Special Education</i>			
Cowie, Kay F.	Assistant Lecturer	\$42,840/AY	08/22/2000 to 06/30/2001

APPOINTMENTS

4. Intercollegiate Athletics

Intercollegiate Athletics

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Athletics</i>			
Eblin, Aubrey	Assistant Women's Basketball Coach	\$27,000/FY	07/01/2000 to 06/30/2001
Luong, Phuong	Assistant Women's Volleyball Coach	\$18,000/FY	07/01/2000 to 06/30/2001
McCloskey, Mark	Assistant Women's Volleyball Coach	\$30,000/FY	06/12/2000 to 06/30/2001

CHANGES IN APPOINTMENTS

1. Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of History</i>			
Devine, Michael J.	Archivist	\$85,716/FY	08/24/2000 to 05/12/2001

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Division of Social Work</i>			
Conway, Patricia G.	Professor	\$62,616/AY	09/01/2000 to 05/12/2001

2. Administrators

College of Law

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
Saxton, Bradley	Associate Dean	\$100,404/FY	07/01/2000 to 06/30/2001

CHANGES IN SABBATICALS OR PROFESSIONAL LEAVE

1. Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
<i>Department of Anthropology</i>			
Gill, George W.	Professor	Spring	2001
<i>Department of Botany</i>			
Brown, Gregory K.	Professor	Spring	2001

LEAVES OF ABSENCE WITHOUT PAY

1. Faculty

College of Education

<u>Name</u>	<u>Rank</u>	<u>Leave Dates</u>
<i>Dept. of Elementary/Early Childhood Education</i>		
Rhone, Linda Fae	Instructor	08/25/2000 to 05/12/2001

RETIREMENTS

1. Faculty

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Department of Animal Science</i>			
Riley, Melvin L.	Department Head	11/27/1939	09/11/1967 to 12/31/2000

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Department of English</i>			
Hull, Keith N.	Department Head	07/13/1938	09/01/1969 to 08/31/2000

College of Business

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Department of Management & Marketing</i>			
Jones, Robert E.	Associate Professor	09/29/1939	10/01/1975 to 07/07/2000

RETIREMENTS

College of Education

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Department of Counselor Education</i>			
Render, Gary F.	Professor	01/09/1941	08/26/1974 to 05/13/2000

2. Administrators

Student Affairs

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Office of Student Life</i>			
Davis, Charlotte H.	Senior Coordinator	02/26/1939	01/03/1978 to 08/07/2000
Mattheus, Thomas E.	Director	11/13/1941	07/14/1969 to 05/26/2000

3. Staff

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>American Heritage Center</i>			
Bohnenblust, Virginia	Accounting Associate	11/15/1926	03/12/1984 to 07/07/2000

Administration & Finance

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Budget Office</i>			
Ota, Mabel	Accountant	02/27/1938	10/01/1979 to 08/02/2000
<i>Human Resources</i>			
Gilbertson, Bruce	Manager	01/22/1945	08/01/1970 to 07/31/2000

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
Andersen, Linda M.	Staff Assistant	06/01/1940	11/26/1984 to 06/01/2000

Student Affairs

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Student Health Service</i>			
Merriam, Letitia	Multiphasic Technologist	06/15/1934	07/10/1978 to 10/27/2000

RECALLS

1. Faculty

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Dates</u>
Jenkins, Terry L.	Faculty Conciliator	\$6,800/period	08/24/2000 to 05/12/2001

RESIGNATIONS

1. Faculty

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>American Heritage Center</i> Davis, Daniel M.	Assistant Archivist	04/01/1998 to 04/27/2000

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Department of Computer Science</i> Caldwell, James L. II.	Assistant Professor	08/25/1998 to 08/16/2000
Mishra, Shivakant	Associate Professor	08/25/1994 to 08/20/2000
<i>Department of Physics & Astronomy</i> Woodward, Charles	Associate Professor	03/17/1987 to 08/23/2000
<i>Department of Psychology</i> Wagner, Amy W.	Assistant Professor	09/26/1997 to 08/31/2000

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>School of Nursing</i> Beeken, Janice E.	Assistant Professor	09/01/1993 to 05/13/2000
<i>School of Pharmacy</i> Foss, Melissa T.	Assistant Professor	07/15/1998 to 06/09/2000
Weffald, Linda A.	Assistant Professor	08/01/1999 to 05/15/2000

RESIGNATIONS

College of Law

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
Dwyer, James G.	Assistant Professor	08/25/1998 to 05/13/2000

2. Administrators

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Art Museum</i> Guerin, Charles	Director	09/02/1986 to 05/31/2000

College of Law

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
Madsen, Debra J.	Associate Dean	04/01/1986 to 05/31/2000

3. Academic Professionals

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Department of Plant Sciences</i> Donahue, Jay D.	Temporary Assistant Extension Educator	01/03/1996 to 06/02/2000

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Department of English</i> LeBlanc, Diane C.	Associate Lecturer	08/28/1991 to 08/23/2000

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Medical Technology Program</i> Thompson, James E.	Associate Lecturer	12/14/1990 to 05/19/2000

RESIGNATIONS

4. Intercollegiate Athletics

Intercollegiate Athletics

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Department of Athletics</i> deGoede, Sharon M.	Assistant Track Coach	07/01/1999 to 05/31/2000
Judge, Larry	Head Track Coach	05/30/1998 to 06/30/2000
Simon, David	Assistant Volleyball Coach	05/30/1998 to 06/06/2000
Stafford, Joe	Assistant Wrestling Coach	08/15/1998 to 06/14/2000
Stevenson, Jon P.	Assistant Women's Volleyball Coach	07/01/1999 to 03/10/2000
Wilson, Trina C.	Assistant Women's Basketball Coach	05/05/1999 to 03/19/2000

DECEASED

1. Academic Professionals

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>
<i>Department of Criminal Justice</i> Ketchum, Ronald L.	Associate Lecturer

GLOSSARY OF PERSONNEL TERMS

Academic Professional

Person other than faculty, engaged primarily in activities that extend and support the teaching, research, extension, and service missions of the University. There are four categories of academic professional: 1. Extension Educators, 2. Lecturers, 3. Research Scientists, 4. Post-Doctoral Research Associates. Individuals belonging to any of the first three categories can hold extended-term-track appointments under certain conditions.

Academic-Year (AY) Appointments

Appointments in which the regular period of employment includes the fall and spring semesters (nine months) of each year, with no accrual of vacation leave. Most faculty members and academic professionals hold AY appointments. AY employees typically receive their nine-month salaries and benefits spread out over the 12 months of each calendar year.

Adjunct or Clinical Faculty

Indicates a non-financial appointment of an individual to an academic unit. Adjunct appointments can include qualified non-academic personnel or faculty with other academic affiliations. Adjunct appointments are made at all three faculty ranks (Assistant Professor, Associate Professor, Professor) based upon academic qualifications. Clinical appointments are always at the Professor level. Adjunct appointments are normally for three years, while clinical appointments are for one year.

Archive Faculty

This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: 1. Assistant Archivist, 2. Associate Archivist, 3. Archivist. Promotion and appointment as Associate Archivist or Archivist carries with it the automatic award of a five-year

Assistant Professor

Indicates tenure-track appointments of individuals who hold the terminal degree in their discipline. This is the usual entry-level faculty rank.

Associate Professor

In addition to the qualifications of an Assistant Professor, Associate Professors have established a strong reputation in scholarship and teaching. Generally, faculty hired as Assistant Professors are promoted to the rank of Associate Professor at the time tenure is granted.

Development Leave

Extended-term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies, or in some other way to enhance an individual's ability to contribute to the University. Development leaves can be granted with or without pay, are the prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leaves for faculty.

Emeriti Faculty

Emeritus status can be awarded to tenured faculty who retire after long and distinguished service. The designation is honorary. By analogy, extended-term academic professionals may be eligible for emeritus status upon retirement. (Emeritus=masculine, emerita=feminine, emeriti=plural.)

Extended-Term Appointment

Academic professionals who have successfully completed probationary terms (usually six years) may receive six-year appointments called extended-term appointments. The term also applies to certain librarians and archivists who hold faculty status. These employees are eligible for extended-term appointments after five-year probationary periods.

Extended terms for these employees are five years in length. Academic professionals, librarians, and archivists who are in the probationary period are on the extended-term-track.

Extension Educator

The primary function of this academic professional is to provide non-credit education to off-campus clientele through UW's Cooperative Extension Service. There are three ranks of Extension Educators: Assistant University Extension Educator, Associate University Extension Educator, Senior University Extension

Faculty

Members of the permanent faculty include tenured or tenure-track Assistant Professors, Associate Professors, and Professors. Also included are tenure-track individuals who hold the rank of Instructor while completing their terminal degrees. Certain librarians and archivists also hold faculty status, but they are eligible for extended terms instead of tenure.

Fiscal-Year (FY) Appointments.

Appointments in which the regular period of employment is the entire calendar year, with accrual of annual vacation leave. Faculty members who hold administrative positions with summer responsibilities often have FY appointments for the duration of their administrative terms.

Full-Time Equivalent (FTE)

A measure of the time commitment expected of an employee or a set of employees. For example, two full-time employees or four half-time employees constitute 2.0 FTE.

Instructor

Tenure-track faculty member who does not yet hold the terminal degree in the appropriate field. UW requires verification of degrees in the form of official transcripts. UW does not grant tenure to faculty members who hold Instructor status at the time of the decision.

Leave of Absence Without Pay

Academic and administrative personnel may request leaves without pay for periods normally not in excess of one year, for purposes consistent with the professional enhancement of the employee and the advancement of the University's stature.

Lecturer

A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: Assistant Lecturer, Associate Lecturer, Senior Lecturer.

Library Faculty

This faculty designation applies to employees of the University Libraries. There are three ranks of library faculty: Assistant Librarian, Associate Librarian, Librarian. Persons holding the rank of Assistant Librarian are appointed on an annual basis. Persons holding the ranks of Associate Librarian and Librarian are eligible for five-year extended-term appointments.

Part-Time Employee

Any employee holding less than a full-time equivalent position (FTE less than 1.0).

Post-Doctoral Research Associate

Post-Docs are persons who desire greater professional development and research investigation, after having received a doctoral degree but before obtaining permanent employment. Post-Doctoral appointments are temporary.

Probationary Employee

Refers to tenure-track faculty members who have not received tenure and to academic professionals, library faculty, and archive faculty who have not yet received an extended-term contract. The probationary term for academic professionals is generally six years, with yearly reviews and re-appointments. For librarians and archivists, it is five

years. Faculty members who are on tenure-track appointments typically undergo the review for tenure in the sixth year of employment.

Professor

In addition to the qualification of an Associate Professor, "full" Professors have demonstrated superior research contributions, have attained wide recognition in their professional fields for scholarship or other creative activity, and have gained recognition as teachers and contributors in their fields.

Research Professor

Person with demonstrated superior capacity for research contributions, who is employed solely on external funds, and who holds a terminal degree. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

Research Scientist

An academic professional whose primary responsibility is to conduct research. There are four ranks for Research Scientists: 1. Assistant Research Scientist, 2. Associate Research Scientist, 3. Research Scientist, 4. Senior Research Scientist.

Review Year

Year in which a reappointment review occurs for probationary employees. Normally, tenure-track faculty members undergo mandatory reappointment reviews in their first, second, and fourth years, with optional reviews in the third and fifth years. A review for the tenure decision occurs no later than the sixth year. An explanatory flow chart appears at the end of this glossary. In some cases employees start with credit toward a tenure or extended-term decision, based on their previous experience. In these cases the review year is the number of years of service at UW plus the number of years of credit.

Sabbatical Leave

Sabbatical leave may be granted to any tenured member of the faculty for the purposes of increasing professional competence and usefulness to the University. A minimum of six years service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical.

Temporary Appointment

A short-term appointment without rights to tenure or extended term. Most temporary appointments are for one semester or one academic year.

Tenure-Track Appointment

Indicates a probationary faculty appointment prior to the award of tenure. Tenure-track positions generally require six years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

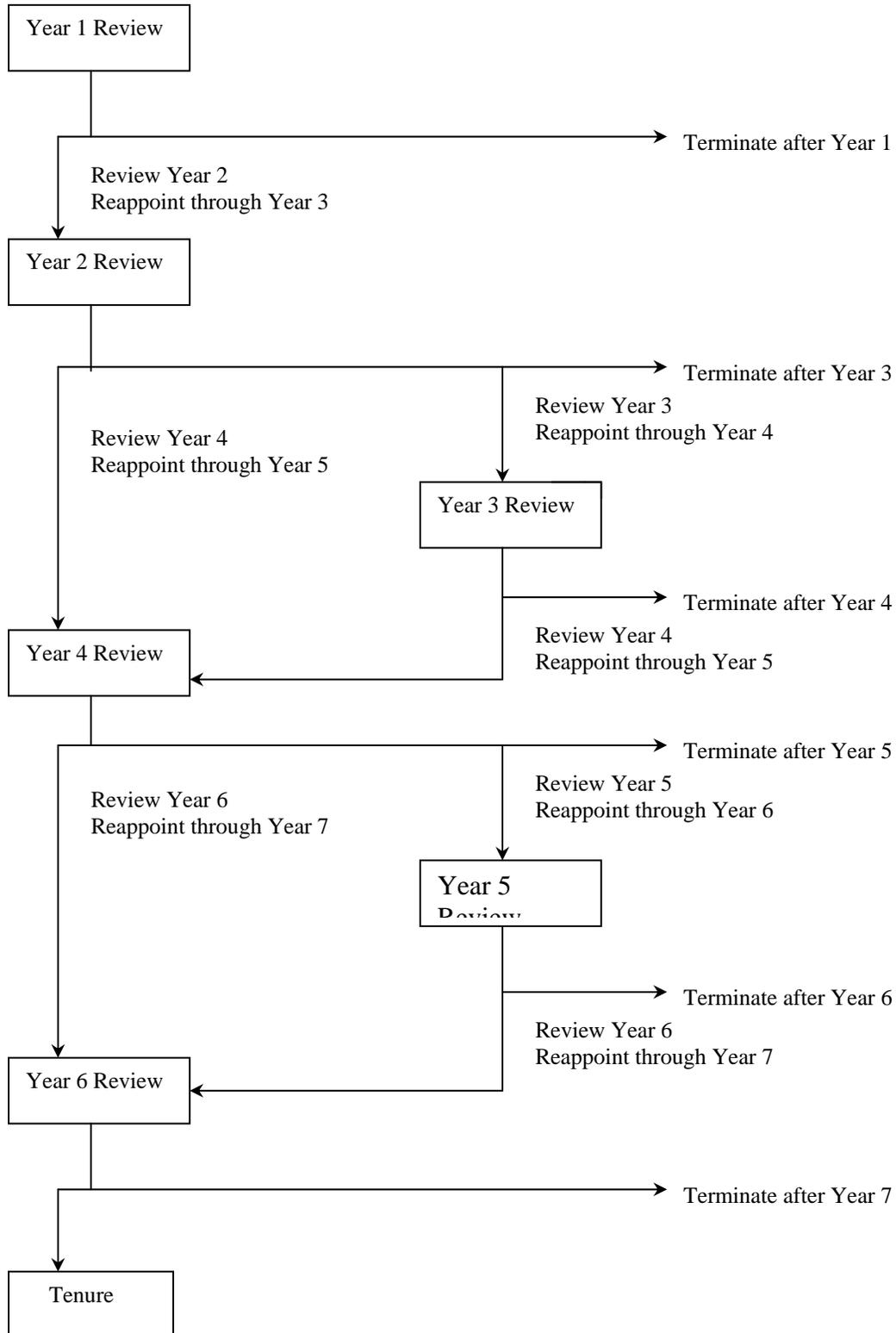
Terminal Degree

Typically the highest earned degree in a field of study. Examples include the Ph.D. (a variety of fields), the M.D. (medicine), the Ed.D. (education), M.F.A. (fine arts), and J.D. (law).

Visiting Appointment

Indicates a non-permanent, non-tenure-track faculty appointment. Most visiting appointments are for one year.

FLOW CHART FOR FACULTY REAPPOINTMENTS



One-Time Salary Adjustments (SPAM) Further Discussion

DRAFT

Proposed Procedure for Supplemental Pay Allocations—Midyear (SPAM)

The following is a proposal for distributing the one-time moneys associated with the salary adjustment pool that the University received from the 2000 Legislature. For more information on these one-time moneys, please see the following web site:

<http://www.uwyo.edu/pulse/2000/March/salaryplan.htm>

The University's Executive Council has discussed the following policies.

1. Distribute SPAM in two-year increments in January, 2001 and 2002.

Rationale: This approach provides an opportunity to evaluate enrollment levels, before committing to the distribution of monies originally budgeted in anticipation of predicted tuition revenues.

2. Set distribution for 2001, pending evaluation of Fall 2000 enrollment and tuition levels.

Rationale: The Trustees' approved salary distribution plan anticipates the need to distribute as much as \$3M over a two-year period in one-time supplemental pay allocations. Assuming that 50% of this amount will be distributed in 2001, the actual amount available for distribution would be approximately \$1.39M (\$1.50M less 7.11% for employer-paid benefits). The rationale for spreading the distribution over two years is given above. If tuition revenues appear to be significantly below budgeted levels, both the SPAM and the continuing salary increase dollars projected for the second year of the biennium will require downward adjustment.

3. Distribute SPAM to departments and the units, but do not reserve any adjustment pools to be administered by the President or Vice President of Academic Affairs.

Rationale: Since these are one-time monies, they can have no permanent effect in addressing compression or equity issues. Therefore creating reserved pools adds work without effecting long-range improvements.

4. Distribute SPAM to all benefited full-time and part-time employees, regardless of income level.

Rationale: Although exclusion of highly paid individuals or of administrative personnel might be important symbolically, salary levels are below market levels across the board, and compression has affected nearly everyone, including some of our senior faculty with many years of service.

5. Distribute a pool of SPAM to each department and unit based upon the number of employees in the unit. Using this formula, the Budget Office would calculate the average amount available in each year of the biennium for each full- and part-time employee, then multiply that amount by the number of eligible full-time employees and half the amount by the number of eligible half-time employees in each unit.

Rationale: This formula-based approach gives each unit head a total amount of money with which to work in assigning one-time supplemental pay allocations.

6. Direct vice presidents, directors, and department heads to ensure that each SPAM pool is allocated in flat dollar amounts on the basis of merit. Transfer of SPAM funding between pools would not be an option. Instead, the SPAM must be distributed in toto to eligible employees in the pool associated with the department or unit. In addition, request that special attention be paid to meritorious staff at the low end of the salary scale.

Rationale: The goal here should be to use SPAM to help our most needy employees on a relative basis.

7. The SPAM distributed in 2001 should be made available to all employees placed on the University payroll prior to July 1, 2000. Similarly, the SPAM distributed in 2002 should be made available to employees placed on the payroll prior to July 1, 2001.

Rationale: This eligibility rule would permit us to reward employees who had joined the University after the cut-off date (January 1, 2000) for the continuing salary increases to be distributed in 2000-2001. But it would limit the benefit to employees with a minimum of six months of service.

8. Subject to the availability of funding, the SPAM would be made available to Section II employees on identical terms as apply to Section I employees.

Rationale: This has been the campus policy for ongoing salary increases for some time; it should also apply to the SPAM where funding permits. Special cases will need to be discussed with the Office of Research.

Trustee Haynes moved for approval of SPAM by the full Board. Trustee Hunt seconded. President Dubois noted the Board is only acting on the concept and final decisions will be made after seeing fall enrollment figures. Motion carried.

PHYSICAL PLANT AND EQUIPMENT COMMITTEE

The Physical Plant and Equipment Committee met on Friday, July 7, 2000 with the following members present: Pete Jorgensen, chair; Taylor Haynes, John Patrick, Shelly Ritthaler, and Hank True. Trustee Jorgensen presented the following items to the full Board.

Archer Easement

The land presently comprising the Archer REC is the result of seven warranty deeds, one donation, and one quitclaim deed. From December 1926, through October 1931, the Wyoming Hereford Ranch conveyed, to the State of Wyoming via warranty deeds, four 120 acre parcels, 140 acres, and 40 acres, respectively. In March 1930 151 acres was conveyed via warranty deed, to the State of Wyoming. In November 1954, the Wyoming Hereford Ranch donated 124.42 acres to the State of Wyoming. The final transaction in July 1969, was a quitclaim deed, from the Wyoming State Highway Department to the Trustees of the University of Wyoming.

HR Land Company, Casper, Wyoming, now owns the lands adjacent to the south and east of the Archer REC and is in the planning stages of developing these areas into five to forty acre home sites. Access to these planned home sites would involve using the Interstate 80 Archer exit, the existing Field Station Road to that point where the road makes a 90 degree turn to the east for access into the Western Area Power Administration Archer substation and Communication Site, and then continue overland, south and southeasterly, across the southern portion of the Archer REC to the north section line of Section 34. The existing Field Station Road was constructed to provide access to the Archer farm buildings as well as provide the U.S. Department of Interior access to their substation. In June 1965, the U.S. District Court granted the Interior Department a 25-foot road easement from then U.S. Highway 30 south to the W1/4

corner of Section 27, and a 50-foot road easement south and east from the W1/4 corner to the substation.

HR Land Company is asking for a road easement, 80 foot in width, on the existing Field Station Road to the point where the road turns toward the WAPA substation, continuing south and southeasterly, until the road would reach the north line of Section 34.

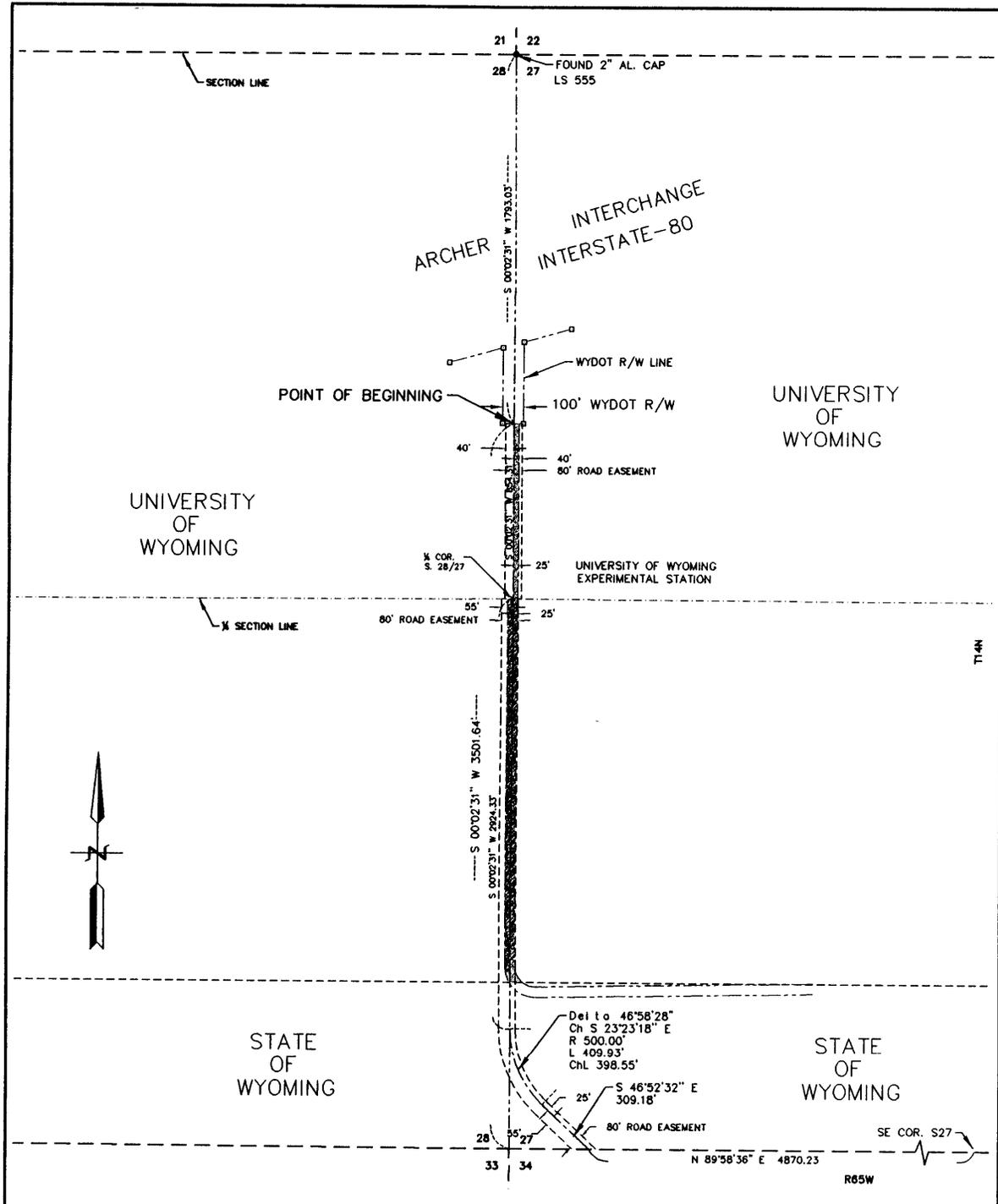
The Western Area Power Administration has granted HR Land use of their easement on Field Station Road and Laramie County will assume maintenance and liability under the public road statutes, for an upgraded, paved road, built to county standards. One of these standards is the 80-foot right-of-way. The entire cost of this new road would be born by HR Land Company.

The entire 80-foot easement would contain 6.69 acres, and would consist of approximately four more acres of easement than is in the existing easement. HR Land plans on installing a natural gas line within the new road right-of-way and would allow the University to tap into this line for natural gas service to the Archer REC.

It is recommended the Physical Plant and Equipment Committee recommend the Trustees of the University of Wyoming grant this road easement to HR Land Company for the appraised value of the 6.69 acres subject to the new easement.

A surveyor's map and legal description of the proposed easement is included on the page immediately following.

Trustee Jorgensen moved the Archer Easement for approval with the additional words 'subject to the extent of ownership which the University holds.' Trustee Haynes seconded. Trustee McCue opposed. Motion carried.



EASEMENT DESCRIPTION

An easement for road purposes 80 feet wide lying on both sides of the following described centerline located in Sections 27 & 28. T. 14 N., R. 65 W., 6th P.M., Laramie County, Wyoming more particularly described as follows:

Commencing at the northeast corner of Section 28, said point being a 2" aluminum cap, thence S. 00°02'31" W. along the east line of Section 28, 1793.03 feet to a point on the south Right—of—Way line of Interstate 80, said point being the True Point of Beginning; thence continuing S. 00°02'31" W. along the east line of said section said easement being 40 feet on both sides of the described centerline, 854.31 feet to the quarter corner of Sections 27 and 28; said easement now being 25 feet wide on the east and 55 feet wide on the west of the following described centerline, thence continuing S. 00°02'31" W. along the east line of said section 28, 2070.02 feet to the beginning of a curve concaved to the northeast having a radius of 500 feet, and a central angle of 46°58'28"; thence southeasterly 409.93 feet along said curve to the point of tangency, thence S. 46°52'32" E., 309.18 feet more or less to the south line of Section 27 from which the southeast corner of said section bears N. 89°58'36" E., 4870.23 feet distant. Said easement contains 6.69 acres more or less.

0 ----- 600'
MAY 2000
Scale 1" = 600'

PREPARED

engineering	PHONE (307) 637-6017
planning	2035 WESTLAND ROAD
surveying	CHEYENNE, WY 82001

Powell Land Sale

The proposal is to sell land for the value of appraisal to North West College. North West College will also pay the appraisal fee.

Trustee Jorgensen moved for the approval of sale of 20 acres of land at Powell for the appraised value plus cost of the appraisal. Trustee Haynes seconded. Motion carried.

Trustee Jorgensen noted the following three items for information.

Contractor Prequalification

The University has not previously prequalified contractors prior to bidding capital construction projects. The University has, however, prequalified certain contractors or suppliers for specialty segments of projects through project specifications but never the entire project. The University's practice has been to qualify general contractors, subcontractors and suppliers after the receipt of construction bids.

State statutes have dictated many of the past processes used in capital projects. Certain of the statutes require preferences for in-state contractors and materials as well as predetermined wage rates. Because of the preference statutes, the last construction project bid by a non-resident general contractor was the Centennial Complex in 1991. When projects exceed \$2 million, up to five resident general contractors who can meet statutory bonding requirements can be expected to bid the project. With projects in excess of \$10 million, the University has experienced only two resident bidders on those projects.

In the State of Wyoming, the prequalification of contractors is standard operating procedure only with the Department of Transportation. WYDOT prequalifies contractors for all

types of work on a continuing maximum 15-month cycle. Every project bid by WYDOT requires prequalification of all general and subcontractors. The Wyoming Division of Administration and Information, on the other hand, only prequalifies specialty contractors such as asbestos abatement on an infrequent project basis.

Regional four-year institutions of higher education were polled to determine processes for prequalification of contractors. None prequalified contractors for all levels of construction as a standard operating procedure, nor did they prequalify all general contractors or major subcontractors (mechanical and electrical) as a standard operating procedure. Most elected to qualify general contractors and major subcontractors on a project-by-project basis depending on project complexity and size. Many prequalified specialty contractors and suppliers through project specifications. All retained the right to post-bid qualify general contractors through bid acceptance and post-bid qualify subcontractors and material suppliers through an approval process. If subcontractors and suppliers were not approved, the contract reflected bid price changes. U. W. bidding requirements are similar with respect to subcontract and material approvals after the bid.

The existing State statutes and the University bidding requirements do not preclude a prequalification process.

Capital construction administrative procedures will be modified to include the following recommended prequalification requirements:

1. Capital construction projects exceeding \$5 million will require prequalification of all general, mechanical (plumbing and heating-ventilating-air conditioning) and electrical contractors intending to bid. Prequalification of other contractors will depend on the project complexity.

2. Prequalification of contractors on capital construction projects exceeding \$2 million but less than \$5 million will be determined by the University Administration, considering project size and complexity.
3. Prequalification will not be required of projects less than \$2 million.
4. A public advertisement requesting qualification statements from contractors intending to bid on projects requiring prequalification will be made prior to the advertisement for bids. The public advertisement for qualifications will be three consecutive weeks with receipt of statements in the week following.
5. Qualification statements will be made on forms (copy attached) provided by the University. Qualification statements may include but are not limited to contractor financial ability, organization, past experience and bonding capacity.
6. Only prequalified contractors will be permitted to bid on projects requiring prequalification.

**UNIVERSITY OF WYOMING
CONSTRUCTION CONTRACTOR
QUALIFICATION STATEMENT INSTRUCTIONS**

1. General contractors, electrical subcontractors, plumbing subcontractors, heating-ventilation subcontractors, air conditioning subcontractors, or those required by public advertisement and proposing to bid on a University of Wyoming construction project must first submit a statement, under oath, on a Prequalification Questionnaire furnished by the University of Wyoming. Such statements shall fully indicate the Applicant's financial ability, the adequacy of their plant and equipment, organization and past experience, and include any pertinent information which may be necessary to accurately assess the Applicant's status.

All financial information **must** be filed with the University of Wyoming by the date required in the advertisement.

The name of your firm as it appears on the Accountant's Opinion in the Financial Statement portion of the Questionnaire, or on the Accountant's Financial Statement, will be used for

prequalification and bidding purposes. Care must be taken in insuring that your Accountant shows your firm's name properly in their opinion.

2. The Applicant must show that the Applicant possesses net current assets of working capital to render it probable that the Applicant can satisfactorily execute the Applicant's contracts and meet all obligations therein incurred. The Applicant shall authorize the University of Wyoming to obtain all information pertinent to the Applicant's financial standing from financial institutions, surety companies, or any other persons having financial dealings with the Applicant. The Applicant shall authorize the aforementioned businesses or individuals to furnish the information requested.
3. Prequalification information is considered confidential and may be released only by Court Order.
4. Upon receipt of the Prequalification Questionnaire, the University shall examine and verify the information submitted.

Bids will not be considered if the Prequalification Questionnaire has not been submitted within the time indicated. Notification regarding the Applicant's prequalification, including type of work classification, will be made, by mail, within fifteen (15) days after all information has been received.

5. All projects requiring prequalification will indicate the requirement in the public advertisement for the project. Bidding documents will be provided to those contractors prequalified to bid.
6. The Applicant's previous and present job performance will be evaluated in determining the prequalification.
7. Nothing herein contained shall be construed to deprive the University of Wyoming of the right to reject any bid, or to refuse to award a contract to the low bidder where circumstances or developments have, in the opinion of the University, changed the qualification or responsibility of the bidder.
8. If you reside in Wyoming and wish to be considered a Resident Contractor, your residency eligibility must be certified by the Department of Labor, Division of Labor Standards. Questions regarding residency should be directed to the Division of Labor Standards, U.S. West Building, 6101 North Yellowstone Road, Cheyenne, WY 82009, or phone (307) 777-7261.
9. Questionnaires, correspondence and questions regarding prequalification will be directed to:

Terry Benson
Facilities Planning Office
P.O. Box 3413
Merica Hall 208

The University of Wyoming
Minutes of the Trustees
July 7-8, 2000
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University of Wyoming
Laramie, WY 82071
307 / 766-3032

Dated: 6/15/00

UNIVERSITY OF WYOMING
Contractor's Qualification Statement

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

SUBMITTED BY:

NAME:

ADDRESS:

PRINCIPAL OFFICE:

ORGANIZATION SUBMITTING AS A:

- Corporation
- Partnership
- Individual
- Joint Venture
- Other

TYPE OF WORK (file separate form for each Classification of Work):

- General Construction
 - Plumbing
 - Other _____
 - HVAC
 - Electrical
- (please specify)
-

1. ORGANIZATION

- A. How many years has your organization been in business as a Contractor?
- B. How many years has your organization been in business under its present business name?

1. Under what other or former names has your organization operated? How many years?

C. If your organization is a corporation, answer the following:

1. Date of incorporation:
2. State of incorporation:
3. President's name:
4. Vice President's name(s):
5. Secretary's name:
6. Treasurer's name:

D. If your organization is a partnership, answer the following:

1. Date of organization:
2. Type of partnership (if applicable):
3. Name(s) of general partner(s):

E. If your organization is individually owned, answer the following:

1. Date of organization:
2. Name of owner:

F. If the form of your organization is other than those listed above, describe it and the names of the principals:

2. LICENSING

- A. List jurisdictions and trade categories in which your organization is legally qualified to do business and indicate registration or license numbers, if applicable.
- B. List jurisdictions in which your organization's partnership or trade name is filed.

3. EXPERIENCE

- A. Have you filed a Qualification Statement with the University of Wyoming in the past?

- B. Have you been denied prequalification by any other organization? (If the answer is yes, provide name of organization and reason for denial.)
- C. List the categories of work that your organization normally performs with its own forces. (Normally is defined as more than fifty percent of your projects.)
- D. Has your organization ever failed to complete any work awarded to it? (If the answer is yes, please attach details.)
- E. Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against you? (If the answer is yes, please attach details.)
- F. Has your organization filed any lawsuits or requested arbitration with regard to construction contracts within the last five years? (If the answer is yes, please attach details.)
- G. Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.)
- H. On a separate sheet, list major construction projects your organization has in progress, giving the name of the project, owner, architect, contract amount, percent complete and scheduled completion date.
 - 1. State total worth of work in progress and under contract:
- I. On a separate sheet, list the major projects your organization has completed in the past five years, giving the name of the project, owner, architect, contract amount, date of completion and percentage of the cost of the work performed with your own forces.
 - 1. State the annual amount of construction work performed during the past five years.
- J. On a separate sheet, list the construction experience, present commitments and level of responsibility of key individuals of your organization.
- K. On a separate sheet, list those projects identified above involving phased construction. Explain the phasing.

4. REFERENCES:

- A. Trade References:
- B. Bank References:

C. Surety:

1. Name of bonding company:
2. Name and address of agent:
3. Bonding capacity:
4. Is bonding capacity for identical organization named on page one?

5. FINANCING

A. Financial Statement:

1. Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:
 - i) Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepared expenses);
 - ii) Net Fixed Assets;
 - iii) Other Assets;
 - iv) Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);
 - v) Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).
2. Name and address of firm preparing attached financial statement, and date thereof:
3. Is the attached financial statement for the identical organization named on page one?

- B. Provide names of individuals, companies, or corporations owning ten percent or more of applicant's firm.

6. RESIDENCY

- A. Attach a certificate of residency issued by the Wyoming Department of Labor.

7. SIGNATURE

A. Dated at _____ this _____ day of 2000.

Name of Organization: _____

By: _____

Title: _____

A. _____ being duly sworn disposes and says that the information proved herein is true and sufficiently complete so as not be misleading.

Subscribed and sworn before me this _____ day of 2000.

Notary Public: _____

My Commission Expires: _____

Construction Observation

The observation of construction by consultants is utilized on most construction projects exceeding \$500,000, albeit not on a full-time basis. The operating procedure for capital projects has been to have full-time consultant observation on those projects exceeding \$10 million. The past projects utilizing consultant full-time observation have been the Centennial Complex and the Earth Sciences Building. On projects less than \$10 million, a combination of consultant observation and the professional staff of the U.W. Facilities Planning Office has been utilized.

A survey of regional four-year institutions indicated they largely rely upon periodic construction observation by the design consultant supported by the institutions professional staff. All institutions polled stated they have achieved the greatest success with that combination and found it the most economically feasible. Most institutions only utilized full-time consultant observation when the workloads exceeded the capacity of the professional staff. About half of the

institutions preferred to use an independent consultant rather than the design consultant. The most frequent use of independent consultants by the region was building system commissioners for the buildings' major systems such as mechanical. However, most commissioned the buildings with their professional staffs when available. The institutions preferred to use their professional staff and independent consultants due to loyalty and allegiance to the institution, and better coordination of the design and construction activities surrounding the project. All institutions opined the design consultant's allegiance during construction was their work product or design and not full support of the institution interest, requiring institutional oversight of the construction.

Capital construction administrative procedures with respect to design and consultant observation for future projects is recommended as follows:

1. Before requesting Trustee acceptance of a capital construction project for a design consultant agreement, the University administration will evaluate the size and complexity of the project, and University professional staff capacity. Recommendations to the Trustees will include the level of consultant construction observation.
2. The qualifications and duties of a consultant construction observer will be negotiated with the design consultant at the time of the design agreement.
3. Recommendations for the use of an independent construction observation consultant or building system commissioner will be made based on the size and complexity of the project, and University professional staff capacity.

Change Orders and Progress Reports

The following gives an accounting of the progress and activity of construction since the March 2000, Trustees' meeting. Also reported are approved change orders to the Studio Addition for Fine Arts Building and Stadium Lighting.

PROJECTS IN CONSTRUCTION

1. Third Floor Ivinson Remodel

Contractor: Marshall Contracting, Inc.
 Bid Price: \$96,374.00
 Original Completion: 17 December, 1999
 Present Completion Date: 17 December, 1999
 Contract Substantial Completion Date: 17 December, 1999

	Total	Design	Construction	Contingency	Adminis.	Signage
Budget	\$135,654.00	\$4,500.00	\$96,374.00	\$29,000.00*	\$4,820.00	\$960.00
Expended	\$126,617.98	-0-	\$96,374.00	\$25,244.62	\$4,765.18	\$234.18
Obligated	\$2,376.55	-0-	-0-	\$2,376.55	-0-	-0-
Un-obligated	\$6,659.47	\$4,500.00	-0-	\$1,378.83	\$54.82	\$725.82

Remarks: Final payment to the Contractor is in process.

*Contingency Budget increased by \$19,400.00 for replacement of exterior windows on third floor.

2. Studio Addition for Fine Arts Building

Contractor: Spiegelberg Lumber and Building Company, Inc.
 Bid Price: \$972,300.00
 Original Completion Date: 27 June, 2000
 Present Completion Date: 27 June, 2000
 Contract Substantial Completion Date: 27 June, 2000

	Total	Design	Construction	Contingency	Adminis.	Equip	<u>Misc</u>
Budget	\$1,685,831.41	\$87,900.00	\$979,800.00	\$121,886.41	\$32,415.00	\$452,000.00	\$11,830.00
Expended	\$941,336.42	\$80,865.00	\$668,453.00	\$1,658.50	\$15,117.76	\$175,242.16	-0-
Obligated	\$393,643.81	\$ 7,035.00	\$311,347.00	\$30,860.05	\$785.11	\$42,600.00	\$1,016.65
Un-obligated	\$350,851.18	-0-	-0-	\$89,367.86	\$16,512.13	\$234,157.84	\$10,813.35

Remarks: The wood floor has been installed. Gypsum board all installed and painting has begun. Beneficial occupancy expected by mid-July. However, the exterior brick is not available until September, 2000 and the interior acoustical panels are not scheduled for shipment from manufacturer until the third week of July, 2000.

3. Stadium Lighting

Contractors: Simpson Electric Co., Inc. and Musco Lighting

Bid Prices: \$150,300.00 - \$304,000.00

Original Completion Date: 23 June, 2000

Present Completion Date: 23 June, 2000

Contract Substantial Completion Date: 23 June, 2000

	Total	Design	Construction	Lighting	Contingency	Adminis.	Equipment
Budget	\$490,508.05	\$1,500.00	\$150,300.00	\$304,000.00	\$23,286.00	\$6,000.00	\$5,422.05
Expended	\$376,619.10	\$1,500.00	\$74,685.51	\$293,800.00	-0-	\$1,212.14	\$5,421.45
Obligated	\$91,132.00	-0-	\$75,614.49	\$10,200.00	\$5,305.80	\$11.71	-0-
Un-obligated	\$22,756.97	-0-	-0-	-0-	\$17,980.20	\$4,776.15	\$.60

Remarks: All fixtures have been energized. The contractor responsible for installation is working on the punch list items. Musco representatives will be on site the 21st and 22nd of June, 2000 for final aiming of the light fixtures.

4. Rochelle Athletic Center

Contractor: Spiegelberg Lumber and Building Company, Inc.

Bid Price: \$6,618,200.00

Original Completion Date: 15 June, 2000

Present Completion Date: 15 June, 2001

Contract Substantial Completion Date: 15 June, 2001

	Total	Design	Construction	Contingency	Adminis.	Misc.
Budget	\$8,427,592.00	\$608,936.00	\$7,050,000.00	\$378,041.00	\$297,042.00	\$93,573.00
Expended	\$709,032.26	\$383,660.00	\$307,093.00	-0-	\$18,279.26	-0-
Obligated	\$6,442,786.83	\$109,672.00	\$6,311,107.00	-0-	\$11,958.83	\$10,049.00
Un-obligated	\$1,275,772.91	\$115,604.00	\$431,800.00	\$378,041.00	\$266,803.91	\$83,524.00

Remarks: Foundation walls and footings are approximately 50% complete and are scheduled for completion by 1 July, 2000. Masonry subcontractor is scheduled to be on-site the first week of July.

5. Wyoming Union Renovation and Additions

Phase "0" Contractor: Spiegelberg Lumber and Building Company, Inc.

Phase "0" Bid Price: \$541,900.00

Phase "0" Original Completion Dates: Temporary Bookstore area - 24 July, 2000
 Breezeway portion/East Addition - 18 August, 2000
 Balance of East Addition - 15 September, 2000

Phase "0" Present Completion Date: Temporary Bookstore area - 24 July, 2000
 Breezeway portion/East Addition - 18 August, 2000
 Balance of East Addition - 15 September, 2000

Phase "0" Contract Substantial Completion Date: Temporary Bookstore area - 24 July, 2000
 Breezeway portion/East Addition - 18 August, 2000
 Balance of East Addition - 15 September, 2000

	Total	Design	Construction	Contingency	Adminis.	Misc.
Budget	\$9,994,562.00	\$1,237,092.00	\$7,319,072.00	\$1,000,000.00	\$338,148.00	\$100,250.00
Expended	\$643,682.74	\$574,920.12	\$32,250.00	-0-	\$36,512.62	-0-
Obligated	\$1,162,453.62	\$650,297.00	\$509,650.00	-0-	\$2,506.62	-0-
Un-obligated	\$8,188,425.64	\$11,874.88	\$6,777,172.00	\$1,000,000.00	\$299,128.76	\$100,250.00

Remarks: Phase "0" asbestos removal in basement area is complete. Basement demolition is 75% complete. Basement concrete work is scheduled for completion by 1 July, 2000. Excavation and foundation work for East Addition is scheduled to begin on 26 June, 2000.

The following Change Orders are reported for the information of the Trustees.

Studio Addition for Fine Arts Building					
Change Order 2					
Item 1	Provide 5" thick concrete slab between horizontal grid lines B72 and B87				\$27,014.05
Item 2	Provide RACO #5504 floor boxes				
Item 3	Provide Oasis Stage Werks basket weave floor				
Item 4	Provide Harlequin Cascade sheet vinyl floor covering				
Total Change Order No. 2				Add	\$27,014.05
Change Order No. 3					
Item 1	Mechanically attach tapered insulation to the lightweight insulating concrete		Add		\$1,995.00
Item 2	Provide spray-on fireproofing and metal lath for mezzanine floor beams		Add		\$2,512.00
Total Change Order No. 3				Add	\$4,507.00

	<u>Statement of Contract Amount</u>				
	Original Contract Amount	\$ 972,300.00			
	Total Change Orders # 1-3	+ 31,971.05			
	Adjusted Contract Price	\$1,004,271.05			

Stadium Lighting					
Change Order No. 1					
Item 1	Relocate Contactors C-1 and C-2 to the south, just outside of fencing along wall of Fieldhouse				
Item 2	Relocate SB-1 approximately 3 to 4 feet north on existing slab for better access to 15 KV gear.				
Item 3	Relocate Contactor C-3 to the south, just out side of fencing along wall of East Stadium.				
	Total Change Order No. 1		Add		\$4,396.80
<u>Statement of Contract Amount</u>					
	Original Contract Amount	\$150,300.00			
	Total Change Orders # 1	+ 4,396.80			
	Adjusted Contract Price	\$154,696.80			

INVESTMENT COMMITTEE

The Investment Committee of the Board met on Friday, July 7, 2000. The following members were present: Dave Bonner, chair; and Ron McCue. Trustee Jerry Saunders was unable to attend.

Trustee Bonner noted there was no business to bring before the full Board. There will be an Investment Committee meeting in Cody on August 9-10 with John Vann and members of the Board are invited to attend.

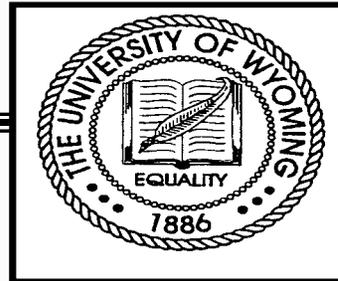
COMMUNITY COLLEGE AND OUTREACH COMMITTEE

The Community College and Outreach Committee met on Friday, July 7, 2000 with the following members in attendance: John Patrick, chair; Kathy Hunt, and Shelly Ritthaler. Trustee Greg Schaefer was unable to attend. The following information items were presented to the full Board by Trustee Patrick.

University Cooperative Extension Update

President Dubois informed the Board that he had recently attended a large community meeting in Casper. The purpose being to share information with the community about cooperative extension and hear participant concerns. The problem continues to be with the commitment of the Congressional delegation for national funding. He pointed out that Agriculture gets about 7.1% of the budget and that they have reallocated money from vacant lines for their programs. While President Dubois thought the meeting was productive, he will only propose a process to finalize a plan and thinks that the University will have significant involvement with constituents in getting more review, thought and reaction.

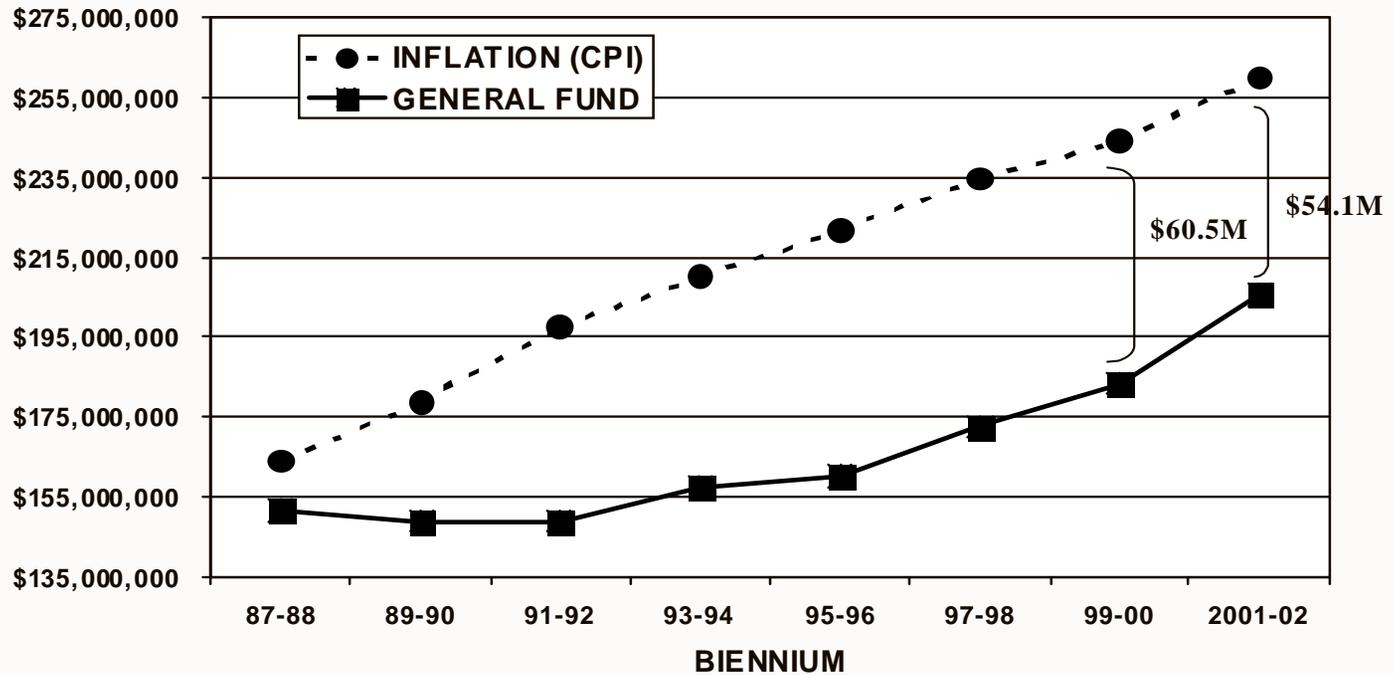
University of Wyoming College of Agriculture



**Report to the
Wyoming Agriculture Community**

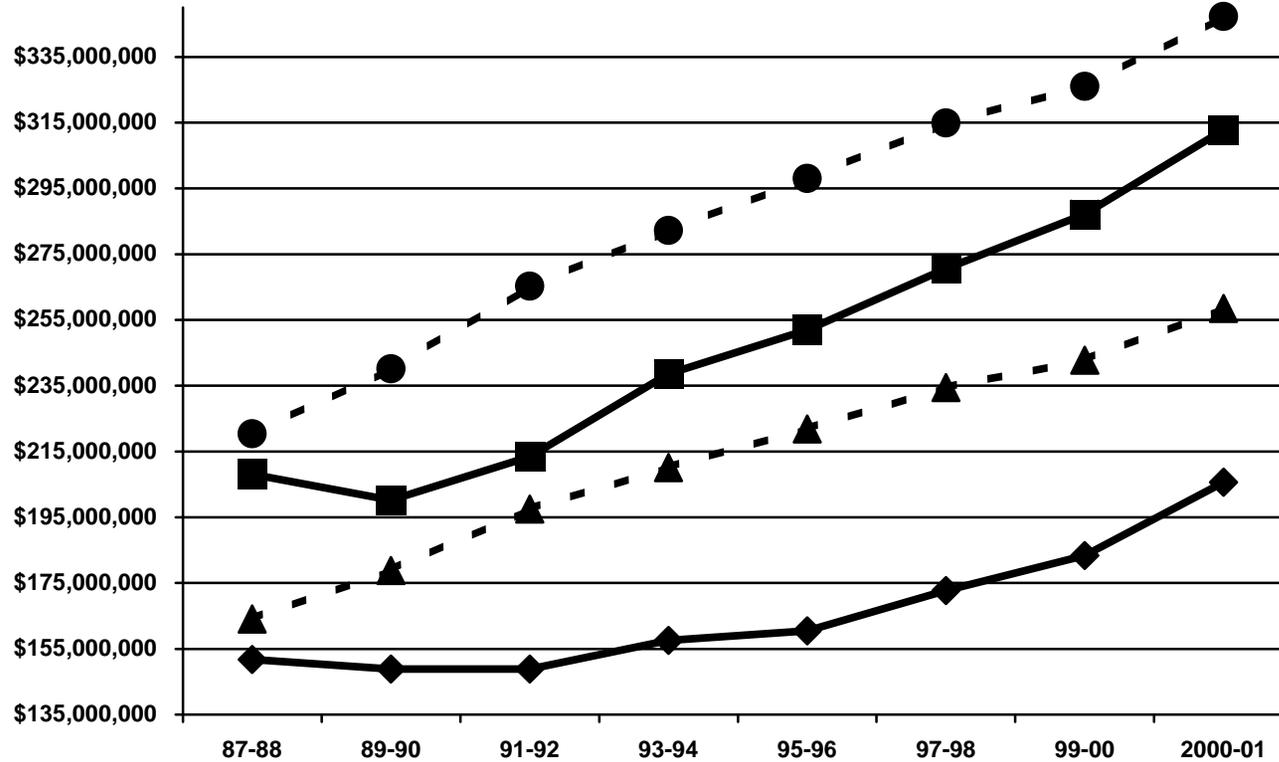
**President Philip L. Dubois
June 2000**

Inflation (CPI) and the Section I General Fund



NOTE: Uses actual CPI for 1987-1998. Assumes projected inflation of 2.2% for FY 1999 and 3.2% per FY thereafter.

UW Section I Biennial Budget Trends (General Fund, tuition income, and other revenues)



KEY ◆ Section I General Fund only
 σ General Fund adjusted for inflation (using Consumer Price Index*)
 v All Section I revenues
 ● All Section I revenues adjusted for inflation (using Consumer Price Index*)
 *Note: Uses actual CPI for 1987-a999. Assumes projected inflation of 3.2% per FY thereafter.

College of Agriculture Budget

Instruction	\$ 3.29 M
Research and Extension Centers	\$ 0.96 M
Agriculture Experiment Stations	\$ 6.17 M
Cooperative Extension	\$ 5.42 M
Academic Support	\$ 0.31 M
<hr/> <hr/>	
Total	\$16.15 M

Funding for Agriculture

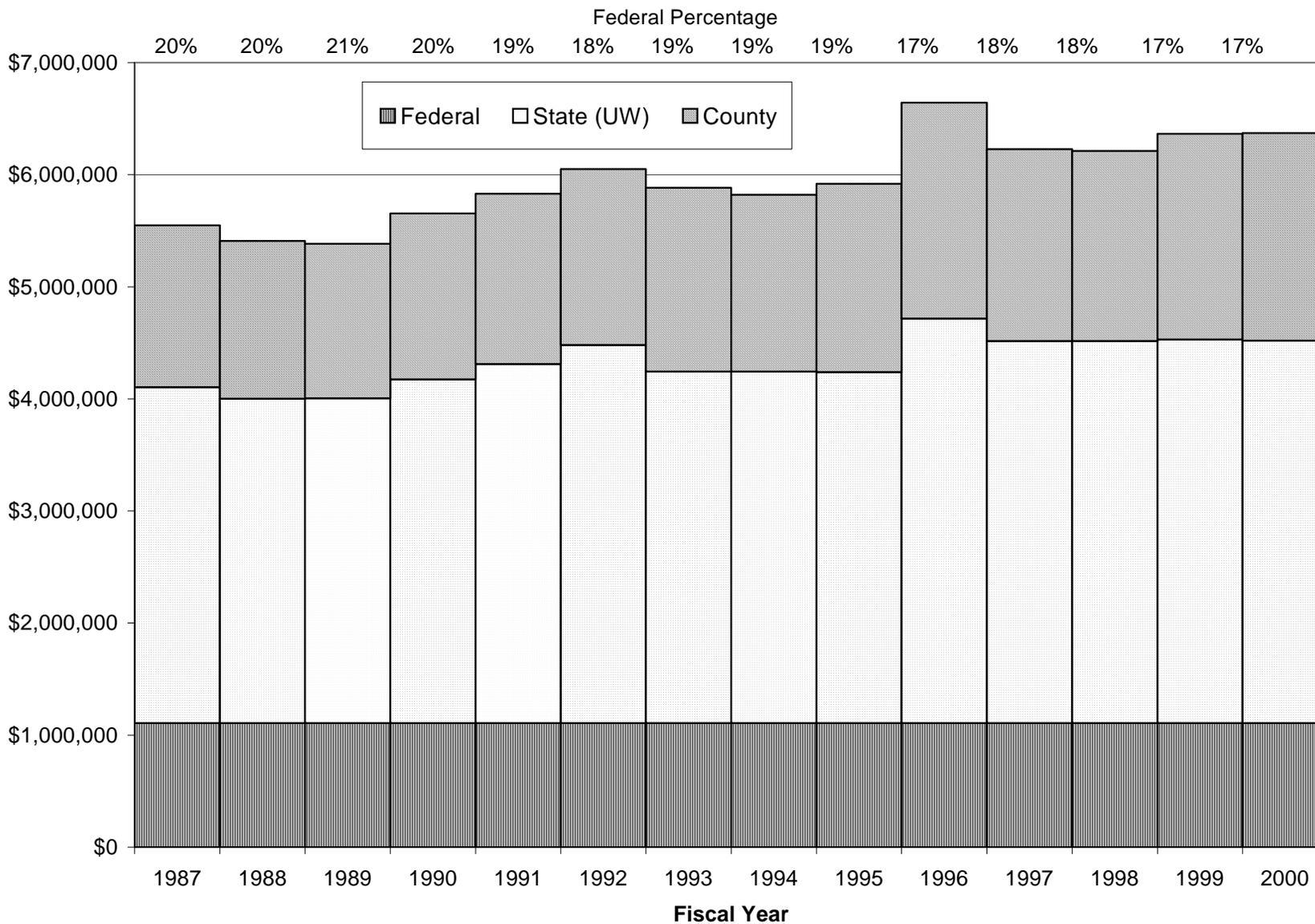
State General Funds	\$ 10.45 M	}	81.7%
UW Funds	\$ 2.74 M		
Federal Funds	\$ 2.96 M	}	18.3%
Total College of Ag Funds	\$ 16.15 M		

Total UW Section I Budget	\$139.76 M
College of Ag "Share"	11.6%

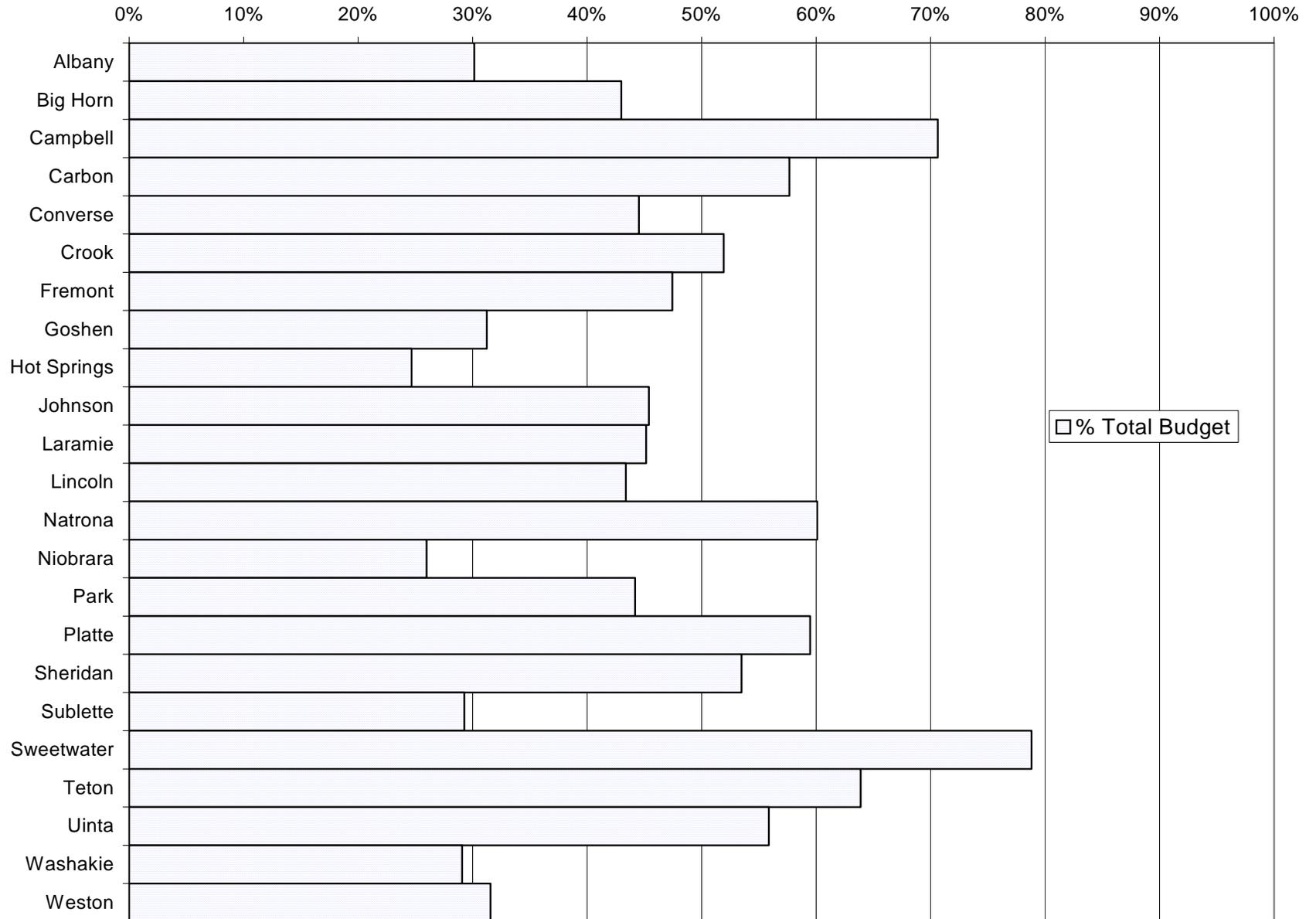
College of Agriculture Data

 Percent of UW Section I Budget	11.6%
 Teaching Load	
• Percent of UW Student Credit Hours	6.3%
• Percent of UW Declared Majors	7.6%
 Staffing	
• Percent of UW Tenure Track Faculty	15.7%
• Percent of UW Staff	10.1%
• Percent of UW Academic Professionals	28.6%

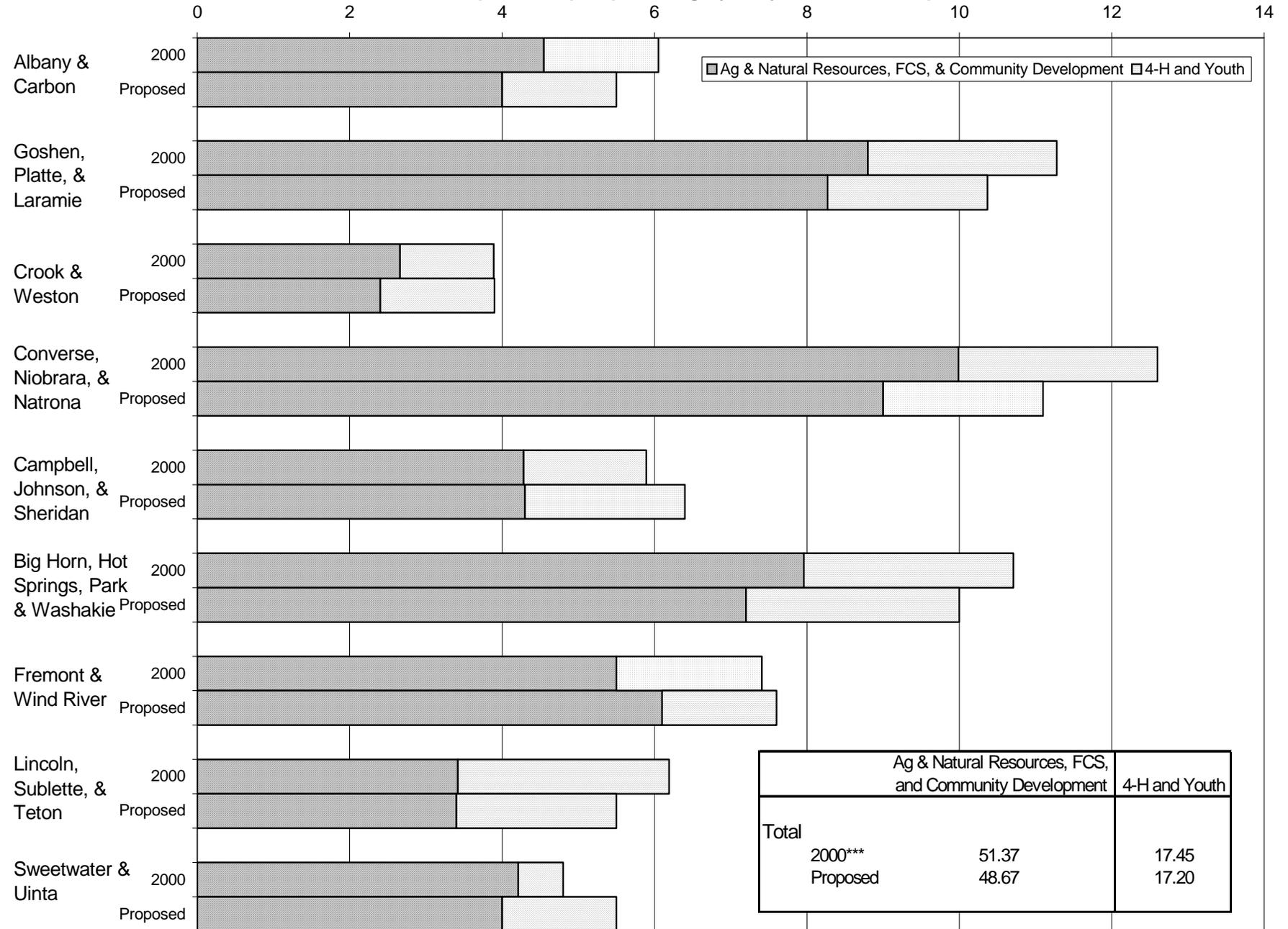
County, State, and Federal "Hard" Funding of Cooperative Extension, 1987-2000



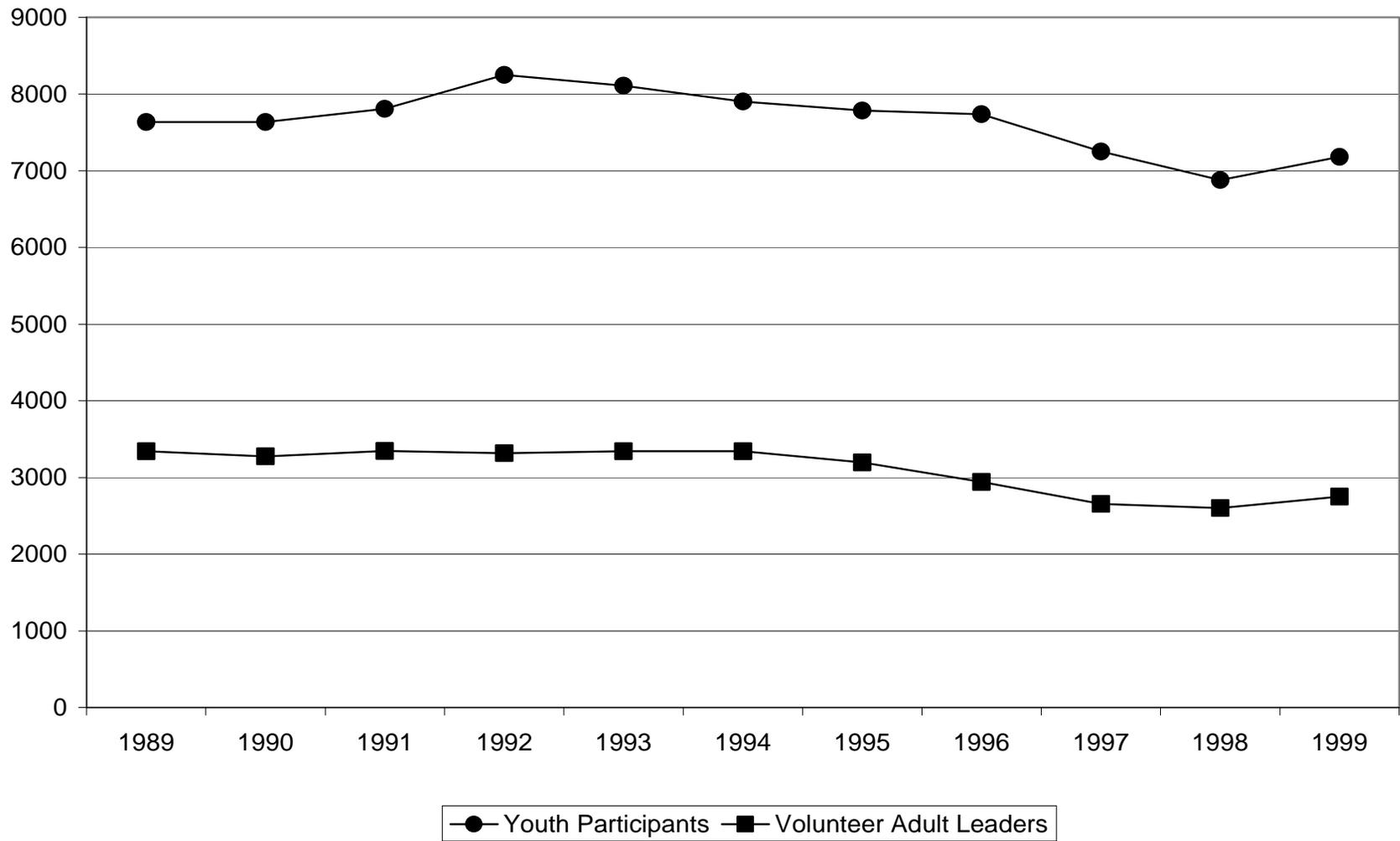
FY 2000 County Contributions To Cooperative Extension (Percentage of Total "Hard" Funding)



Total UW-Funded* Full-Time Equivalent (FTE) Staffing by Project Area in Cooperative Extension**



Statewide 4-H Participation Since 1989



Leadership Wyoming

**CLASS 2001
ORIENTATION AGENDA**

JUNE 19-20, 2000 University of Wyoming, Laramie

LEADERSHIP SKILLS ADDRESSED

Communications	(1)
Consensus Building	(2)
Creative Thinking	(3)
Effective Listening	(4)
Group Dynamics	(5)
Research & Project Development	(6)
Teamwork	(7)
Trusteeship	(8)
Understanding Change	(9)
Valuing Diversity	(10)

DRESS CODE

Business casual for meetings.
Monday Dinner: Dress/Slacks for Women
Sports Coats/Slacks or Khakis for Men

MONDAY, JUNE 19

<i>10:00am -</i>	Early Check-in at Downey Hall	
<i>12:00 Noon</i>		
<i>12:00 Noon</i>	Leadership Wyoming Registration at UW Foundation House	
<i>12:15pm</i>	Welcome <i>Philip Dubois and Eli Bebout</i>	
<i>12:20pm</i>	Table introductions	
<i>12:30pm</i>	Overview of mission/values/program sessions/housekeeping <i>Bill Schilling and Joanna Murray</i>	
	<i>Autograph Activity</i>	(1, 4)
<i>1:15pm</i>	<i>Pardigm Shift: What Do These Coins Mean to You?</i> <i>Joanna Murray and Sallie Suby-Long</i> <i>Trustee Leadership Development Consultants</i>	(3, 5)
<i>1:45pm -</i>	<i>The Context of the New Leadership</i>	(4, 8, 9, 10)
<i>2:30pm</i>	<i>Joanna Murray</i>	
<i>2:30pm</i>	BREAK and walk or bus to the American Heritage Center, Stockgrowers Room (Gallery). Informal tour of American Heritage Center	

- 3:15pm - **Wyoming: A Place and Identity Over Time** (4, 5)
4:00pm *Phil Roberts, History Professor*
4:00pm **BREAK**
4:15pm - **Small Group Discussions on Wyoming Perspectives** (1, 9, 10)
5:00pm 5 facilitators - Rick Kaysen, Cheyenne, Light, Fuel & Power; Trudy McCracken, Foster's Best Western; Garth Massey, Professor, Sociology and International Studies; Jeanne Holland, Professor, Women's Studies, and English; Lew Bagby, Professor, Modern and Classical Language and International Programs
- 5:00pm - Summary of Group Discussions
5:15pm *Joanna Murray, Trustee Leadership Development*
Final Instructions
Bill Schilling
- 5:15pm - **BREAK/CHECK-IN AT DOWNEY HALL** (If not done earlier)
6:00pm
6:30pm Class photo session in front of Downey Hall
6:45pm Bus transportation to University of Wyoming President's Home
7:00pm Arrive at Philip and Lisa Dubois' home
Reception
- 7:45pm Buffet Dinner
9:30pm **ADJOURN**
Return to Downey Hall

TUESDAY, JUNE 20

- 7:00am Check out/take luggage to individual cars
7:15am Meet in Downey Hall Lounge
* Walk or bus to Geology Museum
- 7:30am Breakfast at Geology Museum. (Open at 7:00 a.m. for early birds.)
8:00am **Geology and SDVC Presentations**
* Presentations in Classroom Building, Room 201
* **Geology:** Carol Frost, distinguished Professor of Geology and Geophysics, "Fingerprints on Wyoming's Rocks of Ages" (6)
* **SD VC:** Bill Gern and University students with demonstration of SDVC and its research/information potential (6)
- 9:15am - **BREAK**
9:30am Walk to Student Union
9:30am - Student Union
11:30am Family Room, 2nd floor
Who Is the Class of 01? (2, 5, 7, 10)
Joanna Murray and Sallie Suby-Long
Trustee Leadership Development Consultants

11:30am Lunch (**ROUND TABLE**)
Wyoming Student Union (second floor)
The Best of the University of Wyoming
Dr. Philip Dubois, President and Kathy Hunt, Trustee

12:30pm - **Class Projects** (6)
1:30pm *Bill Schilling*
My Idea for a Class Project Is (25 words or less) (2, 5, 7, 8) *Bill Schilling and Joanna Murray*

1:30pm - **Program Logistics/Expectations/September Retreat**
1:45pm *Bill Schilling and Joanna Murray*

1:45pm **BREAK**

2:00pm **Wyoming: Held in Trust by You, A Third Party Representation** (8)
Peter Wold, Wold Oil and Gas

2:30pm **Closing: The Magic of Listening** (1,4)
3:15pm *Joanna Murray and Sallie Suby-Long,*
Trustee Leadership Development Consultants

3:15pm **Self-Reflection/Program Evaluation** (Written/Verbal)
Joanna Murray and Bill Schilling
Closing Remarks and Special Thank You
Rick Kaysen, Chairman
Wyoming Business Alliance/Wyoming Heritage Foundation

3:30pm **ADJOURN**

LEADERSHIP WYOMING 2001 CLASS

NAME	PHONE #, E-MAIL, FAX	PROFESSION & CO.	HOME ADDRESS	PREFERRED MAILING ADDRESS	GEOG.
Dawn Bangart	H: 634-6965 W: 638-4466 Fax: 638-3677 dbangart@cheyenneh.com	<i>Hospitality/Hotel Management</i> Holiday Inn-Cheyenne	1509 Pole Mtn. Rd. Cheyenne 82009	Business. 204 W. Fox Farm Rd. Cheyenne 82007	SE
John Barrasso	H: 577-0037 W: 265-7205 Fax: 235-6262 Barrasso@coffey.com	<i>Medical Doctor</i> Casper Orthopaedics	6896 Mountain Rd. Casper 82601	Business. 1450 East A Street Casper 82601	C
Eli Bebout	H: 856-3765 W: 856-0375 Fax: 857-6631 ebebout@wyoming.com	<i>Company President/State Representative</i> Nucor Drilling	112 Big Bend Riverton 82501	Business. PO Box 112 Riverton 82501	C
Trent Blankenship	H: 324-2017 W: 328-9200 Fax: 328-9223 trent_blankenship@yahoo.com	<i>School Superintendent</i> Carbon Co. School District	221 Los Altos Rawlins 82301	Home address.	SW
Leslie Blythe	H: 235-2920 W: 577-6905 Fax: 577-6925 leslie.blythe@pacificorp.com	<i>Customer Business Mgr.</i> PacifiCorp	1130 Horizon Dr. Casper 82601	Business. P0 Box 720 Casper 82602	C
Chuck Bohlen	H: 637-4465 W: 778-1102 Fax: 778-1320 cbohlen@mail.lcc.whecn.edu	<i>College President</i> Laramie Co. Community College	8009 Bobcat Rd. Cheyenne 82009	Business. 1400 E. College Dr. Cheyenne 82007	SE
Mike Ceballo	H: 632-1630 W: 771-6166 Fax: 771-7603 mceball@uswest.com	<i>Company Vice President</i> US WEST - Wyoming	700 Brittany Dr. Cheyenne 82009	Business. 6101 Yellowstone Rd. Cheyenne 82009	SE
John Corra	H: 875-5936 W: 872-2152 Fax: 872-2364 john_corra@fmc.com	<i>Manager, Strategic Organization</i> <i>Development</i> FMC Corp.	755 Stephens Green River 82935	Business. P0 Box 872 Green River 82935	SW

NAME	PHONE #, E-MAIL, FAX	PROFESSION & CO.	HOME ADDRESS	PREFERRED MAILING ADDRESS	GEOG.
Wendy Curran	H: 778-3666 W: 635-2424 Fax: 632-1973 wcurran@wyomed.org	<i>Association Executive Director</i> Wyoming Medical Society	1039 Melton St. Cheyenne 82009	Business. 1920 Evans Avenue Cheyenne 82001	SE
Lois Distad	H: 265-2112 W: 577-4512 Fax: 577-4513 ldistad@rocketmail.com	<i>Adjunct Faculty</i> <i>Casper College English Dept.</i> Natrona Co. School District	1684 Westridge Circle, Casper 82604	Business. 4445 S. Poplar Casper 82604	C
Kathleen Dixon	H: 235-5321 W: 234-9345 Fax: 237-5110 kbd@murane.com	<i>Attorney</i> Murane & Bostwick	1919 Rustic Ct. Casper 82609	Business. 201 N.Wolcott Casper 82601	C
Steve Duerr	H: 734-7691 W: 733-3316 Fax: 733-5585 sduerr@jacksonholechamber.com	<i>Association Executive Director</i> Jackson Hole Chamber of Commerce	P0 Box 550 Jackson 83001	Business. PO Box 550 Jackson 83001	NW
Jim Elias	H: 587-1425 W: 754-6199 Fax: 754-6700 eliasj@nwc.cc.wy.us	<i>Workforce Development and Continuing Education Director</i> Northwest College	1120 Bleistein Ave. Cody 82414	Business. 231 W. Sixth St. Powell 82435	NW
Mary Flanderka	H: 467-5423 W: 467-5252 Fax: 467-5418 mfland@trib.com	<i>Forest Programs Manager</i> Black Hills Forest Resource Association	P0 Box 306 Hulett 82720	Hone address.	NE
Nancy Freudenthal	H: 634-7228 W: 634-3210 Fax: 778-7118 nancy@davisandcannon.com	<i>Attorney</i> Davis and Cannon Law Office	P0 Box 531 Cheyenne 82003	Business. 2710 Thomes Cheyenne 82001	SE
Jeff Fuller	H: 673-4984 W: 672-99006 Fax: 672-5214 jfuller@msehkm.com	<i>Regional Manager/Consulting Engineer</i> MSE-HKM, Inc.	3099 Big Horn Ave. Sheridan 82801	Home address.	NE
Mary Garland	H: 742-0703 mlego@yahoo.com	<i>Homemaker/Philanthropist</i>	2449 Park Avenue Laramie 82070	Home address.	SE

NAME	PHONE #, E-MAIL, FAX	PROFESSION & CO.	HOME ADDRESS	PREFERRED MAILING ADDRESS	GEOG.
John Hastert	H: 875-6967 W: 875-2580 Fax: 872-2181 jhastert@wyoming.com	<i>Surface Mechanic/Union Member</i> FMC	1050 Boulder Dr. Green River 82935	Home address.	SW
Paul Hickey	H: 635-3520 W: 634-1525 Fax: 638-7335 phickey@hickeymackey.com	<i>Attorney</i> Hickey, Mackey, Evans & Walker	4000 Bent Avenue Cheyenne 82001	Business. 1800 Carey Ave., Suite700 Cheyenne 82001	SE
Paul Hoffman	H: 587-4553 W: 587-2777 Fax: 527-6228 cody@codychamber.org	<i>Association Executive Director</i> Cody Chamber of Commerce	2620 W. Avenue Cody 82414	Business. 836 Sheridan Ave. Cody 82414	NW
Dixie Hruby	H: 778-1863 W:778-3128 Fax:778-3128 dixieh520@aol.com	<i>Certified Financial Planner</i> American Express Financial Advisor	6419 Main Cheyenne 82009	Business. POBox305 Cheyenne 82003	SE
Steve Iobst	H: 739-8645 W: 739-3410 Fax: 739-3440 steve_iobst@nps.gov	<i>Assistant Superintendent</i> Grand Teton National Park	PO Box 185 Moose 83012	Business. PO Box 170 Moose 83012	NW
Burke Jackson	H: 682-3509 bjackson@ccsd.k12.wy.us	<i>Self employed/School Board Chairman</i> Rancher	PO Box 150 Rozet 82727	Home address.	NE
Laurie Latta	H: 367-4682 W: 367-4101 Fax: 367-6768 Museumtman@wyoming.com	<i>Associate Executive Director</i> Sublette Co. Historical Society	Box 69 Pinedale 82941	Business. Box 909 Pinedale 82941	C
Bruce Lawson	H: 265-0370 W: 265-3740 Fax: 235-8511 blawson@trib.com	<i>Mine Environmental Planner</i> Black Hills Bentonite	4515 S. Skyline Road Casper 82604	Business. PO Box 9 Mills 82644	C

NAME	PHONE #, E-MAIL, FAX	PROFESSION & CO.	HOME ADDRESS	PREFERRED MAILING ADDRESS	GEOG.
Julia Malm	H: 632-3796 W: 778-5234 Fax: 778-5244 jmalm@anbwy.com	<i>Assistant Marketing Vice President</i> American Nat'l Bank	739 Skyline Dr. Cheyenne 82009	Business. 1912 Capitol Avenue Cheyenne 82001	SE
Pamela Malone	H: 742-3140 W: 745-3733 Fax: 745-8620 prison@lariat.org	<i>Executive Director</i> WY Territorial Prison	769 N. 11 th Laramie 82072	Business. 975 Snowy Range Rd. Laramie 82070	SE
Nancy McCann	H: 635-4927 W: 777-5958 Fax: 777-5451 nmccan@state.wy.us	<i>Water Resource Administrator</i> WY State Engineer Office	PO Box 4112 Cheyenne 82003	Home address.	SE
Jayne Mockler	H: 632-5883 jmockler@wyoming.com	<i>Research Consultant/State Senator</i>	PO Box 1857 Cheyenne 82003	Home address.	SE
Charlene Murdock	H: 686-2928 W: 687-6075 Fax: 687-6044 murdockc@kenergy.com	<i>Public and Community Affairs Manager</i> Kennecott Energy	1207 Willowbrook Gillette 82718	Business. PO Box 3009 Gillette 82717	NE
Dan Neal	H: 237-5505 W: 266-0575 Fax: 266-0568 neal@trib.com	<i>Newspaper Editor</i> Casper Star Tribune	2222 Begonia Casper 82601	Home address.	C
Milton Ontiveroz	H: 742-2668 W: 766-6709 Fax: 766-6729 miltono@uwo.edu	<i>Public Relations Coordinator</i> University of WY	1012 Mitchell Laramie 82072	Home Address.	SE
Sara Robinson	H: 332-2561 W: 332-4932 Fax: no srobinson@washakie.net	<i>Attorney/Tribal Council Member</i> Eastern Shoshone Tribe	PO Box 845 Ft. Washakie 82514	Home address.	C
Bob Rodekohr	H: 635-7764 W: 772-6153 Fax: 772-6302 robert.rodekohr@wychey.ang.af.mil	<i>Wing Commander</i> WY Air National Guard	735 Ranger Drive Cheyenne 82009	Business. 217 Dell Range Blvd. Cheyenne 82009	SE

NAME	PHONE #, E-MAIL, FAX	PROFESSION & CO.	HOME ADDRESS	PREFERRED MAILING ADDRESS	GEOG.
Rolinda Sample	H: 742-0357 W: 745-7339 Fax: 745-4624 laccdir@lariat.org	<i>Association Executive Director</i> Laramie Area Chamber of Commerce	1902 Beaufort St. Laramie 82072	Business. 800 S. Third St. Laramie 82070	SE
Vicki Spencer	H: 265-7896 W: 235-3485 Fax: 235-3495 wyoming888@aol.com	<i>Association Executive Director WY</i> Audubon Society	1330 S. Lincoln Casper 82601	Home address	C
Bill Stephens	H: 234-4180 W: 261-4212 Fax: 261-4288 wstephen@wyoming.com	<i>Public Affairs Director</i> BP Amoco	1661 Goodstein Casper 82601	Business. PO Box 160 Casper 82602	C
Ned Thomas	H: 733-7483 W: 739-9200 Fax: 739-1551 ejtii@hotmail.com	<i>Motel Operator/Owner</i> Inns of the Tetons	PO Box 1135 Jackson 83001	Business. POBox 1247 Jackson 83001	NW
Norman Wagoner	H: 358-1187 W: 358-4690 Fax: 358-3072 nwagoner@fs.fed.us	<i>District Ranger - Douglas Ranger Dist.</i> USDA Forest Service	1117 Sweetwater Rd. Douglas 82633	Business. 2250 E. Richards St. Douglas 82633	C
Diane Wolverton	H: 745-7738 W: 766-3505 Fax: 766-3406 ddw@uwyo.edu	<i>Small Business Development Center</i> <i>Director</i> University of WY	4218 Cheyenne Dr. Laramie 82072	Business. PO Box 3922 Laramie 82071	SE

President Dubois stated the Leadership Wyoming Orientation session was very successful and it facilitated the process of forming the permanent board. He expressed his thanks and appreciation to Donna Bagby and Kellie Southards for their heroic efforts in helping bring about a positive meeting. The program seems to have attracted the first-class type of individual for the first leadership class. The President made a substantial in-kind contribution for the program on campus.

KUWR Report

Vice President Powell noted that radio facilities are in place at Pinedale and Casper. Douglas has been on the air for several months. Thermopolis is at the end of the line and will be ready when the construction permit is received. Sundance will be finished at the end of the month. The only station left for completion is Alta.

Child Care Degree Program

Dr. Powell noted the professional option in Family and Consumer Sciences for child care. UW is able to deliver the program throughout Wyoming via a variety of methods. Fifty percent of the enrollees for Head Start or Early Childhood Development must complete an AA, BA or BS by September 2003. Information on the new program will be distributed statewide immediately.

ATHLETIC COMMITTEE

The Athletic Committee of the Trustees met on Friday, July 7, 2000. The following members were in attendance: Ron McCue, chair; Dave Bonner, John Patrick, and Hank True. Trustees Jerry Saunders and Greg Schaefer were unable to attend. The following items were presented to the full Board.

Approval of Gender Equity Plan

President Dubois stated the Gender Equity Plan and the Minority Opportunities Plan must be approved by the Board as a result of NCAA guidelines. UW has been operating under the plan. Associate Athletic Director Barbara Burke stated there isn't pressure to make any changes for OCR or to increase scholarships for women or minorities. However, it is important to continue to monitor and work on these areas.

Trustee McCue moved to approve the Gender Equity Plan as presented. Trustee Bonner seconded. Motion carried.

Gender Equity Plan
UNIVERSITY OF WYOMING

<u>Issues in the Self Study</u>	<u>Measurable Goals</u>	<u>Steps to Achieve Goals</u>	<u>Individuals / Officers Responsible For Implementation</u>	<u>Specific Timetable for Completing the Work</u>
1. Coaching opportunities and salary structure	Adjust coaching opportunities to reach NCAA minimum levels in all sports and examine salary structure of all coaching positions when and where appropriate Monitor salary structure of like institutions.	The Equity Subcommittee of the APC will review and monitor NCAA coaching limitations as they relate to the DIA. In addition, the subcommittee will monitor the salary structure and make detailed reports to the APC.	Recommendations for improvement will be made to the President by the Director of Athletics in consultation with the Senior Woman Administrator and the Executive Business Manager.	To be reviewed annually with a written report filed by the Equity Subcommittee no later than April 1 of each year.
2. Head Women's Basketball and Volleyball salaries.	Increase head women's basketball and volleyball salaries to become comparative at least at the conference level.	The Director of Athletics in conjunction with the SWA will make an annual evaluation of each head coach. In addition, a yearly review of conference salaries of individuals with like positions will be taken into account. Adjustments to be made as funding becomes available.	Director of Athletics, SWA and Executive Business Manager. The SWA and Business Manager will be responsible to keep abreast of changing salaries projections.	To be reviewed and recommendations made at the final evaluation of each coach annually, conducted by the Director of Athletics.

Gender Equity Plan
UNIVERSITY OF WYOMING

<u>Issues in the Self Study</u>	<u>Measurable Goals</u>	<u>Steps to Achieve Goals</u>	<u>Individuals / Officers Responsible For Implementation</u>	<u>Specific Timetable for Completing the Work</u>
3. Where male coaches are serving as head coaches of women's sports, make extra effort to hire females if and when these positions become available.	To have a greater percentage of female head coaches than males.	Develop a "short" list of possible candidates for specific coaching positions. As head coaching positions become available, make every effort to recruit qualified females.	The SWA will be responsible to develop and maintain criteria For specific coaching positions and develop a list of "prospects". Final approval of candidates to be presented to the Athletic Director from respective search committees.	Immediate and regularly thereafter. Immediately, if and when position becomes available, and regularly thereafter.
4. Where male assistant coaches are serving as coaches of women's sports, make extra effort to hire females if and when these positions become available.	To have an equal number of female assistant coaches as male coaches in a women's program.	As assistant coaching positions become available to make every effort to recruit qualified females.	Director of Athletics, SWA and respective Head Coaches. Respective Head Coaches.	Immediately if and when assistant positions become available. Immediately and Regularly thereafter.
5. Continue to hear semester report from the Student-Athlete Advisory Committee on issues relating to student-athlete welfare.	To provide an open forum for student-athletes to express opinions relating to student-athlete welfare issues.	Schedule two times a year, once a semester, a meeting with the SAAC and Equity Sub-committee.	Senior Woman Administrator, Chair, Equity Subcommittee and President of the SAAC.	Meetings to be completed each year by October 1 and February 1.

Gender Equity Plan
UNIVERSITY OF WYOMING

<u>Issues in the Self Study</u>	<u>Measurable Goals</u>	<u>Steps to Achieve Goals</u>	<u>Individuals / Officers Responsible For Implementation</u>	<u>Specific Timetable for Completing the Work</u>
6. Continue to review on an annual basis gender-based proportionality ratios of student-athletes and the over-all undergraduate student population.	To reach and maintain "substantial proportionality" as defined by the Office of Civil Rights.	Conduct a semester review of squad sizes and compare to student-body enrollment. Make annual report to the Athletic Planning Committee, President and Board of Trustees.	Senior Woman Administrator Director of Athletics	To be completed by November 1 and April 1 of each year. Spring Board of Trustees Meeting, annually.
7. To enhance the indoor tennis facility to include a total of eight indoor courts, locker room(s) and office space.	To have a total of eight indoor courts. to develop locker rooms and office space in the indoor tennis complex.	Develop a comprehensive feasibility study to examine cost and possibility of project. Final approval of project is required by the Board of Trustees.	The Senior Woman Administrator in conjunction with the Head Tennis Coach, the Associate A.D. in charge of facilities and the Executive Business Manager.	Feasibility study to be completed by 2001.

Gender Equity Plan
UNIVERSITY OF WYOMING

<u>Issues in the Self Study</u>	<u>Measurable Goals</u>	<u>Steps to Achieve Goals</u>	<u>Individuals / Officers Responsible For Implementation</u>	<u>Specific Timetable for Completing the Work</u>
8. Women's Recruiting budgets.	To increase the women's Recruiting budgets by 25%.	Monitor participation ratios and Ratio of recruiting dollars budgeted to women's programs.	SWA, Executive Business Manager	Spring of 2000 and annual review thereafter
	Encourage coaching staff to	SWA and Head Coach effectively utilize dollars allocated for recruiting.	Include in monthly	meetings with Head Coaches
	Plan advance budgets to	DIA, SWA and Executive incorporate increases in recruiting budgets.	Incorporate in budget Business Manager	meetings on a yearly basis, typically in meetings held in the spring
9. Swimming & Diving coaching positions	To add one additional swimming and diving coaching position. (dedicated to a qualified female if available.)	Add a GA position in men's & women's swimming.	Director of Athletics, Senior Woman Administrator and Head Swimming Coach.	Request permission to add GA position in Fall of 2000. Spring 2001
		Advertise for GA position.		Fall of 2001
		Hire a graduate assistant.		Fall of 2001
		Elevate GA position to a full-time position.		Fall of 2004

Gender Equity Plan
UNIVERSITY OF WYOMING

<u>Issues in the Self Study</u>	<u>Measurable Goals</u>	<u>Steps to Achieve Goals</u>	<u>Individuals / Officers Responsible For Implementation</u>	<u>Specific Timetable for Completing the Work</u>
10. Available Office Space for Olympic Sport Coaching staffs.	To expand office space of Olympic Sport Coaches.	Use existing expansion plan that was established in conjunction with the development of the Rochelle Athletic Center.	Director of Athletics, Associate Athletics Director/Facilities	Transfer of office space to be initiated upon the completion of the Rochelle Athletic Center
11. Strength Training Facilities	To expand space and services of strength training facility to all programs.	Use existing expansion plan established in conjunction with the development of the Rochelle Athletic Center.	Director of Athletics, Associate Athletic Director/Facilities, Head Strength Coach	Expansion to coincide with completion of the Rochelle Athletic Center.
12. Athletic Training Program	To expand space and services of strength training facility to all programs.	Use existing expansion plan established in conjunction with the development of the Rochelle Athletic Center.	Director of Athletics, Associate Athletic Director/Facilities, Head Athletic Trainer	Expansion to coincide with completion of the Rochelle Athletic Center.
13. "Substantial Proportionality"	To reach and maintain "substantial proportionality" (5%).	Implement plan for "substantial proportionality" as presented to the Office of Civil Rights.	Director of Athletics, Senior Woman Administrator, Univ. of Wyoming Office of General Counsel.	"Substantial proportionality" (5%) to be reached by May of 2000.

Gender Equity Plan
UNIVERSITY OF WYOMING

<u>Issues in the Self Study</u>	<u>Measurable Goals</u>	<u>Steps to Achieve Goals</u>	<u>Individuals / Officers Responsible For Implementation</u>	<u>Specific Timetable for Completing the Work</u>
14. Expending Recruiting and Scholarship allotments	To see an increase in expenditures of women's sports recruiting and scholarship dollars proportionate to participation numbers in each respective sport program.	Review goal, budget and participation numbers with Head Coach of each sport. Evaluate progress at year-end Budget meetings and make adjustments for upcoming year.	Sport Supervisors and Head Coaches	Monitored in monthly coaches meetings and reviewed annually by administrative staff at budget meetings.

Approval of Minority Opportunity Plan

Ms. Burke stated this plan was also approved by the athletic planning. There are four additional minorities on the staff now.

Trustee McCue moved for approval of the Minority Opportunity Plan. Trustee Bonner seconded. Motion carried.

Minority Opportunity Plan
UNIVERSITY OF WYOMING

<u>Issues in the Self Study</u>	<u>Measurable Goals</u>	<u>Steps to Achieve Goals</u>	<u>Individuals / Officers Responsible For Implementation</u>	<u>Specific Timetable for Completing the Work</u>
1. Race Relations Action Plan	To review race relation action plan (Appendix D-2) And chart progress.	Monitor progress of DIA in relation to its Race Relations Action Plan.	Equity Subcommittee, Senior Woman Administrator, Athletic Planning Committee.	Completed annually April 1.
2. Composition of screening and search committees	To have a balance within screening committees of males, females and minorities.	Create a master list of campus individuals who would qualify to serve on screening and search Committees for the DIA.	Equity Subcommittee, Senior Woman Administrator, Athletics Planning Committee.	Review of committees to be completed by Sept. 1.
3. Minority Opportunities Plan Goals	To establish new initiatives for minority opportunities plan. Develop and implement strategies.	Assign various strategies of the Race Relations Plan to members of the Equity Subcommittee for review and development of new strategies.	Equity Subcommittee	New initiatives to be developed and presented April 2000, April 2002, etc.
4. Equal Employment Opportunities/Affirmative Action procedures	To always conform to the University of Wyoming Equal Employment Opportunity and Affirmative Action procedures.	University Legal Counsel will meet with Director of EEO/AA Office to confirm conformity with standard procedures.	University Legal Office, Director of EEO/AA Office	Review to be conducted each year by April 1. Written report to be submitted to Equity Subcommittee annually.
5. Diversity Training	All staff personnel will participate in a Diversity Training Workshop.	Through the Wyoming Department of Personnel a workshop will be provided for staff including but not limited to diversity issues, and Sexual Harassment.	Office of Human Resources	Workshop to be completed by October 1 st of each year.

Minority Opportunity Plan
UNIVERSITY OF WYOMING

<u>Issues in the Self Study</u>	<u>Measurable Goals</u>	<u>Steps to Achieve Goals</u>	<u>Individuals / Officers Responsible For Implementation</u>	<u>Specific Timetable for Completing the Work</u>
6. Minority Groups	When possible to feature minority student-athletes and minority groups in athletic publications, (i.e., media guide covers, posters, schedules cards, etc.)	Review and select appropriate photos of minority student-athletes to be highlighted in publication.	Director of Sports Information, Assistant Sports Information Directors and Head Coaches	Immediate and on-going as publications are produced and at least annually.
7. Minority Positions/Staff	To dedicate specific staff and coaching positions to qualified minorities.	Establish and hold open specific positions for qualified minorities.	Director of Athletics, Executive Business Manager	Immediately and as positions become available. Ongoing year-end (July) evaluation of available positions
8. Nondiscrimination Policy	To yearly communicate the departments position as it relates to non-discriminatory practices for both staff and student-athletes.	At all staff meeting, emphasize our policy, handout document and require signature receipt.	Director of Athletics, Senior Associate AD/Compliance Coordinator	Each August and as new staff are hired.
		At each squad meeting emphasis policy, and have students sign student-athlete statement.	Senior Associate AD/CC	Each fall and in Spring with new student-athletes.

Minority Opportunity Plan
UNIVERSITY OF WYOMING

<u>Issues in the Self Study</u>	<u>Measurable Goals</u>	<u>Steps to Achieve Goals</u>	<u>Individuals / Officers Responsible For Implementation</u>	<u>Specific Timetable for Completing the Work</u>
9. Recruitment of minority student-athletes in the under-represented sex	To actively recruit minority student-athletes specifically in the sports of Women's Basketball, Men's & Women's Track, Men's & Women's Swimming, Men's & Women's Golf, Volleyball, Women's Soccer and Wrestling.	Develop a comprehensive tracking system of minority student-athletes in addition to the current monitoring system for all prospective student-athletes.	Senior Associate AD/CC, Sport Supervisors, Head Coaches	Immediately and on-going with tracking report to be completed and presented to the Athletic Planning Committee each April 1 beginning April of 2001.
10. Minority head coaches and administration position	To actively recruit minority head coaches and administrators.	Advertise for positions in minority publications.	Director of Athletics, Senior Associate AD, Associate Athletics Director(s)	Immediately begin to develop list of qualified candidates with review beginning April of 2001, and yearly thereafter.
		Develop a list of potential qualified minority candidates.		Advertise as positions become available

Trustee McCue noted the remaining information items.

1999-2000 Mountain West Conference Sport Rankings

UW ATHLETIC PROGRAM CONFERENCE RANKINGS

	WAC 1998-99	MWC 1999-00
Men's Basketball	4th/8	T4th/8
Women's Basketball	7th/8	6th/8
Football	2nd/8	4th/8
Men's Golf	11th/16	7th/8
Women's Golf	11th/11	4th/5
Women's Soccer	7th/7	T5th/7
Men's Swimming	9th/10	4th/8
Women's Swimming	11th/14	4th/8
Women's Tennis	7th/7	7th/8
Men's X-Country	3rd/13	5th/6
Women's X-Country	14th/16	7th/8
Men's Indoor Track	3rd/13	2nd/6
Women's Indoor Track	9th/14	5th/8
Men's Outdoor Track	5th/11	3rd/6
Women's Outdoor Track	11th/13	3rd/8
Women's Volleyball	3rd/8	8th/8
Wrestling	2nd/5	Not Sponsored by MWC

Football Spring Grade Report

FOOTBALL SEMESTER GRADES
THREE YEAR SURVEY

<u>Fall 97</u>	<u>Spring 98</u>	<u>Fall 98</u>	<u>Spring 99</u>	<u>Fall 99</u>	<u>Spring 00</u>
2.49	2.67	2.32	2.48	2.63	2.65

Thirty percent (30%) of the student-athletes had spring GPA's of 3.0 or better. This represents the second highest semester GPA in the past three years.

1999-2000 Spring Academic All Conference Award Winners

Men's Basketball:

Bailey, Marcus	3.185	FR
French, Justin	3.075	SR
Jones, LeDarion	3.457	SR

Women's Basketball:

Arsene, Darci	3.259	FR
Bacon, Carrie	3.81	SO
Bacon, Christy	3.746	SO
Hoffman, Shelby	3.424	JR
Lindberg, Agnes	3.75	SO
McCann, Lisa	3.154	SO
McColl, Ann	3.107	FR
Stucky, Carly	3.0	FR

Women's Swimming and Diving:

Alderman, Dominy	3.783	SR
Haywood, Anne	3.040	SO
Hennings, Erin	3.905	SO
Hollon, Emily	3.142	SR
Labrayere, Jamie	3.639	SR
Nowak, Elizabeth	3.034	JR
O'Connell, Wendy	4.0	JR
Rehard, Cristin	3.280	FR
Rice, Jennifer	3.526	SR
Riskowski, Jody	3.694	FR
Sax, Angela	3.444	FR
Schiffel, Jessica	3.059	SR
Tierney, Laura	3.699	SR
Weidert, Jennifer	3.111	SR
West, Sadie	3.796	SO

Men's Swimming and Diving:

Dibble, Theodore	3.379	SO
Fulfer, Guy	3.529	SO
Rehard, Jacob	3.119	SO
Smyser, Tim	4.0	SR
Wallace, Colin	3.336	SR

Women's Tennis:

Del Monte, Paulina	3.438	FR
Dossetor, Angelina	3.2	SO
Espinosa, Sofi	3.0	SO
Roberts, Melanie	3.3	SR

Men's Track and Field:

Charlemagne, Maxime	3.375	SO
Griffith, John	3.200	SO
Hall, Joe	3.929	SR
Swaby, Mervin	3.224	SO
Willsea, David	3.464	SR

Women's Track and Field:

Strauss, Davina	3.762	SR
Thomas, Julie	3.171	JR
Vessa, Jennifer	3.194	SO

Women's Golf:

Hanson, Kelli	3.64	JR
Nissen, Kim	3.4	FR
Santesson, Jessi	3.429	JR

Men's Golf:

Hearn, David	3.116	JR
Hunter, Jacob	3.321	JR
Linde, Reid	3.269	SR

Mountain West Conference Presidents' Meeting Update

FOR IMMEDIATE USE: Tuesday, June 6, 2000
Contact: Amy Turner (719) 533-9506

**MOUNTAIN WEST CONFERENCE COMPLETES
SUCCESSFUL INAUGURAL YEAR
Mountain West to be involved with BCS**

Colorado Springs, Colo.—Mountain West Conference Commissioner Craig Thompson announced Tuesday the acceptance of the MWC to participate in discussions with the Bowl Championship Series (BCS) members for the next six years. This announcement comes at the conclusion of the Conference's annual Board of Directors meeting, which was held in Colorado Springs June 4-6.

The MWC is about to complete its first year as the newest NCAA Division I-A conference and has experienced much success, including action by the NCAA in April granting eligibility for automatic qualification to all championship sports sponsored by the Mountain West Conference.

The recently extended invitation for the MWC to participate in the BCS meetings is predicated primarily on the stability of the established core membership of the MWC and the league's competitive success, national television coverage, multiple bowl tie-ins, and strong support at the gate.

"This is certainly another step forward and it allows us an opportunity to promote the highest level of college football in a forum with our peers," Thompson said. "Football is an essential element to the continued growth of the Mountain West Conference."

This past season, MWC institutions ranked seventh overall in football attendance among Division I-A conferences (34,640 average). BYU, Colorado State and Utah finished the 1999 inaugural campaign as co-champions and all three played in postseason bowls. In 2000, the MWC will face 20 BCS opponents, up from 12 this past season. The Conference currently has 16 national television exposures scheduled for the upcoming season and anticipates several additional national and regional appearances via its seven-year agreement with ESPN and the television packages of other top opponents.

The MWC will not be granted automatic access to BCS bowls, but existing standards for at-large access to BCS bowls remain. The existing BCS revenue-sharing formula will also remain unchanged. Commissioner Thompson will represent the MWC during all BCS discussions. However, the MWC will not hold voting privileges.

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MWC Year in Review
June 6, 2000
Page 2

Among the other actions taken by the Mountain West Conference Board of Directors during its meetings were the following:

- Endorsement of a conference-wide Sportsmanship Initiative that will include multiple promotional and recognition components.
- A rollover of the two-year moratorium on expansion adopted by the Board a year ago.
- Continued extensive discussion of an overall assessment program detailing the programs of the member institutions, comparing the Mountain West to other conferences and developing a strategic plan.
- Confirmed Dr. William Gordon, University of New Mexico President, as the chair of the Board of Directors for the 2000-01 academic year and Dr. Stephen Weber, San Diego State University President, as the Vice-Chair. Commissioner Thompson will continue to serve as Secretary/Treasurer. Dr. Philip Dubois, University of Wyoming President, will serve on the Board Executive Committee as Immediate Past President and Dr. Carol Harter, UNLV President, will remain on the Executive Committee per her role as MWC representative to the NCAA Board of Directors.
- Approved a contract extension and compensation package for Thompson through June 30, 2004.

“The initial launch of the Mountain West Conference was an overwhelming success, and we owe much of our progress over the past year to our Commissioner,” said Board chair Dubois. “We look forward to many exciting years ahead for the Mountain West Conference under the leadership of Craig Thompson.”

There were many competitive highlights throughout the inaugural year of the Mountain West Conference, such as qualifying 22 at-large teams to the various NCAA championships; 59 student-athletes earning All-America status; women’s volleyball finishing with a No. 3 conference ranking; five of the eight men’s golf programs qualifying for the NCAA tournament; four men’s and four women’s basketball programs invited to compete in the postseason; BYU winning the NCAA women’s cross country national championship; and three football teams participating in bowl games. A more detailed list of accomplishments accompanies this release.

The MWC has also been successful in the corporate arena, generating significant revenue through sponsorships. The Conference, which handles its marketing in-house, has signed agreements with several corporations, including FinancialPassport.com, First USA, Gatorade, Las Vegas Convention & Visitors Authority, McLeodUSA, National Car Rental, Nike, The Game, Wells Fargo and Wilson Sporting Goods.

ACCOMPLISHMENTS FROM THE INAUGURAL YEAR OF THE MOUNTAIN WEST CONFERENCE

- 265 student-athletes from football, women's soccer, volleyball and men's & women's cross country were Academic All-Mountain West Conference with at least a 3.0 GPA. The winter and spring sport lists will be released at a later date.
- Six student-athletes received GTE-CoSIDA Academic All-District honors (two each from softball, men's basketball and women's basketball).
- Wyoming senior Jessica Mellinger, a member of the women's golf team, was chosen as one of 32 college students in the nation to receive a Rhodes Scholarship to study at Oxford University in England.
- New Mexico's Rob Kortan received Golf Coaches Association Academic All-America honors.
- BYU won the NCAA Women's Cross Country Championship, and all five BYU participants were honored as All-Americans.
- Utah's Chris Merkley finished 11th at the NCAA Men's Cross Country Championship and was named All-America.
- Three teams (BYU, CSU and Utah) were invited to the NCAA Women's Volleyball Championship. BYU and CSU advanced to the round of 16.
- Three volleyball student-athletes earned Second Team All-America status (CSU's Catie Vagneur; BYU's Nina Puikkonen and Anna-Lean Smith).
- Two women's soccer teams (BYU and SDSU) were invited to the NCAA tournament.
- BYU's Maren Hedershot and Staci Reynolds received All-America honors. Six women's soccer student-athletes were named to the All-West Region team.
- A total of 1,489,527 fans attended during the inaugural football season, averaging 34,640 per game and ranking seventh as a conference in attendance nationally.
- Three football teams (BYU, CSU and Utah) participated in bowl games. Set attendance records at the Las Vegas Bowl (28,227) and Motor City Bowl (52,449), while the 1999 Liberty Bowl attendance figure was third highest in its 41 years.
- A total of 27 football games and 16 men's basketball games were broadcast nationally. An additional seven football and 13 men's basketball games were shown regionally.
- Fourteen football players were chosen in the first seven rounds of the 2000 NFL Draft, and two players (UNM's Brian Urlacher and BYU's Rob Morris) were taken in the first round.

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Accomplishments from Inaugural Year of the Mountain West Conference

Page 2

- Four men's basketball teams were invited to play in postseason tournaments. Utah and UNLV played in the NCAA tournament, UNM participated in the NIT, and BYU advanced to the quarterfinal round of the NIT.
- A total of 1,172,864 fans attended men's basketball regular season and conference games. The regular season average of 9,235 ranked fourth behind the Big Ten, ACC and SEC.
- In women's basketball, New Mexico ranked sixth nationally in attendance, drawing 9,162 per game.
- Four women's basketball teams were invited to the NCAA and WNIT tournaments. CSU advanced as far as the WNIT semifinal. Utah and BYU qualified for the NCAA tournament, and New Mexico participated in the WNIT.
- Two men (BYU's Jim Roberts and Wyoming's Jason Gervais) earned All-America status in indoor track and field.
- Nine women, including seven from BYU, were named All-Americans at the NCAA Indoor Track and Field Championships.
BYU – Kirsten Bolm, Holly Gibbons, Tara Haynes, Lindsey Jones-Nadauld, Elizabeth Rogers, Sherida Rogers, Susan Taylor. Wyoming – Robin Lyons and Julie Thomas.
- Six men and three women earned All-America honors at the NCAA Swimming and Diving Championships. UNLV's Jacint Simon earned All-America honors in three different events, and the UNLV men posted their highest ranking in school history with a 25th-place finish. The other All-Americans are: UNLV's Piotr Kryzyskow, Michael Short, Garrett Woods and Lorena Diaconescu; BYU's Arunas Savickas and Aaron Russell; BYU's Rachel Smith Kunkel and Jennifer Tasker.
- Two women's golf teams (BYU and UNM) were selected to compete at the NCAA women's golf tournament. SDSU's Heather Rollo and Wyoming's Jordan Lintz qualified as individuals. BYU's Carrie Summerhays advanced to the final round at the NCAA Women's Golf Championship.
- Five men's golf teams (BYU, CSU, UNM, SDSU and UNLV) participated at the NCAA men's golf championship, while Utah (Ryan Ellis) and Wyoming (David Hearn) had two individuals qualify. BYU, UNM and UNLV advanced to the NCAA finals.
- Utah earned a spot in the 48-team NCAA Division I Softball Championship and advanced to the regional final (round of 16).
- Utah's Sunny Smith was named second team All-American in softball, and UNLV's Rachael Goodpaster was a third team All-American. A total of 10 MWC student-athletes were named All-West Region.

Accomplishments from Inaugural Year of the Mountain West Conference
Page 3

- UNLV's men finished sixth at the NCAA Men's Gold Championship. UNLV's Micheal Kirk and Jeremy Anderson earned All-America status.
- Aaron Sisk, a member of New Mexico's baseball team, was named all-American.
- The BYU women finished fourth at the NCAA Outdoor Track and Field Championships, scoring 46 points, which is BYU's highest point total in NCAA competition. Colorado State (21st-tie), Wyoming (21st-tie) and BYU (27th) finished in the top 30.
- Eleven women and six men earned All-America honors at the NCAA Outdoor Track and Field Championship. BYU's Tara Rhotinsky-Northcutt won the women's 10,000 meter run, and BYU's Susan Taylor won the women's 1,500 meter race.

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President Dubois noted the information on athletic progress. UW has been invited to the table to discuss a bowl championship series. The conference renewed the contract of the Mountain West commission. President Dubois is chairman of the benchmarking committee. The unresolved MWC issues are conference expansion - the rolled over two-year moratorium, and revenue distribution within the conference.

President Dubois said some institutions perceive they lost revenue going to MWC from the WAC. The conference participants agreed to split all conference revenues eight ways for the next year. The conference has been granted a placing in the NCAA standing.

Athletic Director Lee Moon said UW is in good shape on attendance. There has been discussion of movement of institutions from 1AA to 1A. If that happens, it would impact UW financially.

Trustee Hammons made a recommendation for the preparation of a Resolution for the Women's Rodeo Team in recognition of their national third place finish. Trustee McCue seconded. Motion carried. A letter will be drafted for President Spicer's signature and mailed to the team.

Trustee Jorgensen requested a report on team sports to include rugby and nordic skiing.

COMMITTEE OF THE WHOLE

University's Named Gift Criteria



UNIVERSITY OF
WYOMING
Foundation Office
P.O. Box 3963
Laramie WY 82071-3963
voice: 307 766-6300
fax: 307 766-4045

Molly C. Williams
Associate Vice President for
Institutional Advancement
(307) 766-3930; mollyw@uwyo.edu

MEMORANDUM

TO: UW Board of Trustees

FROM: Molly Williams, Associate Vice President for Institutional Advancement
and Campaign Director

RE: Named Gift Criteria

DATE: June 21, 2000

In 1993 the UW Board of Trustees established criteria - minimum gift level requirements - for naming endowments, facilities and various other gift opportunities. In anticipation of the major fund-raising campaign and because it has been seven years, the VP for Institutional Advancement recommended a full review of the criteria.

The advancement staff, along with the Priority Needs Assessment Committee researched other universities' criteria and considered UW's priorities for fund raising and capacity to raise gifts of various sizes. We are recommending a number of changes and updates to the Named Gift Criteria.

The attached document provides the detail of the changes we are recommending. But to simplify your review I offer the following summary

I. Endowments

President's Excellence Fund (formerly University Excellence Fund)

- Increase minimum from \$10,000 to \$100,000
- \$100,000 generates \$5,000 per year, which is an amount the President can have some impact with (as opposed to \$500 a year, which would not be noticeable)

Dean's Excellence Fund (formerly College Excellence Fund)

- Increase from \$5,000 to \$50,000
- See President's Excellence Fund

Chair

- Reduce minimum required from \$2 million to \$1.5 million
- Very few of the other universities studied had minimums for a chair that were more than \$1.5 million
- UW does not have very many prospects for gifts of more than \$1.5 million
- We do recognize that some disciplines are more expensive than others and that some disciplines are lower priority and will not be supported by a state line. Thus, requiring more than the minimum \$1.5 million for a particular discipline is an option.

Distinguished professor

- Initiate this category with a minimum level of \$1 million
- Level provides a category that could be attractive to some donors
- Level also provides University with additional leverage to attract strong faculty in priority areas

Professorship - no change

Emeritus Professorship - not a University priority, remove the option

Lectureship - not a University priority, remove the option

Faculty Excellence Awards - not a University priority, remove the option

Programs, Institutes, and Research Centers

- Initiate this category with minimum level of \$1 million
- Level provides an option that may be attractive to some donors
- Level also provides University with opportunity to associate a distinguished name with an area which can be helpful in enhancing our reputation

Academic College

- No minimum set - each opportunity to be analyzed if a prospect indicates an interest and has the capacity for a significant gift.

Scholarship

- Increase the minimum from \$10,000 to \$25,000.
- No other university that we looked at had a minimum of less than \$25,000
- With a 5 percent payout on endowments a \$10,000 endowment only generates \$500 per year. UW is trying to get away from such small awards
- We believe that prospective scholarship donors will be amenable to this new requirement

Fellowship

- Set minimum at \$300,000 (there was a range of \$75,000 to \$300,000)
- This level is compatible with comparator institutions
- The \$300,000 provides \$15,000 per year - a respectable sum for a fellowship award

Study Abroad Fund

- Minimum to be determined
- Consider \$20,000 to generate \$1,000 per year.
- This is a new college based priority that will be addressed in the campaign

Undergraduate Research Fund

- Minimum to be determined
- Consider \$50,000 to generate \$2,500 (10 weeks, 40 hours/week, \$6.25/hour) \$25,000 to generate \$1,250 - perhaps half of the cost for a 10 week opportunity.
- This is a new college based priority that will be addressed in the campaign

II. Buildings and places

Campus Landmarks and Landscaping

- Increase minimum gift by adding "plus ongoing maintenance."

Current Facilities

- Keep the minimum at 25 percent of replacement cost but add a minimum for this category at \$50,000 - whichever is larger.
- Some spaces are small enough that 25 percent of replacement could be less than \$50,000, and group feels that a naming opportunity that gives the donor recognition and visibility in perpetuity should have a value of at least \$50,000

New facilities - no change

III. Opportunities for Non-Endowed/Non-Capital Named Gifts

Non-endowed scholarship - no change

Non-endowed awards - no change

Gifts-in-kind

- Increase minimum from \$15,000 to \$25,000
- Most significant equipment has a value of \$25,000 or more. Group did not want to see campus cluttered with plaques and tags on every small piece of equipment.

Gifts of real property - remove this category

- As described in 1993 guidelines, this type of gift is not a priority for the University.

Student loan funds - not a priority, remove this category.

New material is underlined. Material to be removed is shown with ~~strikethrough~~.

UNIVERSITY OF WYOMING

Named Gift Criteria

July 2000

The following criteria for privately funded naming opportunities were adopted by the University of Wyoming Trustees (date). These criteria will change with economic conditions and University priorities. Their purpose is to set reasonable minimum limits for named-gift opportunities.

Only commonly accepted types of naming opportunities are listed here. Administrators, colleges or departments may recommend special projects to donors and suggest appropriate amounts of funding, provided that such projects are consistent with University priorities, Gift Guidelines, and approved by the UW Office of Institutional Advancement before donors are solicited.

I. Endowments

Endowment minimums reflect costs of higher education and investment income. At this writing the available income from endowments is 5% of principal.

A. President's Excellence -- \$100,000 Endowments may be established for the University as a whole and not designated for a college or program area. The President of the University will allocate the income. B. Dean's (Director's) Excellence -- \$50,000 Endowments may be established for colleges or programs. The dean or program head will allocate the income.

C. Faculty Excellence

Named chairs and professorships must be consist with the mission of the University, in accord with established University procedures and meet the criteria established by the academic unit housing the position. The amount needed to fund an academic chair or professorship will vary by discipline. A chair or professorship is generally filled by a permanent appointment but may be filled with distinguished visiting scholar. The Trustees must authorize named chairs and professorships.

1. Chairs -- \$1.5 million or more

A chair is the most distinguished named faculty position. It is used to attract and retain a truly outstanding scholar and teacher - one with a national reputation. Contributions to establish an endowed chair will create a new faculty position. Income from the endowment is intended to sustain the position and may cover costs of salary, travel and support .

2. Distinguished Professorships -- \$1,000,000 or more

A distinguished professorship is used to support a very productive faculty member who has a proven track record of scholarship. The endowment will create a new faculty position.

3. Professorships -- \$500,000 or more

A professorship is used to support a gifted faculty member who shows outstanding potential. The endowment is generally used to supplement an existing position

4. Early Career Fellowships -- \$250,000 or more

An early career fellowship is used to attract a new faculty member who shows great promise to an existing faculty position. Funds may be used to supplement salary or as start-up funding for the faculty member's research and teaching program. D. Program/Institute and Research Center -- \$1 million or more

Endowments to name a program, institutue or research center may be established. A miminum gift of \$1 million is required for any such naming, but the gift amount for each program, institute and center will vary depending on its size, and priority.

E. Academic College

No minimum has been set. The gift size for naming an academic college will be discussed if a donor has serious interest in such an opportunity.

F. Student Enrichment

1. Scholarship Funds -- \$25,000 or more

Endowments support student scholarship awards for tuition, fees, room and board, etc.

2. Graduate Fellowships and Awards - \$300,000

Endowments support graduate and post-graduate students through awards for tuition, fees, room and board, etc., or stipends.

II. Buildings and Places

The Trustees give final approval for the names of buildings and other facilities. When names are based on gifts, the Vice President for Institutional Advancement is responsible for making recommendations for Trustee approval. This applies to new or existing physical plant facilities, rooms, wings, improvements, landscaping or recreational areas based on the criteria set forth below. New names or changes are brought to the Vice President for Institutional Advancement before being submitted to the Trustees. The Vice President for Institutional Advancement is responsible for reviewing the documentation supporting the amount needed, the funds received or other pertinent information.

A. Campus Landmarks and Landscaping - Total Direct Costs plus ongoing maintenance

1. A campus beautification program has been established to encourage honorary and memorial gifts to enable new trees to be planted and new benches and picnic tables to be added to the campus. The UW Foundation maintains specific information on this program.
2. Other naming opportunities for landmarks and landscaping will be considered on a case by case basis.

B. Current Facilities -- 25% of Replacement Cost with a minimum of \$50,000

Previously constructed facilities which are unnamed can be named by a donor or a donor's representative through a substantial contribution of 25% or more of the replacement cost of the facility.

C. New Facilities - 50% of Construction Cost

Fifty percent or more of the estimated construction cost of the building and, where possible, additional endowment support to defray operational cost, is required to name capital projects funded by private funds at the University. Certain exceptions can be made by the Trustees depending on the funding plans for a specific capital campaign project. In general, naming criteria for funding rooms, wings and improvements also require contributions of 50% or more of the estimated construction cost.

III. Opportunities for Non-Endowed Named Gifts

- A. Non-endowed scholarships may be named if there is a commitment by the donor to fund the scholarship at a rate of \$1,000 per year for at least five years.
- B. Non-endowed awards (other than scholarships) may be named if there is a commitment by the donor to fund the award at a rate of \$1,000 per year for at least five years.
- C. Major gifts-in-kind (equipment, art works, collections, etc.), valued at a minimum of \$25,000 may be named.

Trustee Haynes moved for approval of Named Gift Criteria as presented. Trustee Hunt seconded. Motion carried.

UWRC By-law Amendments Ratification

MEMORANDUM

TO: David L. Baker, Esq.
FM: C. M. Aron
DA: June 7, 2000
RE: Redline Version of Amended UWRC Bylaws

Attached per your request is a redline version of the proposed amendment to the UWRC Bylaws, redefining the officer positions. I enclose 15 copies in case you can use them for the Trustees.

Since I was revisiting the Bylaws, I have unilaterally changed them again. This latest change has not been considered by the UWRC Board, but it is really just housekeeping so the Trustees ought to do it anyway. I should have made the obvious change before: everything relating to Officers of the Board has been moved into Article III, where it belongs. That Article, "Board of Directors" includes such administrative aspects of the Board as vacancies, resignations and such. Those parts of Article III have not been touched. The changes in Article IV relate to the corporate officers.

The only important changes are the two that relate to the actual operation of WRI:

1. Clarifying the distinction between the UWRC President and the CEO of WRI.
2. Creation of a CFO position for WRI, as has been in effect for some time.

The rest is insignificant, but the changes are aesthetically pleasing. They should satisfy your own, and Phil's, admirable inclination toward the elegant solution. The present Bylaws are, to be kind, somewhat less than elegant.

NOTE: This is not a conventional redline copy, showing the original language and the changes. In that form it is simply incomprehensible, because the order of the paragraphs has been changed. Where all officer positions are presently paragraphs 5 through 11, the amendment groups all the corporate positions under paragraph 2, "Duties of the Officers of the Corporation," and separates them from the officers of the Board itself, addressed in Article III. Although the order is changed, much of the verbiage in the officer descriptions is not. This redline version treats as unchanged anything that appeared in the same form in the original, even if it was in a different location.

All additions are indicated by shading. Deletions are indicated by ~~overstrike~~.

ARTICLE III
Board of Directors

* * *

14. Officers of the Board of Directors. The officers of the Board shall be the ~~Chairman~~ Chairperson of the Board, ~~Vice Chairman~~ Vice Chairperson of the Board, Secretary of the Board, and such other officers of the Board as the directors may elect. The Chairperson shall preside at all meetings of the Board of Directors and the Executive Committee. In the absence of the Chairperson at any meeting of the Board of Directors, the Vice Chairperson of the Board shall preside. In the absence of the Chairperson and Vice Chairperson at any such meeting, a temporary presiding officer shall be elected at the meeting. Unless a Secretary of the Board is elected by the Board, the Secretary of the corporation shall act as recording secretary for meetings of the Board of Directors.

ARTICLE IV
Officers of the Corporation

1. Officers of the Corporation.

A. Offices. The officers of the corporation shall be the President, one or more Vice Presidents (the number thereof to be determined by the Board of Directors), one or more Assistant Secretaries, one or more Assistant Treasurers, and such other officers as may be elected in accordance with the provisions of this Article. In the absence of the President, or in the event the Presidency is vacant, the Chief Executive Officer of Western Research Institute shall have the authority and duties of the President. The Board of Directors may appoint such other officers as it shall deem desirable, such officers to have the authority and perform the duties prescribed from time to time by the Board of Directors. Any two or more offices may be held by the same person, except the offices of President and Secretary.

B. Election and Term of Office. Officers of the corporation shall serve at the pleasure of the Board of Directors. New offices may be created and filled at any meeting of the Board of Directors. Each officer shall hold office until his or her successor shall have been duly appointed. Members of the Board of Trustees or employees of the University of Wyoming shall be eligible to serve as officers, employees or agents of the corporation. The corporation shall report annually to the Board of Trustees of the University of Wyoming the names of any University of Wyoming Trustees, officers or employees serving as officers, employees or agents of the corporation during the preceding year, the amount of compensation paid, and the capacity in which paid.

C. Resignation and Removal. Any officer of the corporation may resign at any time by giving written notice thereof to the Secretary. Such resignation shall take effect on the date specified therein and no acceptance of the same shall be necessary to render the same effective. Any officer elected or appointed by the Board of Directors may be removed by a vote of the majority of the entire Board of Directors whenever in its judgment the best interests of the

corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the officer so removed.

D. Vacancy. A vacancy in any office of the corporation because of death, resignation, removal, disqualification or otherwise, may be filled by the Board of Directors at any meeting thereof.

2. Duties of the Officers of the Corporation.

A. *President*. The President shall be the principal executive officer of the corporation and shall in general supervise and control all of the business and affairs of the corporation. The President may sign, where necessary with the Secretary or any other proper officer of the corporation, contracts or other instruments which the Board of Directors has authorized to be executed pursuant to Article VII, unless expressly delegated by statute to some other officer or agent of the corporation. The President shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Directors from time to time.

B. *Chief Executive Officer of Western Research Institute*. The Chief Executive Officer shall be the principal executive officer of the corporation's operating division, Western Research Institute ["WRI"], and shall in general supervise and control all of the business and affairs of WRI. The Chief Executive Officer may sign, where necessary with the Secretary or any other proper officer of WRI, contracts or other instruments which the Board of Directors has authorized to be executed pursuant to Article VII, unless expressly delegated by statute to some other officer or agent of the corporation. The Chief Executive Officer shall perform all duties incident to the office of Chief Executive Officer and such other duties as may be prescribed by the Board of Directors from time to time. In the absence of the President, or in the event the Presidency is vacant, the Chief Executive Officer of WRI shall have the authority and duties of the President of the corporation.

C. *Vice President*. In the absence of the President or in the event of his or her inability or refusal to act, the Vice President (or in the event there be more than one Vice President, the Vice Presidents in the order of their election) shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. Any Vice President shall perform such other duties as from time to time may be assigned to him or her by the President or by the Board of Directors.

D. *Chief Financial Officer*. A Vice President, Treasurer or agent of the corporation shall be designated Chief Financial Officer ["CFO"]. If required by the Board of Directors, the ~~Treasurer~~ CFO shall give a bond for the faithful discharge of his or her duties in such sum and with such surety or sureties as the Board of Directors shall determine. The CFO shall have charge and custody of and be responsible for all funds and securities of the corporation; receive and give receipts for moneys due and payable to the corporation from any source whatsoever, and deposit all such moneys in the name of the corporation in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of Article

VII of these bylaws; and in general perform all the duties incident to the office of CFO and such other duties as from time to time may be assigned to him or her by the Board of Directors, the President, or the Chief Executive Officer of WRI.

E. *Secretary.* The Secretary, or an Assistant Secretary, shall give notice of each meeting of the Board of Directors, and of such committees of the Board of Directors for which notice is required, in accordance with the provisions of these bylaws or as required by law; shall record all action taken at each such meeting in a book or books kept for that purpose, be custodian of the corporation records and of the seal of the corporation, and see that the seal is affixed to all documents, the execution of which on behalf of the corporation under its seal is duly authorized in accordance with the provisions of these bylaws, ~~unless some other officer or officers shall have been thereunto duly authorized~~ keep a register of the post office address of each Director which shall be furnished to the Secretary by such Director, and in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him or her by the Board of Directors, the President, or the Chief Executive Officer of WRI. In the absence of the Secretary and an Assistant Secretary at any meeting, a secretary *pro tempore* shall be appointed by the presiding officer.

F. *Assistant Treasurers and Assistant Secretaries.* If required by the Board of Directors, the Assistant Treasurers shall give bonds for the faithful discharge of their duties in such sums and with such sureties as the Board of Directors shall determine. The Assistant Treasurers and Assistant Secretaries, in general, shall perform such duties as shall be assigned to them by the CFO ~~Treasurer~~ or the Secretary, respectively, or by the President or the Chief Executive Officer of WRI.

President Dubois noted this revised document is being presented in response to the Board's requirements.

Trustee Hunt moved the UWRC By-law Amendments Ratification for approval. Trustee Bonner seconded. Trustees Jorgensen and Haynes voted nay. Motion carried.

Trustee McCue brought forward the annual review of President Dubois. The committee received input on his performance during the past year and the President was given high marks in all areas. Trustee McCue commended him for an outstanding year and recommended for approval a salary adjustment of 8% effective July 1, 2000. Trustee Patrick seconded. Motion carried.

Development Report

FY 2000 Monthly Gift Report through May 31, 2000

Compares funds raised in the current fiscal year to funds raised in the previous fiscal year. Current month gifts are also shown.

ALL GIFTS														ANNUAL FUND GIFTS			
FUND	FY 2000	Month		FY 2000 to date		FY99 to same date		FY 2000	Month		FY 2000 to date		FY99 to same date				
	GOALS	DNRS	AMOUNT	DNRS	TOTAL	DNRS	TOTAL	GOALS	DNRS	AMOUNT	DNRS	TOTAL	DNRS	TOTAL			
A & S	\$ 1,320,000	344	\$69,243	2,978	\$1,189,914	2,935	\$1,144,260	\$ 311,000	214	\$ 26,196	2577	\$370,319	2242	\$235,799			
AGRIC	\$ 750,000	97	\$35,284	1,420	\$668,286	1,313	\$454,221	\$ 118,500	88	\$4,198	1127	\$116,176	1202	\$105,925			
BUSINESS	\$ 500,000	82	\$10,785	1,212	\$268,549	1,319	\$215,542	\$ 85,000	70	\$3,585	1130	\$96,233	1211	\$73,403			
EDUCATION	\$ 310,000	89	\$14,493	1,145	\$532,744	1,084	\$127,829	\$ 42,500	86	\$3,993	1112	\$39,991	1014	\$35,795			
ENGR	\$ 2,300,000	137	\$28,939	1,892	\$2,435,731	1,997	\$1,593,423	\$ 232,000	125	\$27,238	1825	\$246,696	1759	\$183,147			
HEALTH SCI	\$ 800,000	65	\$11,112	870	\$289,334	932	\$581,967	\$ 52,250	51	\$2,210	814	\$53,907	805	\$46,104			
LAW	\$ 250,000	48	\$19,030	396	\$124,250	376	\$245,694	\$ 35,000	46	\$3,980	383	\$52,056	340	\$26,587			
STUD AFFRS	\$ 80,000	46	\$900	1,331	\$76,272	1,691	\$34,123	\$ 7,500	46	\$900	1327	\$29,675	1685	\$32,322			
AHC	\$ 700,000	29	\$77,120	290	\$988,203	301	\$172,246	\$ 30,000	19	\$1,970	267	\$34,896	276	\$21,604			
ALUMNI	\$ 55,000	46	\$2,950	228	\$35,158	253	\$53,615	\$ 5,000			28	\$6,805	27	\$6,510			
ART MUS	\$ 150,000	84	\$8,490	591	\$185,986	508	\$123,444	\$ 31,750	80	\$4,290	303	\$42,815	169	\$24,200			
ATHLETICS	\$ 2,750,000	535	\$150,187	5,821	\$3,193,397	4,407	\$5,518,359	\$ 19,750	495	\$5,606	5289	\$975,046	88	\$7,820			
IENR	\$ 200,000	15	\$1,580	100	\$203,402	83	\$194,543	\$ 50,250	15	\$1,580	90	\$56,398	54	\$43,710			
LIBRARY	\$ 90,500	47	\$281,933	490	\$378,351	389	\$85,355	\$ 36,000	45	\$1,905	483	\$28,901	333	\$31,596			
UNIV. FUND	\$ 150,000	59	\$4,147	1,061	\$140,828	1,101	\$135,554	\$ 150,000	58	\$3,522	1081	\$139,119	1032	\$116,135			
KUWR		376	\$13,207	5,992	\$356,590	5,582	\$329,297		376	\$13,207	5964	\$344,761	27	\$1,113			
OTHER	\$ 1,594,500	138	\$31,384	908	\$1,516,923	454	\$2,904,115	\$ 36,500	74	\$7,190	598	\$58,410	297	\$42,881			
GIFTS NOT YET BOOKED					\$45,866												
TOTAL	\$ 12,000,000	2,051	\$760,782	21,267	\$12,629,784	20,128	\$13,913,588	\$1,273,000	1,770	\$111,568	20,080	\$2,692,202	11,171	\$1,034,650			

****Total Dnrs do not reflect Column totals. Donors may give to more than one dept/division.**

Vice President Ben Blalock reported that this has been another excellent year. The University received \$14.3 million in gifts during the past year and donor numbers have increased. UW is well positioned for the capital campaign which began on July 1.

Unireg Project

June 12, 2000

TO: Dr. Philip L. Dubois
President

FROM: David L. Baker
General Counsel

RE: UniReg Project

After several months of consideration, I am submitting an initial report on the revision of the University Regulations. The purpose of the report is to share with you my analysis of the UniRegs and some preliminary thoughts about their conversion to a more effective vehicle for administration.

1. I have reviewed the UniRegs by topic, as well as individually. (A listing of UniRegs by short title is attached as **Exhibit 1**.)
2. Three general categories of regulations emerged in the over-all review: UniRegs reflecting Policy; UniRegs of a Ministerial nature; and UniRegs which are Obsolete. Of the 112 UniRegs, a total of 40 represent policy; 64, ministerial and 8 are obsolete. (See **Exhibit 2**).
3. Putting aside the obsolete Regulations, the ministerial and policy UniRegs were examined closely.

Ministerial regulations were classified into four groups:

- Organization governance and administrative structures, etc.
- Curriculum class size, degree reports, office hours etc.
- Records including regulations, scholarships, admissions etc.
- Business supplemental compensation, dishonored checks, etc.

Policy regulations were classified into four groups:

- Faculty tenure, grievance process etc. – and including academic professional and administrative UniRegs
 - Students rights and responsibilities, academic progress, student organizations and misconduct
 - Staff work rules, computer use etc.
 - Campus Life facilities, vehicle, computer use, alcohol policy, EEO policies, etc. (See **Exhibit 3A, 3B**)
4. Setting aside the ministerial regulations, the policy regulations were allowed to arrange themselves into an order to form the contents for one or more presentations. Subjects presented are:
- Working generally applicable employment related policies for faculty, academic professionals, staff and administrators, etc.
 - Teaching teaching evaluations, program review material, etc.
 - Learning student affairs regulations, etc.
 - Living rules on facilities use etc. (will need to be supplemented with a section on parking, which is not the subject of a UniReg).

Thus, all present University Regulations of a policy nature would serve as an outline which could be expanded into one or more widely-available handbooks or a policy manual (See **Exhibit 4**).

Next Steps

Step One: Complete the exercise one or two more times to identify all obsolete UniRegs and finalize the categoric assignment of the regulations in Exhibit 2.

Step Two: Determine a format for the presentation, update and supplementation of the ministerial UniRegs as management advisories, with basic reliance on electronic distribution.

Step Three: Convert the outline in Exhibit 4 into one or more draft documents, either formal in nature and presented as a “policy manual” or less formal and represented in a “handbook” format. In either case the resulting publication would contain the official, authorized policy statements of the University for the topics covered.

Step Four: Consider principles to determine appropriate levels of input and consultation required for future modifications of both the policy and procedural changes.

We can discuss all of this at your convenience.

EXHIBIT 1

**THE UNIVERSITY OF WYOMING
INDEX OF UNIVERSITY REGULATIONS**

President - Assigned Numbers 0-99

- UNIREG 1, Rev. 3** [1/3/96] Preparation, Form and Distribution of Regulations of the Principal administrative and Academic Units of the University
- UNIREG 2, Rev. 6** [12/29/95] Establishment of University Administrative Committees
- Change 1** [10/18/96] Name change of Student Health Service Committee to the Student Health Advisory Council
- UNIREG 3, Rev. 1** [10/17/77] Equal Employment Opportunity/Affirmative Action Program
- UNIREG 4** [10/11/77] Civil Rights Complaint Procedure
- UNIREG 29** [10/8/97] Principles of Student Life: Rights and Responsibilities
- UNIREG 30** [8/12/70] Resolution of the Trustees of the University of Wyoming Concerning Rules and Regulations Governing Students
- UNIREG 31** [2/21/75] Policy and Procedure Governing Films Sponsored by Student Senate of ASUW
- UNIREG 32** [7/22/76] Energy Management
- UNIREG 33** [9/27/76] Regulations Relating to Private Fund Raising Activities Within the University
- UNIREG 34, Rev. 5** [1/12/99] Bylaws of the University Staff Senate
- UNIREG 35** [9/4/98] Faculty Grievance Procedure
- APPENDIX A** [9/4/98] Dispute Resolution Hearing Guidelines
- APPENDIX B** [9/4/98] Financial Extigency Termination Hearings
- UNIREG 36, Rev. 1,** [3/3/96] University Information Circular System
- UNIREG 37** Replaced by UniReg 174, Appendix B
- UNIREG 38, Rev. 2** [5/10/95] Student Publications Board
- UNIREG 39, Rev. 2** [11/14/94] Serving and Consumption of Alcoholic Beverages on Campus

- UNIREG 40** [2/27/84] Faculty Compensation for Supplementary Assignment in Correspondence Study, Extension Classes, & Noncredit Programs
- UNIREG 41, Rev. 1** [12/1/93] Financial Exigency
- UNIREG 42** [3/23/92] Sexual Harassment
- UNIREG 43** [5/12/95] Academic Program Elimination

Finance - Assigned Numbers 100-199

- UNIREG 172** [3/25/97] Conflicts of Commitment
- UNIREG 173, Rev. 2** [3/23/92] Regulations Governing Vacation, Sick Leave, and Compensation for Faculty and University Officers
- UNIREG 174, Rev. 5** [1/4/89] Regulations Governing Staff Employees
- Change 1** [1/29/90] Changes the System Used for Annual Staff Performance Planning and Performance Appraisals
- UNIREG 175, Rev. 2** [10/29/92] University Fee Privileges of University Employees and Other Eligible Personnel
- UNIREG 176, Rev. 3** [10/20/95] Amend Procedures and Charges Assessed for Dishonored Checks Payable to the University
- UNIREG 177, Rev. 6** [8/3/98] Official University Travel and Reimbursement
- UNIREG 178** [8/1/86] Use of University Buildings, Grounds, and Services
- Change 1** [6/9/87] Delete References to Smoking
- UNIREG 179** [1/23/87] Regulations Governing Use of University Vehicles
- UNIREG 180, Rev. 1**, [8/31/93] Regulating Smoking

Student Affairs - Assigned Numbers 200-299

- UNIREG 229, Rev. 1** [6/27/91] Authority of University Officers Regarding Administration of University Requirements
- UNIREG 230, Rev. 4** [6/27/91] Board for Student Appeals

- UNIREG 231** [8/12/70] University Magistrate
- UNIREG 232** [8/12/70] Authorized University Actions in Cases of Student Misconduct or Failure to Fulfill Obligations
- UNIREG 233** [3/10/70] Student Organizations - Off-Campus Activities
- UNIREG 234** [1/3/72] Recognition of Student Organizations
- UNIREG 235** [1/3/72] Registration of Student Organizations Activities
- UNIREG 236** [1/3/72] Use of University Facilities by Student Organizations
- UNIREG 238, Rev. 3** [3/3/94] Procedures for Change of Registration
- UNIREG 239, Rev. 1** [12/5/95] Collection, Custody and Expenditure of ASUW Funds
- UNIREG 240, Rev. 1** [10/31/88] Alcoholic Beverages in University Owned or Controlled Living Units
- UNIREG 241, Rev. 2** [11/18/93] Regulations for the Operation of a Malt Beverage Service and Facilities in the Wyoming Union
- UNIREG 242, Rev. 1** [6/27/91] Policy on Determination of Academic Progress Graduation Requirements and Reporting Requirements for Students Receiving Veterans Benefits
- UNIREG 243** [8/17/76] Official Student Records and Governing Laws Pertaining Thereto
- Change 1** [8/11/80] Amend UniReg 243 by Removing "Citizenship Records" from the List of Personally Identifiable Information Which may be Disclosed to Third Parties Without Student Consent
- UNIREG 244, Rev. 6** [1/17/89] Registration Fees for Academic Credit
- UNIREG 245, Rev. 2** [10/22/96] Regulations for the Administration and Use of the Wyoming Union Facility
- UNIREG 246** [5/10/77] Registrar
- UNIREG 247, Rev. 1** [8/1/85] Requirements for Student Participation in the ACT or SAT Assessment Program and University Use of Results

UNIREG 248, Rev. 1 [6/19/85] Admission of Foreign Students

- Change 1** [2/5/88] Change X-ray test to Medically Valid Test
Change 2 [4/6/88] Requires Foreign Students to have Health and Accident Insurance

UNIREG 249 [3/3/78] Financial Policies and Procedures of the Associated Students of the University of Wyoming

UNIREG 250 [2/28/84] Regulations of the University Division of Placement Service

UNIREG 251, Rev. 3 [3/3/94] Admission Standards for the University of Wyoming

UNIREG 252 [8/15/94] Superior Student in Education Loan Program

UNIREG 253 [7/21/95] Superior Student in Education Scholarship Program

Information - Assigned Numbers 300-349

UNIREG 300, Rev. 1 [4/18/89] Regulations of the Division of Communications Services

UNIREG 301, Rev. 2 [5/1/96] Regulations of the Division of University Relations and Media Services and Alumni Relations

Intercollegiate Athletics - Assigned Numbers 350-399

Academic Affairs - Assigned Numbers 400-489

UNIREG 400, Rev. 1 [2/28/85] All-University Policy Governing Class Size

UNIREG 402, Rev. 1 [12/19/79] Tour Course Study for Credit

UNIREG 403, Rev. 2 [5/4/94] Final Examination Policy

UNIREG 404, Rev. 4 [2/18/97] University Degree Requirements

UNIREG 405 [3/17/86] Establishment of a Policy Confining Class Meetings to Pre-scheduled Times

UNIREG 406 [3/17/86] Establishment of a University-wide Set of Guidelines for Program Review

UNIREG 407, Rev. 1 [2/15/94] University Studies Program

UNIREG 408, Rev. 1 [5/20/92] Guidelines for Establishing Academic Professionals

Change 1, App. A [5/20/92] Appendix A-Extension Educator

Change 2, App. B[5/20/92] Appendix B-Lecturer

Change 3, App. C [4/21/94] Appendix C-Research Scientist

UNIREG 409 [3/6/92] Faculty Office Hours

UNIREG 430 [9/18/98] Final Examination Policy

American Heritage Center - Assigned Numbers 490-499

UNIREG 490 [12/13/92] Regulations of the American Heritage Center

College of Agriculture - Assigned Numbers 500-509

UNIREG 500, Rev. 2 [7/8/87] Regulations of the College of Agriculture

Change 1 [1/31/92] Change Structure of Ag Curriculum Committee

UNIREG 501 [2/18/85] Career Development Guide for Extension Agents, Ag Extension Service

College of Arts and Sciences - Assigned Numbers 510-529

UNIREG 510, Rev. 5 [7/31/92] Regulations of the College of Arts and Sciences

College of Business - Assigned Numbers 530-539

UNIREG 530, Rev. 2 [4/21/94] Regulations of the College of Business

College of Education - Assigned Numbers 540-549

UNIREG 540, Rev. 4 [7/27/92] Regulations of the College of Education

College of Engineering - Assigned Numbers 550-559

UNIREG 550, Rev. 2 [11/29/94] Regulations of the College of Engineering

College of Health Sciences - Assigned Numbers 560-569

UNIREG 560, Rev. 2 [10/12/93] Regulations of the College of Health Sciences

College of Law - Assigned Numbers 570-579

UNIREG 570, Rev. 2 [8/25/95] Regulations of the College of Law

Graduate School - Assigned Numbers 580-599

UNIREG 580, Rev. 1 [2/15/94] Regulations of the Graduate School

Summer School - Assigned Numbers 610-619

UNIREG 610, Rev. 1 [5/4/83] Regulations of the Summer School

Extended Studies - Assigned Numbers 620-629

UNIREG 620, Rev. 2 [3/29/94] The School of Extended Studies and Public Service

UNIREG 621, Rev. 1 [3/28/94] Off-Campus Programs and Equivalency of Credit

Library - Assigned Numbers 630-639

UNIREG 630 Circulation Policy of the University Library (CANCELLED by UniReg 631, Rev. 2, 10/29/90)

UNIREG 631, Rev. 2 [10/29/90] Regulations of the University Libraries

Research - Assigned Numbers 640-669

UNIREG 640, Rev. 1 [10/4/93] The University of Wyoming Infrared Observatory (UWIRO)

UNIREG 641, Rev. 3 [3/24/94] Patents and Copyrights

UNIREG 642 [11/1/87] Regulations of Enhanced Oil Recovery Institute

UNIREG 643, Rev. 1 [10/30/91] Regulations of Wyoming Water Resources Center

UNIREG 650 [12/4/85] Establishment of Regulations Governing Procedures for the Collection and Disposal of Hazardous Waste Chemicals

Reserve Officer Training Programs - Assigned Numbers 670-679

Computer Services - Assigned Numbers 690-699

UNIREG 690 [8/9/93] Proper use of computing and data communications facilities operated by Division of Information Technology

University Faculty - Assigned Numbers 700-899

UNIREG 700, Rev. 2 [5/31/83] Bylaws of the University Faculty

Change 1 [2/24/84]

Cancelled

Change 2 [4/6/88]

Amend UniReg 700, Rev. 2, to Allow Faculty Senators to Serve Two Consecutive Terms

UNIREG 701, Rev. 9 [7/16/96] Faculty Senate Bylaws

Change 1 [3/1/97]

Adds Library Council Chair as ex officio member

UNIREG 702, Rev. 13 [9/18/98] Establishment of Faculty Senate Committees

UNIREG 703, Rev. 1 [3/31/97] Establishment of University Standing Advisory Committees

UNIREG 710, Rev. 2 [11/17/92] Re-establish and clarify the "S-U" grading system

UNIREG 711, Rev. 1 [2/11/94] Honor Roll and Graduation

UNIREG 712, Rev. 2 [10/2/84] Physical Education Requirements

UNIREG 713, Rev. 1 [4/18/91] Student Absence Policy

UNIREG 714, Rev. 1 [8/7/76] Freshman English Graduation Requirement

UNIREG 715, Rev. 5 [6/30/94] Scholastic Probation and Suspension of Undergraduate Students and Cumulative Grade Average

Change 1 [2/27/97]

To amend UniReg 715, Rev. 5, by incorporating Faculty Senate Bill 275 which establishes that academic renewal be exercised once during the career of an individual student, and that academic renewal be limited to undergraduate students.

- UNIREG 716** [3/17/80] Change of Recorded Grades
- Change 1** [4/22/82] Amend UniReg 716 to Provide for the Required Filing of Change of Grade Forms No Later than the 10th Class Day of a Semester Rather than the 10th Calendar Day
- UNIREG 718** [4/23/73] Library of Deposit
- UNIREG 719, Rev. 1** [1/29/87] Assessment of Prior and Sponsored-Experiential Learning (Credit by Examination)
- UNIREG 720** [8/23/77] Assignment and Removal of the Grade of X (Incomplete)
- Change 1** [2/25/87] Provides that the Instructor, Not the Dean of Students Assesses the Necessity, Conditions, and Completion of Incomplete Grades
- UNIREG 721, Rev. 1** [3/1/91] Policy for Curriculum Structure and Course Identification
- UNIREGS 722** [8/25/95] Grading system including midsemester and end of semester grades
- UNIREG 800, Rev. 6** [7/25/85] Establishment of a Flexible, Faculty-Approved Teacher Effectiveness Evaluating System
- UNIREG 801, Rev. 1** [9/21/78] Procedures for Dismissal of Faculty Members
- Change 1** [5/4/82] Amend UniReg 801, Rev. 1, to Provide for an ad hoc Hearing Committee to Hear Formal Dismissal Proceedings and Act as a Fact-finding Body in an Advisory Capacity to the President
- UNIREG 802, Rev. 2** [10/21/91] Procedures and Authorized University Actions in Cases of Academic Dishonesty
- UNIREG 803, Rev. 7** [9/18/98] Tenure and Promotion Procedures for University Faculty
- UNIREG 804, Rev. 1** [5/4/82] Appointment, Review and Reassignment of Academic Administrators
- UNIREG 805** [9/17/81] Cross College Major
- UNIREG 806, Rev. 2** [9/18/98] Revised Course Approval Process
- UNIREG 807** [12/6/93] Faculty Workload Policy
- UNIREG 808** [12/22/98] Post-tenure Review Policy

Miscellaneous Assigned Numbers 900-999

EXHIBIT 2

POLICY	MINISTERIAL	OBSOLETE
	UniReg 1	
	UniReg 2	
UniReg 3		
UniReg 4		
UniReg 29		
UniReg 30		
		UniReg 31
		UniReg 32
		UniReg 33
	UniReg 34	
UniReg 35		
	UniReg 36	
		UniReg 37
UniReg 38		
UniReg 39		
	UniReg 40	
UniReg 41		
UniReg 42		
UniReg 43		
UniReg 172		
	UniReg 173	
UniReg 174		
	UniReg 175	
	UniReg 176	
	UniReg 177	
UniReg 178		
	UniReg 179	
UniReg 180		
UniReg 229		
UniReg 230		
UniReg 231		
UniReg 232		
UniReg 233		
UniReg 234		
UniReg 235		
UniReg 236		
		UniReg 237
	UniReg 238	

POLICY	MINISTERIAL	OBSOLETE
UniReg 239		
UniReg 240		
UniReg 241		
	UniReg 242	
UniReg 243		
	UniReg 244	
UniReg 245		
	UniReg 246	
	UniReg 247	
	UniReg 248	
	UniReg 249	
	UniReg 250	
	UniReg 251	
	UniReg 252	
	UniReg 253	
	UniReg 300	
	UniReg 301	
	UniReg 301	
	UniReg 400	
		UniReg 401
	UniReg 402	
	UniReg 403	
	UniReg 404	
	UniReg 405	
UniReg 406		
UniReg 407		
UniReg 408		
	UniReg 409	
	UniReg 490	
	UniReg 500	
	UniReg 501	
	UniReg 510	
	UniReg 530	
	UniReg 540	
	UniReg 550	
	UniReg 560	
	UniReg 570	
	UniReg 580	
	UniReg 610	

POLICY	MINISTERIAL	OBSOLETE
	UniReg 620	
	UniReg 621	
		<u>UniReg 630</u>
	UniReg 631	
	UniReg 640	
UniReg 641		
	UniReg 642	
	UniReg 643	
UniReg 650		
UniReg 690		
	UniReg 700	
	UniReg 701	
	UniReg 702	
	UniReg 703	
	UniReg 710	
	UniReg 711	
	UniReg 712	
	UniReg 713	
	UniReg 714	
	UniReg 715	
	UniReg 716	
		UniReg 717
	UniReg 718	
	UniReg 719	
	UniReg 720	
	UniReg 721	
	UniReg 722	
UniReg 800		
UniReg 801		
UniReg 802		
UniReg 803		
UniReg 804		
	UniReg 805	
	UniReg 806	
UniReg 807		
UniReg 808		

EXHIBIT 3A

Organization	Curriculum	Records	Business
UniReg 1			
UniReg 2			
UniReg 34			
UniReg 36			
			UniReg 40
			UniReg 173
			UniReg 175
			UniReg 176
			UniReg 177
			UniReg 179
		UniReg 238	
		UniReg 242	UniReg 242
		UniReg 244	UniReg 244
UniReg 246		UniReg 246	
		UniReg 247	
		UniReg 248	
			UniReg 249
UniReg 250			
	UniReg 251		
		UniReg 252	UniReg 252
		UniReg 253	UniReg 253
UniReg 300			
UniReg 301			
	UniReg 400		
	UniReg 402		
	UniReg 403		
	UniReg 404		
	UniReg 405		
	UniReg 409		
UniReg 490			
UniReg 500			
UniReg 501			
UniReg 510			
UniReg 530			
UniReg 540			
UniReg 550			
UniReg 560			
UniReg 570			
UniReg 580			
UniReg 610			
UniReg 620			

Organization	Curriculum	Records	Business
	UniReg 621		
UniReg 631			
UniReg 640			
UniReg 642			
UniReg 643			
UniReg 700			
UniReg 701			
UniReg 702			
UniReg 703			
	UniReg 710		
	UniReg 711		
	UniReg 712		
	UniReg 713		
	UniReg 714		
	UniReg 715		
		UniReg 716	
UniReg 718			
	UniReg 719		
		UniReg 720	
	UniReg 721		
		UniReg 722	
	UniReg 805		
	UniReg 806		

EXHIBIT 3B

Faculty	Staff	Students	Campus
UniReg 3	UniReg 3	UniReg 3	
UniReg 4	UniReg 4	UniReg 4	
		UniReg 29	
		UniReg 30	
UniReg 35			
		UniReg 38	
			UniReg 39
			UniReg 176
UniReg 41			
UniReg 42	UniReg 42	UniReg 42	
UniReg 43		UniReg 43	
UniReg 172	UniReg 172	UniReg 172	
UniReg 173			
	UniReg 174		
			UniReg 178
			UniReg 179
			UniReg 180
		UniReg 229	
		UniReg 230	
		UniReg 231	
		UniReg 232	
		UniReg 233	
		UniReg 234	
		UniReg 235	
		UniReg 236	UniReg 236
		UniReg 239	
		UniReg 240	UniReg 240
		UniReg 241	UniReg 241
		UniReg 243	
		UniReg 245	UniReg 245
UniReg 406			
UniReg 407		UniReg 407	
UniReg 408			
UniReg 641	UniReg 641	UniReg 641	
UniReg 690	UniReg 690	UniReg 690	UniReg 690
UniReg 800			
UniReg 801			
		UniReg 802	
UniReg 803			
UniReg 804			
UniReg 807			
UniReg 808			

**HANDBOOK(S)
OUTLINE**

Working

A. University Employment

1. EEO/Affirmative Action
(*UniReg 3, 4*)
2. Leave and Compensation
(*UniReg 173*)
3. Employee Fee Privileges
(*UniReg 175*)
4. Patent and Copyright
(*UniReg 641*)
5. Conflict of Commitment
(*UniReg 172*)
6. Sexual Harassment
(*UniReg 42*)

B. Academic

Faculty

1. Tenure and Promotion
(*UniReg 803*)
2. Grievance Procedure
(*UniReg 35*)
3. Faculty Workload
(*UniReg 807*)
4. Post Tenure Review
(*UniReg 808*)
5. Faculty Dismissals

Academic Support

6. Academic Professionals

(UniReg 408)

7. Archives Faculty

(UniReg 490)

8. Library Faculty

(UniReg 631)

C. Staff

1. Staff Employees

(UniReg 174)

D. Administrators

1. Academic Administrators

(UniReg 804)

Teaching

A. Curriculum

1. University Studies

(UniReg 407)

2. Teaching Evaluation

(UniReg 800)

3. Program Review

(UniReg 406)

4. Academic Program Elimination

(UniReg 420)

5. Financial Exigency

(UniReg 41)

Learning

A. Students

1. Rights and Responsibilities

(UniReg 29, 30)

2. Academic Progress
(UniReg 424)
3. Academic Dishonesty
(UniReg 802)
4. Student Records
(UniReg 243)
5. Misconduct
(UniReg 232)

B. Organizations

1. Student Government
(UniReg 239)
2. Student Organizations
(UniReg 233, 234, 235, 236)

C. Conduct

1. Misconduct
(UniReg 232)
2. University Magistrate
(UniReg 231)
3. Student Appeals
(UniReg 230)

Living

A. Campus

1. Buildings, Services
(UniReg 178)
2. Vehicles
(UniReg 179)
3. Computers
(UniReg 690)

B. Environment

1. Civil Rights
(*UniReg 3, 4, 42*)
2. Alcohol
(*UniReg 39, 240, 241*)
3. Parking

Legal Counsel Dave Baker has been directed by the President to develop another way of governing the institution to keep things up to date and up to speed. Mr. Baker works constantly on UniReg questions and he would like to have the rules and regulations more accessible. The University is no longer under the Wyoming Administrative Procedures Act. Governing information could be provided electronically. The Board would be involved in making these changes.

Trustee Hammons asked about Board preparation for the Retreat. President Spicer said it is time to reconsider the structure of the committees and hopes members arrive ready to discuss the items on the table. He would appreciate senior members sharing how the current committee structure came to be. President Dubois noted Mr. Baker has raised the question of perhaps putting an audit committee into place. The President said he will begin re-drafting the mission statement this fall. Trustee Haynes stated the Board should have its own mission statement that is congruent with the University's mission.

UNFINISHED BUSINESS

A conference call will be scheduled for discussion of the supplemental budget request by the Budget Committee and the Executive Committee.

Vice President Buchanan will serve as Acting President during the vacation of President Dubois and family, August 1-11.

President Dubois will bring discussion on long-term parking solutions to the Board after his meeting with the City of Laramie.

Trustee McCue stated this is the last Board meeting for Scott Farris and noted they hate to lose him and wish him the best in the future.

NEW BUSINESS—PUBLIC COMMENTS

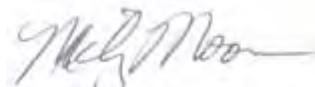
No New Business or Public Comments were brought to the attention of the Board

ANNOUNCEMENT OF NEXT MEETING DATE/ADJOURNMENT

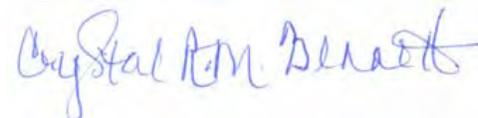
The next meeting will be held on September 15-16, 2000.

There being no further business to come before the Board, it was moved by Trustee Taylor and seconded by Trustee McCue for adjournment. The motion carried. The meeting was adjourned at 10:45 am.

Respectfully submitted,



Nicky S. Moore
Deputy Secretary, Board of Trustees



Crystal R. M. Bennett
Assistant to the Vice President
for Administration and Finance

**UNIVERSITY OF WYOMING
RESOLUTION OF APPRECIATION**

AMY SHEPPERSON

WHEREAS, the University of Wyoming Rodeo Club's Amy Shepperson, a rangeland ecology and watershed management sophomore from Midwest, Wyoming has brought home the National Intercollegiate Rodeo Association's national breakaway roping title from the recent College National Finals Rodeo;

WHEREAS, Amy Shepperson put forth a valiant effort in the face of adversity and contributed in spirit to the Cowgirls' third-place team effort;

WHEREAS, Amy Shepperson has distinguished herself in the area of sportsmanship as befitting the Cowgirl tradition;

WHEREAS, Amy Shepperson has carried on the family rodeo legacy, following in the footsteps of her father, Frank Shepperson, who won the national saddle bronc riding title for UW in the early 1960s, and her two sisters and brother, who all competed for the UW Rodeo Club; and

WHEREAS, Amy Shepperson has brought national recognition to the University of Wyoming and the State of Wyoming; now

THEREFORE, LET IT BE RESOLVED that it gives the University of Wyoming Board of Trustees great pleasure to recognize the University of Wyoming's Amy Shepperson for her outstanding rodeo season. We extend our best wishes for continued success in the rodeo arena and in the classroom. GO COWGIRLS!